



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Erin Skaar - Paul Fournier - Mary Faith Bell

BOARD MEETING

Wednesday, November 12, 2025, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

MEETING - 2025-11-12 BOCC MEETING AUDIO.MP4

CALL TO ORDER – November 12, 2025 9:01 a.m.

1. [Welcome & Request to Sign Guest List](#)
03:13
2. [Pledge of Allegiance](#)
03:22
3. [Public Comment](#): There were none.
03:44
4. [Non-Agenda Items](#): There were none.
03:46

CONSENT CALENDAR

5. [Consideration of a New Off-Premises Sales Liquor License Application for Two Capes Lookout](#)
03:49

Agenda item was postponed.

LEGISLATIVE - ADMINISTRATIVE

6. [Consideration of a State of Oregon Criminal Justice Commission Behavioral Health Deflection Grant Application/Bridgette Conn, OUR Tillamook Opioid Project Coordinator and Deflection Coordinator](#)
07:16

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board approved the application.

7. Consideration of a Participation Agreement with Devoted Health, Inc. for Medicare Advantage Plan Services/Marlene Putman, Administrator, Health and Human Services

16:38

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the agreement.

8. Consideration of a Fourth Amendment to Oregon Health Authority 2025-2027 Intergovernmental Agreement #185828 for the Financing of Public Health Services/Marlene Putman, Administrator, Health and Human Services

26:49

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the agreement.

9. Consideration of a Professional Services Agreement with Great West Engineering for the Manzanita Transfer Station East Wall Improvements Construction Consulting and Support Project/Justin Weiss, Solid Waste Program Manager

30:13

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the agreement.

10. Consideration of a Personnel Requisition for a New, Regular Full-Time Computer Operations Technician 1 in the Information Services Department/Brandy Norrbom, IT Operations Manager, Information Services Department

32:19

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the requisition.

11. Consideration of an Overhead - Underground Easement with the Tillamook People's Utility District for Real Property Located at 26476 Wilson River Highway, Township 1 South, Range 7 West, Section 7, Tax Lot 800, Tillamook County, Oregon, for the Placement of Electrical Facilities/Isabel Gilda, Administrative Analyst

38:03

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the easement.

12. Consideration of an Overhead - Underground Easement with the Tillamook People's Utility District for Real Property Located at 13990 Wilson River Highway, Township 1 South, Range 8 West, Section 18B, Tax Lot 600, Tillamook County, Oregon, for the Placement of Electrical Facilities/Isabel Gilda, Administrative Analyst

40:47

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the easement.

13. Board Concerns

41:23

Courthouse Food Drive; AOC Meeting healthcare financial responsibility/Commissioner Mary Faith Bell
Parks repair and clean-up Netarts boat ramp; Forest Trust Lands Advisory Committee meeting
positive/Commissioner Paul Fournier

Forest Trust Lands Advisory Committee meeting Oregon Department of Forestry harvest model/Commissioner Erin Skaar

OTHER MEETINGS AND ANNOUNCEMENTS

54:48

Veterans Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics, and the Circuit Court, will be **CLOSED** on **Tuesday, November 11, 2025**.

There is **NO** Community Update teleconference scheduled for **Tuesday, November 11, 2025**.

The Commissioners will hold a Board Briefing on **Wednesday, November 12, 2025** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

The Local Public Safety Coordinating Council teleconference will be held **Monday, November 17, 2025** at **12:00 p.m.** The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 155 858 952.

The Commissioners will attend the annual Association of Oregon Counties Conference in Eugene from **Monday, November 17, 2025** through **Friday, November 21, 2025**.

There is **NO** Community Update teleconference scheduled for **Tuesday, November 18, 2025**.

There is **NO** Board of Commissioners' meeting and **NO** Board Briefing scheduled for **Wednesday, November 19, 2025**.

Chair Skaar adjourned the meeting at 9:56 a.m. to go into executive session pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(h).

Chair Skaar reconvened the meeting at 10:26 a.m.

ADJOURN – 10:26 a.m.

Wednesday, November 12, 2025

PLEASE PRINT

(Please use reverse if necessary)

TILLAMOOK COUNTY BOARD OF COMMISSIONERS' MEETING

WEDNESDAY, NOVEMBER 12, 2025

PUBLIC COMMENT SIGN-IN SHEET

PLEASE PRINT

[illegible]

Contact Information

Application Due Date: November 12, 2025, at 11:59 PM PDT

All applications are public records and are subject to public record requests and any information submitted in an application may be displayed on a public dashboard.

The purpose of Oregon's Behavioral Health Deflection (BHD) programs is to address the need for more deflection programs to assist individuals whose behavioral health conditions, including substance use disorder, and other service needs lead to a heightened likelihood of interactions with law enforcement, incarceration, conviction and other engagement with the criminal justice system.

A deflection program is defined in HB 3069 (2025) as a collaborative program between law enforcement agencies and behavioral health entities or community-based social services organizations that assist individuals who may have substance use disorder, another behavioral health disorder or co-occurring disorders, and who often have other service needs, to create community-based pathways to treatment, recovery support services, housing, case management or other services.

Only one application may be submitted per county or consortium. Only counties who submitted a Phase 1 application are eligible to submit a Phase 2 application. If you submitted a Phase 1 application and do not wish to access additional funding, you do not need to apply for Phase 2.

County <i>Please select from a drop down list:</i>
Tillamook County
Primary Applicant Contact CJC staff may be reaching out after application submission with questions or clarifications, which will require a quick turnaround time for response. Please list the contact information of the individual who you would like CJC staff to reach out to with this follow-up.
Name: Bridgette Conn Organization: Adventist Health Tillamook Title: Deflection Coordinator/OUR Tillamook Project Coordinator Email: hessb01@ah.org Phone: 503-815-2401

Budget Projections

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Budget Projection Sheet Allowable Uses

Grant funds may be used for: deflection program expenses including but not limited to law enforcement employees, deputy district attorneys and behavioral health, case management or outreach workers, including peer navigators and mobile crisis and support services workers; behavioral health workforce development; and capital construction of behavioral health treatment infrastructure; the payment of restitution to a victim (as defined by ORS 131.007), if potential or outstanding restitution is a barrier to program participation; the purchase of closed-loop referral technology to facilitate referrals to local partners and community-based organizations involved in supporting deflection and jail reentry programs; and 10% of program funds may be requested for administrative costs.

Grant requests must demonstrate how funds will be used to create community-based pathways to treatment, recovery support services, housing, case management or other services through a collaborative program between law enforcement agencies and behavioral health entities or community-based social services organizations that

assist individuals who may have substance use disorder, another behavioral health disorder or co-occurring disorders, and who often have other service needs.

DRAFT

Budget Projection Sheet Instructions

You must submit a budget projection sheet that now encompasses your total allocation, as outlined in this [linked funding table](#), for the entire project period of July 1, 2025 – August 31, 2027. This allocation is the maximum amount that you can request up to, though that is not required if your program does not need your county's full allocation. You must adhere to your program proposal that was approved as part of the Phase 1 application, but the budget you submit as part of this Phase 2 application will supersede that which was submitted in Phase 1.

Below are some helpful instructions on how to complete this budget projection sheet and [linked here is the BHD webpage](#) with additional resources, including the solicitation.

Hint: Refer to your approved program proposal from your Phase 1 application and your grant award agreement.

As part of the budgeting process, you may:

- Include any previously approved line item from your Phase 1 approved budget, with units adjusted to meet your needs for the full biennium;
- Drop any line item from your Phase 1 budget if your jurisdiction has reassessed what it needs to achieve your approved program proposal;
- Include any new line item that is [within the scope of your approved program proposal](#).

As part of the budgeting process, you may not:

- Exceed the total amount allocated to your jurisdiction as indicated in the [linked funding table](#);
- Include new line items that are not within scope of your approved program proposal;
- Exceed the project period (July 1, 2025 – August 31, 2027);
- Use any version of the budget projection sheet besides the one available to applicants for this Phase 2 application ([linked here](#));
- Alter the budget projection sheet in any way except to input values into the unlocked fields.

Helpful tips:

- CJC staff will not reach out if your budget project sheet requests under your jurisdiction's total allocation, so be sure to request up to your full allocation;
- CJC staff recognize that you submitted your program proposal before knowing the total funding available to your jurisdiction. At this time, you may not change your program proposal, but if the funding amount has affected your program's ability to operationalize your program proposal, you may request an adjustment as part of future quarterly reporting. Such an adjustment would go before the Oregon Criminal Justice Commission for decision.

DRAFT OF BUDGET

BUDGET CATEGORY	CATEGORY TOTALS
Personnel	\$163,527
Housing and Facilities	\$94,646
Equipment	
Supplies	\$110,462
Direct Services	\$5,000
Training and Travel	\$5,000
SUBTOTAL	\$378,636
Admin (10%) for the County of Tillamook	\$37,864
TOTAL	\$416,499