



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Erin Skaar - Paul Fournier - Mary Faith Bell

BOARD MEETING

Wednesday, July 9, 2025, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

MEETING - 2025-07-09 BOCC MEETING AUDIO.MP4

(Commissioner Skaar Absent - Out of Office)

CALL TO ORDER – July 9, 2025 9:00 a.m.

1. [Welcome & Request to Sign Guest List](#)
01:49
2. [Pledge of Allegiance](#)
01:50
3. [Public Comment](#): There were none.
02:07
4. [Non-Agenda Items](#): There were none.
02:08

PRESENTATIONS AND REPORTS

5. [Employee Recognition for July 2025 - Continuous Years of Service/Makenzi Weir, Human Resources Technician, Human Resources Department](#)
02:13

LEGISLATIVE - ADMINISTRATIVE

6. Consideration of a First Amendment to Subaward Agreement with Northwest Medical Foundation of Tillamook dba Adventist Health Tillamook for the Oregon Criminal Justice Commission for the Opioid Use Response Program/Bridgette Hess, Opioid Response Project Coordinator & Interim Deflection Coordinator, Adventist Health Tillamook

04:58

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the amendment.

7. Consideration of a Letter of Attestation of Legal and Financial Responsibility to the United States Department of Health and Human Services Centers for Medicare and Medicaid/Marlene Putman, Administrator, Health and Human Services

07:39

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the letter of attestation.

8. Consideration of Grant Agreement #15018 with Columbia Pacific Coordinated Care Organization for Meaningful Language Access Funds/Marlene Putman, Administrator, Health & Human Services

09:34

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the grant agreement.

9. Consideration of Cooperative Service Agreement with US Department of Agriculture Animal and Plant Health Inspection Service (Aphis) Wildlife Services for the Cooperative Wildlife Services Program/Chris Laity, Director, Public Works

15:36

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the agreement.

10. Consideration of a Work and Financial Plan with the US Department of Agriculture Animal and Plant Health Inspection Service (Aphis) for Fiscal Year 2025-2026/Chris Laity, Director, Public Works

18:36

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the work and financial plan.

11. Consideration of Modification #2 to Professional Services Agreement #6543 with Dowl for Engineering Services for the Rehabilitation of Prospect Creek Bridge #57C54 Slab Creek Road/Chris Laity, Director, Public Works

21:56

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the modification.

12. Consideration of Modification #2 to Professional Services Agreement #6544 with Dowl for Engineering Services for the Rehabilitation of Sloan Creek Bridge #57C57 Slab Creek Road/Chris Laity, Director, Public Works

25:37

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the modification.

13. Consideration of Primary Funding Agreement with Circular Action Alliance Oregon LLC for the Plastic Pollution and Recycling Modernization Act/Justin Weiss, Solid Waste Program Manager, Public Works

26:44

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the agreement.

14. Consideration of Prevailing Wage Rate Contract for Construction with Enterprises Northwest, Inc. DBA Earth Works Excavation for the Tillamook County Fairgrounds Storm Drain Project/Chris Laity, Public Works Director

31:22

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the contract.

15. Consideration of a License and Service Agreement with Sani-Star LLC for the Installation of an RV Dump Service System at Webb Campground/Dan Keyes, Parks Director

34:34

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the agreement.

16. Consideration of a Professional Services Agreement with SAI Design and Build LLC for the Barview Jetty Campground Fee Booths Design and Consulting Project/Dan Keyes, Parks Director

38:00

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the agreement.

17. Consideration of an Intergovernmental Agreement #15371 with the State of Oregon (Oregon Youth Authority) for Individualized Services/Matt Thenell, Director, Juvenile Department

42:42

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the agreement.

18. Consideration of a Personnel Requisition for a Replacement Regular Full-Time County Counsel in the Board of Commissioners' Office/Rachel Hagerty, Chief Administrative Officer

46:20

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the personnel requisition.

19. Consideration of Modification #1 to Professional Services Agreement #6647 with McKinstry Essention, LLC for the Technical Energy Audit & Project Development Plan/Rachel Hagerty, Chief Administrative Officer

1:06:50

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the modification.

20. Consideration of Modification #1 to Personal Services Agreement #6654 with Trupp HR, Inc. for the Compensation and Pay Equity Study/Rachel Hagerty, Chief Administrative Officer

1:09:57

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the modification.

21. Consideration of Grant Agreement #2025-P1 Transient Lodging Tax (TLT) for Destination Management with the Tillamook County Pioneer Museum for Organizational Capacity/Rachel Hagerty, Chief Administrative Officer

1:19:16

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the grant agreement.

22. Consideration of Amendment #7 to Grant Agreement #5012 with Tillamook Coast Visitors Association for Destination Management and Communication Services/Rachel Hagerty, Chief Administrative Officer

1:22:01

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the amendment.

23. Board Concerns

1:27:33

There were none.

OTHER MEETINGS AND ANNOUNCEMENTS

1:27:49

The Commissioners will hold a Board Briefing on **Wednesday, July 9, 2025** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

The Commissioners will hold an executive session on **Tuesday, July 14, 2025** at **3:00 p.m.** pursuant to ORS 109.660(2)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations. The executive session will be held in the Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

ADJOURN – 10:29 a.m.

Wednesday, July 9, 2025

	Present	Absent		Present	Absent
Erin Skaar	<u>✓</u>	<u>✓</u>	Rachel Hagerty	<u>✓</u>	<u> </u>
Paul Fournier	<u>✓</u>	<u> </u>	Bill Sargent	<u>✓</u>	<u> </u>
Mary Faith Bell	<u>✓</u>	<u> </u>			

Name

Email or Address

Item of Interest

Bridgette Conn hessb01@ah.org BThb Extension

(Please use reverse if necessary)



Tillamook County

Employee Recognition

for continuous years of service

July
2025

Sarah Absher	Community Development Director – Community Development	20
Eva Fletcher	Property Appraiser 3 – Assessment	18
Kristina Vatne	Victim's Assistant Coordinator – District Attorney Office	8
Martin Zepeda	Criminal Deputy – Sheriff's Office	8
Dennis Greiner	Marine Deputy – Sheriff's Office	7
Ryan Trogdon	Road MEO 2 – Public Works	6
Heidi Rieger	Veteran's Services Coordinator – Veteran's Office	6
Bridgette Glodowski	Solid Waste Transfer Station Attendant – Solid Waste	5
Kevin Grogan	Criminal Deputy – Sheriff's Office	4
Debra Garland	Secretary – County Commissioners Office	3
Morgan Niles	Office Specialist 2 – Public Works	3
Don Allgeier	Library Director – Library	3
Esmeralda Palominos	Corrections Technician – Sheriff's Office	2
Jeff Collingham	Building Inspector 3 – Community Development	1
Bradley Wangsgard	Community Health Dental Manager – Health & Human Services	1
Esther Stanford	Office Specialist 2 – Health & Human Services	1
Kathleen Schwabe	Library Assistant 3 – Library	1
Kelly Woodke	Custodian – Library	1

*Please note recognition is based on continuous years of service for current full-time employees. Some employees may have started as part-time/temp and then promoted.



Tillamook County Board of Commissioners

201 Laurel Avenue, Tillamook, OR 97141
Phone: 503-842-3403

Erin D. Skaar, Chair
Paul Fournier, Vice-Chair
Mary Faith Bell, Commissioner

July 9, 2025

US Department of Health and Human Services
Centers for Medicare and Medicaid
750 Security Boulevard
Baltimore, MD 21244

RE: Tillamook County Financial Attestation for Medicare and Medicaid

To Whom It May Concern:

This letter is to attest that Tillamook County will be legally and financially responsible in the event there is any outstanding debt owed to the Centers for Medicare and Medicaid.

As the Board of County Commissioners, we are the elected officials who have the authority to legally and financially bind the government organization of Tillamook County to the laws, regulations, and program instructions of the Medicare program.

Sincerely,

BOARD OF COMMISSIONERS FOR TILLAMOOK COUNTY, OREGON

Absent

Erin D. Skaar, Chair

A blue ink signature of Paul Fournier, Vice-Chair, written over a horizontal line.

Paul Fournier, Vice-Chair

A blue ink signature of Mary Faith Bell, Commissioner, written over a horizontal line.

Mary Faith Bell, Commissioner



AN EQUAL OPPORTUNITY EMPLOYER