



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Erin Skaar - Paul Fournier - Mary Faith Bell

BOARD MEETING

Wednesday, September 24, 2025, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

MEETING - 2025-09-24 BOCC MEETING AUDIO.MP4

CALL TO ORDER – September 24, 2025 9:01 a.m.

1. [Welcome & Request to Sign Guest List](#)
03:12
2. [Pledge of Allegiance](#)
03:21
3. [Public Comment](#): There were none.
03:42
4. [Non-Agenda Items: Two non-agenda items that will be taken after Items 10 and 11/Commissioner Erin Skaar](#)
03:44

LEGISLATIVE - ADMINISTRATIVE

5. [Consideration of Modification #2 to Memorandum of Agreement #6437 with Tillamook County Community Action Resource Enterprises Inc. \(CARE\) for the Coordinated Homeless Services Office Project/Koren Karlovic, Project Manager, CARE](#)
04:25

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the modification.

6. Consideration of Amendment No. 3 to Oregon State Fire Marshal Sub-Recipient Grant Agreement #2025-HMEP-013 for the Hazardous Materials Emergency Preparedness Grant Program/Randy Thorpe, Director, Emergency Management

10:56

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the amendment.

7. Consideration of a Reinstatement and Amendment No. 3 to Oregon Department of Education Grant No. 15688 for the Juvenile Crime Prevention Fund/Matthew Thenell, Director, Juvenile Department

13:22

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the reinstatement and amendment.

8. Consideration of a Second Amendment to Oregon Health Authority 2025-2027 Intergovernmental Agreement #185828 for the Financing of Public Health Services/Marlene Putman, Administrator, Health and Human Services

15:33

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the amendment.

9. Consideration of Personal Services Agreement 25/26-007 with Todd Goodall for a Rural Health Grant Coordinator/Marlene Putman, Administrator, Health and Human Services

18:20

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the agreement.

10. Consideration of a Personnel Requisition for a New, Regular Full-Time Clinical Pharmacist in the Health and Human Services Department/Marlene Putman, Administrator, Health and Human Services

22:44

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the requisition.

UNSCHEDULED: Consideration of a Personnel Requisition for a New, Regular Full-Time Public Health Program Representative in the Health and Human Services Department/Marlene Putman, Administrator, Health and Human Services

28:11

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the requisition.

11. Consideration of a Prevailing Wage Rate Contract for Construction with Lee Contractors, LLC for the Manzanita Transfer Station Improvements Project/Justin Weiss, Solid Waste Program Manager

30:05

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the contract.

UNSCHEDULED: Consideration of Stewardship Agreement No. 25-SA-11061200-137 with the United States Department of Agriculture, Forest Service, Siuslaw National Forest for the Tillamook County Abandoned Vehicle Removal Project/Justin Weiss, Program Manager, Solid Waste

32:56

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the agreement.

12. Consideration of a Memorandum of Understanding for Cost Sharing with the State of Oregon Parks and Recreation Department, the State of Oregon Department of Forestry, Washington County, Explore Tualatin Valley, and the Port of Tillamook Bay for the Salmonberry Trail Project/Commissioner Erin Skaar

40:08

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the memorandum of agreement.

13. Consideration of a Memorandum of Understanding for Project Governance with the State of Oregon Parks and Recreation Department, the State of Oregon Department of Forestry, Washington County, Explore Tualatin Valley, and the Port of Tillamook Bay for the Salmonberry Trail Project/Commissioner Erin Skaar

50:16

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the memorandum of agreement.

14. Consideration of a Resolution in the Matter of Authorizing the Execution of Documents Concerning the Purchase of Real Property Owned by Sande Properties LLC/Rachel Hagerty, Chief Administrative Officer

50:51

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed #R25-015.

15. Consideration of a Purchase and Sale Agreement with Sande Properties LLC for Property Located at 4610 3rd Street, Township 1 South, Range 9 West, Section 29, Tax Lots 202 and 203, Tillamook, Oregon/Rachel Hagerty, Chief Administrative Officer

1:02:13

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the agreement.

16. Board Concerns: There were none.

1:02:41

OTHER MEETINGS AND ANNOUNCEMENTS

1:02:46

The Commissioners will attend a Northwest Oregon Housing Summit on **Monday, September 22, 2025** at **8:00 a.m.** The meeting will be held in Astoria, Oregon.

The Commissioners will hold a Board Briefing on **Wednesday, September 24, 2025** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is: 1-971-254-3149, Conference ID: 866 914 607#.

The Commissioners will attend a Federal Emergency Management Administration (FEMA) Biological Opinion virtual meeting on **Tuesday, September 30, 2025** at **6:00 p.m.** Doors will open at **5:00 p.m.** The County is hosting this final FEMA virtual public hearing at the Port of Tillamook Bay Main Conference Room, 4000 Blimp Boulevard, Tillamook. This is an opportunity for the public to hear the presentation and provide public comment either at the meeting or following the meeting. For further information, please visit the Department of Community Development's web page at www.tillamookcounty.gov/commdev/page/fema-biop-information.

ADJOURN – 10:04 a.m.

Wednesday, September 24, 2025

	Present	Absent		Present	Absent
Erin Skaar	<u>✓</u>	_____	Rachel Hagerty	<u>✓</u>	_____
Paul Fournier	<u>✓</u>	_____	Bill Sargent	<u>✓</u>	_____
Mary Faith Bell	<u>✓</u>	_____			

PLEASE PRINT

Name

Email or Address

Item of Interest

Koren J. Karlovic	kkarlovic@ car careinc.org	HAN-Approval
Matt Therell	matthew.therell@tillamookcounty.gov	Item # 7

(Please use reverse if necessary)

