



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Paul Fournier - Mary Faith Bell - Erin Skaar

BOARD MEETING

Wednesday, July 1, 2026, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Closed captioning and translation options are available for recorded videos at
www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes.
Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

MEETING - 2026-07-01 BOCC MEETING AUDIO.MP4

CALL TO ORDER – July 1, 2026 9:00 a.m.

1. [Welcome & Request to Sign Guest List](#)
01:10
2. [Pledge of Allegiance](#)
01:14
3. [Public Comment](#): There were none.
01:36
4. [Non-Agenda Items](#): There were none.
01:42

PRESENTATIONS AND REPORTS

5. [Employee Recognition for July 2026 – Continuous Years of Service/Kelly Fulton, HR Technician](#)
01:51

LEGISLATIVE - ADMINISTRATIVE

6. [Consideration of a Resolution in the Matter of Recognizing and Celebrating the 250th Anniversary of the United States of America/Rachel Hagerty, Chief Administrative Officer](#)
07:35

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed #R26-014.

7. Consideration of Modification #3 to Memorandum of Agreement #6437 with Tillamook County Community Action Resource Enterprise Inc. (CARE) for a Coordinated Homeless Services Office/Koren Karlovic, Project Manager; Elizabeth Asahi Sato, Executive Director, Community Action Resources Enterprise

20:12

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed the modification.

8. Consideration of Professional Services Agreement #26/27-002 with Tillamook Family Dentistry for Federally Qualified Health Center Oregon Health Plan Medicaid and Non-Insured Dental Services/Marlene Putman, Administrator, Health and Human Services

26:00

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed the agreement.

9. Consideration of a Commercial Lease Extension Agreement with Tracy S. Riggert and Todd R. Riggert for Real Property Located at 805 Ivy Avenue, Suite B, Tillamook, Oregon/Marlene Putman, Administrator, Health and Human Services

27:42

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Chair signed the lease extension agreement.

10. Consideration of Amendment No. 3 Agreement for Housing of Juvenile Offenders with Yamhill County/Matt Thenell, Director, Juvenile Department

29:14

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Chair signed the amendment.

11. Consideration of a Contract For Goods with Potters Industries, LLC for Standard Highway Safety Marking Spheres/Chris Laity, Director, Public Works

32:43

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed the contract.

12. Consideration of a Contract for Goods with RWC Enterprises, LLC for a 2027 International HX520 SFA Truck with Dump Body/Chris Laity, Director, Public Works

35:01

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed the contract for goods.

13. Consideration of a United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services Work and Financial Plan/Chris Laity, Director, Public Works

37:24

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Chair signed the financial plan.

14. Consideration of Change Order #4 to Contract #6249 Contract for General Services with Dairy Compost, Inc. for the Processing of Yard Waste into a Marketable Product/Justin Weiss, Program Manager, Solid Waste
39:50

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed the change order.

15. Consideration of an Order and Resolution in the Matter of the Appointment of a Member to the Northwest Oregon Housing Authority/Commissioner Mary Faith Bell
42:18

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed Order #26-044, #R26-015.

16. Consideration of Tillamook County Claim Vouchers Submitted for Payment by the District Attorney's Office for Professional Liability Insurance Deductible and a Criminal Defense Attorney's Legal Services/Bryan Libel, County Counsel
48:08

No motion was made.

17. Consideration of Modification #4 to Professional Services Agreement #6648 with DLR Group Architecture & Engineering, Inc. for the Courthouse Space Planning Assessment/Rachel Hagerty, Chief Administrative Officer
1:02:38

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed the modification.

18. **9:45 a.m.**
Public Hearing: Concerning a Requested Right-of-Way Vacation of an Isolated Loop of County Market Road #2 in Tillamook County, Oregon/Chris Laity, Director; Jasper Lind, Engineering Technician, Public Works
1:06:48

1:06:56 Open Public Hearing

1:08:10 Staff Report/Chris Laity, Jasper Lind

1:14:18 Rules for Public Comment/Bryan Libel, County Counsel

1:14:49 Public Comment

1:15:04 Clarification why vacation process necessary/Kurt Mizze, landowner

1:18:53 Wants to ensure no Sanitary District easements impacted by vacation/John Prather, Board Chair
Netarts Sanitary District

1:19:55 Close Public Hearing

19. Consideration of an Order in the Matter of a Vacation of an Isolated Loop of County Market Road #2 in Tillamook County, Oregon/Chris Laity, Director; Jasper Lind, Engineering Technician, Public Works
1:20:11

A motion was made by Vice-Chair Bell and seconded by Commissioner Skaar. The motion passed with three aye votes. The Board signed #26-045.

20. Discussion Concerning the Board of Commissioners' Community Engagement/Rachel Hagerty, Chief Administrative Officer

1:26:56

21. Board Concerns

1:42:33

Tillamook Coast Visitors Association (TCVA) fireworks safety signs; Sandlake permit only/Commissioner Paul Fournier

Thanks to TCVA for the signs/Commissioner Mary Faith Bell

OTHER MEETINGS AND ANNOUNCEMENTS

1:46:49

The Commissioners will hold a Board Briefing on Wednesday, July 1, 2026 at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

Independence Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics, and the State Circuit Court, will be **CLOSED on Friday, July 3, 2026**. The Tillamook County Library will be open on Friday, July 3, 2026 and will close in observance of the holiday on Saturday, July 4, 2026.

There is **NO** Leadership Team meeting scheduled for July 6, 2026.

Chair Fournier recessed the meeting at 10:47 a.m. to go into executive session pursuant to ORS 192.660(2)(d).

Chair Fournier reconvened the meeting at 11:06 a.m.

ADJOURN – 11:06 a.m.

BOARD OF COMMISSIONERS'

BOARD MEETING

Wednesday, July 1, 2026

	Present	Absent		Present	Absent
Paul Fournier	<u>✓</u>	<u> </u>	Rachel Hagerty	<u>✓</u>	<u> </u>
Mary Faith Bell	<u>✓</u>	<u> </u>	Bryan Libel	<u>✓</u>	<u> </u>
Erin Skaar	<u>✓</u>	<u> </u>			
	Remote				

PLEASE PRINT

<u>Name</u>	<u>Email or Address</u>	<u>Item of Interest</u>
Donn Karlaic	KKarlaic@gmail.com	
STEVE ; ANN Fleann	STEVEANN.FLEANN@CHARTER.NET	
JOHN PRATHEP	605 TERRASEA WAY	
Matt Therell	matthew.therell@tillamookcounty.gov	#9
Wendy Stevens-Mizee	beachhomesavvy@yahoo.com	#18
Kurt Mizee	robodairy@gmail.com	#18
Jasper Lind	Jasper.Lind@tillamookcounty.gov	Var.

(Please use reverse if necessary)

TILLAMOOK COUNTY CLAIM VOUCHER

Vendor Name: Address:	Weber Gallager	DATE PREPARED: 06/11/2026
	Attn: Robert Badgley	
	200 South Wacker Drive, Suite 2550	
	Chicago, IL 60606	

INVOICE INFORMATION			EXPENSE DISTRIBUTION						
Number	Date	Total	Line Item Description	Fund	Dept	GL	Program	Revenue Source	Amount
14348-0223477	06/04/2026	1,250.00	Insurance & Deductibles	010	01520	7020			1,250.00

Accounting Dept Use Only.		DATE RECEIVED
	For FYE 26	ACCOUNTING DEPT:
	Please reference file number 14348-0223477 on the check.	

I certify that funds are available for this purchase and authorize payment.

Authorized Signature

Authorized Signature



Robert A. Badgley
200 South Wacker Drive, Suite 2550
Chicago, IL 60606
robert.badgley@wglaw.com

☎(312) 431-3634
☎(312) 425-2525

June 4, 2026

BY U.S. MAIL AND EMAIL – AUBREY.OLSON@TILLAMOOKCOUNTY.GOV

Aubrey Olson, Esq.
District Attorney
Tillamook County District Attorney's Office
201 Laurel Avenue
Tillamook, Oregon 97141

Re: Assured: Tillamook County District Attorney
Claimant: Joshua Brown
Lloyd's Certificate No: CEM-701-25
Endorsement No: JQF-653543
Date of Claim: June 3, 2026
Policy Period: July 31, 2025 – July 31, 2026
Our File No: 14348-0223477

Dear DA Olson:

As you know from our recent exchanges, our firm represents National Specialty Insurance Company, fully reinsured by certain Underwriters at Lloyd's, London ("Underwriters"), who issued the captioned claims-made Policy of Lawyers Professional Liability Insurance to the Assured Tillamook County District Attorney for the one-year period incepting July 31, 2025 (the "Policy").

In this connection, I have received your June 3, 2026 email advising of, and attaching, a bar complaint against you initiated by Claimant Joshua Brown.

On behalf of Underwriters, I acknowledge coverage for this claim under the Disciplinary Proceedings Costs Coverage of the Policy. Please note that coverage for this matter is subject to a limit of \$50,000. This coverage applies to defense fees and costs only, and not to any fine or sanction, or to the cost of complying with any order or decree.

This coverage is also subject to a \$1,250 deductible. I therefore ask that you send me a check for \$1,250, made payable to Weber Gallagher and bearing my file number (14348-0223477).

Aubrey Olson, Esq.
June 4, 2026
Page 2

Subject to the foregoing, Underwriters assent to your selection of Buchalter Attorney David J. Elkanich as your defense counsel here.

Please feel free to call or email me if you have any questions or comments.

Very truly yours,

WEBER GALLAGHER

A handwritten signature in black ink, appearing to be 'R. Badgley', written over a horizontal line.

By: Robert A. Badgley

cc: Complete Equity Markets, Inc. (Mike Powell)

Vendor Name:	Sherlag De Muniz LLP	DATE PREPARED:	06/18/2026
	820 NW 12th Ave., Suite 106		
	Portland, OR 97209		

Accounting Dept		DATE RECEIVED
Use Only:	For FYE 26	ACCOUNTING DEPT:
	Please reference file number 14348-0223477 on the check.	

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claimvoucher/rev699

INVOICE

Sherlag De Muniz LLP
820 NW 12th Ave., Suite 106
Portland, OR - Oregon 97209

Invoice #: 3592
Date: 06-16-2026
Due On: 06-16-2026

Tillamook County District Attorney's Office
Tillamook County Courthouse 201 Laurel Avenue 2nd Floor
Tillamook, Oregon 97141

Matter Name: Tillamook County Special Prosecutor

Services

Date	Atty	Description	Quantity	Rate	Discount	Total
06-04-26	MPD	Open matter in CARET; Email Correspondence: Email to DA AO re signed appointment documents; Email to firm re conflict cases.	0.20	400.00	100.00%	\$0.00
06-04-26	MPD	Review State v. Hart Indictment, Motion to Produce, Inspect, and Copy, Order re same, County's Motion to Quash SDT, Declaration of Bryan Libel in Support, State's Objection to Motion to Quash SDT, Declaration in Support of State's Objection to Motion to Quash SDT, Defendant's Response to County's Motion to Quash SDT, Declaration of LWW in Support, County's Reply to State's Objection, County's Reply to Defendant's Memo. in Support of State.	4.10	400.00	-	\$1,640.00
06-04-26	MPD	Review Kirkpatrick re OEC 609-1 Impeachment for Bias or Interest; Westlaw Advantage Deep Research re state's statutory and constitutional discovery obligation; Review Lane v. MCDA re Brady List determination; Brief review of Best Practices for Navigating Brady v. Maryland in Oregon.	1.20	400.00	-	\$480.00

06-05-26	MPD	Review State v. Bray and State v. Gilmore re state possession/control of evidence; Review Kyles v. Whitley and Matter of J.D.B. re prosecutor's duty to learn of favorable evidence; Review Best Practices for Navigating Brady v. Maryland in Oregon (March 31, 2014).	1.90	400.00	-	\$760.00
06-05-26	MPD	Draft Motion to Vacate Order to Produce, Copy, and Inspect.	0.70	400.00	-	\$280.00
06-10-26	MPD	Email Correspondence: Email from DA AO re sheriff bar complaint.	0.10	400.00	100.00%	\$0.00
06-11-26	MPD	Email Correspondence: Email from DA AO re commission vote to defund SDDA; Phone Correspondence: Call to Ashley Cadotte re hearing (Imtrc).	0.10	400.00	100.00%	\$0.00
06-11-26	MPD	Phone Correspondence: Call with AC re position on pretrial production issue.	0.20	400.00	-	\$80.00
06-11-26	MPD	Email Correspondence: Email from Chrstine Arthur re letter of rep. from Dan Thennell, AC reply to defendant Hart's memorandum, and AC email with screenshots of text messages between Det. Wood and Megan Greenwood.	0.20	400.00	-	\$80.00
06-11-26	MPD	Email Correspondence: Emails from DA AO re emails from DT notices of rep. for Det. Wood and Sheriff Brown; Phone Correspondence: Call to DT re same (Imtrc).	0.10	400.00	-	\$40.00
06-11-26	MPD	Email Correspondence: Email from Leonard Williamson re Sur-Reply to County's Reply; Review Sur-Reply.	0.20	400.00	-	\$80.00
06-11-26	MPD	Draft Order to Vacate (Hart); Review pleadings in Thompson case; Draft Motion/Order to Vacate; Email Correspondence: Email to CA, DT, AC, LW, and DJ re same.	0.60	400.00	-	\$240.00
06-11-26	MPD	Email Correspondence: Email to court re permission to appear by Webex.	0.10	400.00	100.00%	\$0.00
06-12-26	MPD	Phone Correspondence: Call with LW re motion to vacate.	0.20	400.00	-	\$80.00

06-12-26	MPD	Phone Correspondence: Call with AC re converting hearing to status.	0.20	400.00	-	\$80.00
06-12-26	MPD	Email Correspondence: Emails between court and parties re motion to vacate; Email to court re request for status hearing.	0.10	400.00	-	\$40.00
06-12-26	MPD	Email Correspondence: Email from DJ re request to convert to status; Email from LW re same.	0.10	400.00	100.00%	\$0.00
06-15-26	MPD	Email Correspondence: Review and respond to email from CA re victim's rep. appearing at status; Emails from DA AO re motions/order to appoint MPD as special prosecutor.	0.10	400.00	-	\$40.00
06-15-26	MPD	Email Correspondence: Review and respond to email from VA Krstina Vatne re victim's rep. appearance and contact info.	0.10	400.00	-	\$40.00
06-15-26	MPD	Email Correspondence: Review and respond to email from KV re update for victim's mother.	0.20	400.00	-	\$80.00
06-15-26	MPD	Email Correspondence: Emails from parties re telephonic appearance; Email from court re denial of appointment.	0.10	400.00	100.00%	\$0.00
06-15-26	MPD	Phone Correspondence: Call with Megan Greenwood and Kristina Vatne re status	0.40	400.00	-	\$160.00
06-16-26	MPD	Email Correspondence: Email to court re victim's mother's request to participate in status hearing.	0.10	400.00	-	\$40.00
06-16-26	MPD	Status by phone.	0.30	400.00	-	\$120.00

Services Subtotal: \$4,360.00

Discount	\$280.00
Subtotal	\$4,360.00
Tax	\$0.00
Total	\$4,360.00
Payment	\$0.00
Balance Owing	\$4,360.00

Statement Account Summary

Previous Balance		New Charges		Payments Received		Total Amount Outstanding
\$0.00	+	\$4,360.00	=	\$0.00	=	\$4,360.00

Detailed Statement Account Summary

Previous Balance:	\$0.00
New Charges:	\$4,360.00
Payments Applied:	\$0.00
Total Amount Outstanding:	\$4,360.00

Detailed Operating Retainer Summary

Previous Retainer Balance:	\$0.00
Retainer Deposits Since Last Invoice:	\$0.00
Remaining Retainer Balance:	\$0.00

Timekeeper Summary

Name	Initials	Hours	Rate	Total
Michael De Muniz	MPD	0.70	400.00	\$0.00
Michael De Muniz	MPD	10.90	400.00	\$4,360.00

Trust Account Balance \$0.00

Operating Account Balance \$0.00

Total Client Balance \$4,360.00

Total Matter Balance \$4,360.00

Please make all amounts payable to: Sherlag De Muniz LLP