



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Erin Skaar - Paul Fournier - Mary Faith Bell

BOARD MEETING

Wednesday, June 4, 2025, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

MEETING - 2025-06-04 BOCC MEETING AUDIO.MP4 (Commissioner Skaar Absent - Out of Office)

CALL TO ORDER - June 4, 2025 9:00 a.m.

1. Welcome & Request to Sign Guest List
02:01
2. Pledge of Allegiance
02:18
3. Public Comment: There were none.
02:40
4. Non-Agenda Items: There were none.
02:43

PRESENTATIONS AND REPORTS

5. Employee Recognition for June 2025 - Continuous Years of Service/Makenzi Weir, Human Resources Technician, Human Resources Department
02:46
6. Tillamook County Library Summer Reading Program/Don Allgeier, Library Director
05:12

LEGISLATIVE - ADMINISTRATIVE

7. Consideration of a Cooperative Law Enforcement Agreement with the United States Department of Agriculture, Forest Service, and Siuslaw National Forest for Law Enforcement Services on National Forest System Lands/Matt Kelly, Undersheriff, Sheriff's Office

23:49

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the agreement.

8. Consideration of a Memorandum of Understanding with the Nehalem Bay Medical Reserve Corp for Public Health Emergency Preparedness/Marlene Putman, Administrator, Health and Human Services

26:49

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the memorandum of understanding.

9. Consideration of Professional Services Agreement #25/26-002 with Tillamook Family Dentistry for Federally Qualified Health Center for Oregon Health Plan Medicaid and Non-Insured Dental Services/Marlene Putman, Administrator, Health and Human Services

29:31

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the agreement.

10. Consideration of a Memorandum of Understanding with the Tillamook Softball Association for West Parking Lot Access at the Fairgrounds for Sport-Related Activities/Makenzi Weir, Tillamook Softball Association

32:48

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the memorandum of understanding.

11. Consideration of an Order in the Matter of the Reappointment of Members to the Tillamook County Planning Commission/Sarah Absher, Director, Department of Community Development

37:12

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed Order #25-029.

12. Consideration of Housing Infrastructure Support Grant Contract #HIP2521 with Oregon Business Development Department for Financing of the Tillamook Bay Commons Project/Parker Sammons, Housing Coordinator, Department of Community Development

38:57

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the grant contract.

13. Consideration of a Letter of Support to the Internal Revenue Service Regarding the Formation of a Workforce Housing Non-Profit Oregon Coast Housing Group 501(c)(3) Application/Parker Sammons, Housing Coordinator, Department of Community Development

42:32

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the letter.

14. Consideration of Intergovernmental Agreement No. PO-44000-00047172 with the Oregon Department of Consumer and Business Services for Manufactured Home Document Processing/Saundra Gollon, Chief Deputy Assessor & Tax Collector; Matthew Amazing, Assessment Technician, Assessment & Taxation Department
47:22

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Vice-Chair signed the agreement.

15. Consideration of an Order in the Matter of Establishing Fees for Manufactured Home Ownership Document Processing/Saundra Gollon, Chief Deputy Assessor & Tax Collector; Matthew Amazing, Assessment Technician, Assessment & Taxation Department
51:20

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed Order #25-030.

16. Consideration of a Non-Prevailing Wage Rate Contract for Construction with EC Electric for the Tennis Court Interior Lighting Upgrade Project/Isabel Gilda, Administrative Analyst
54:06

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with two aye votes. The Board signed the contract.

17. Board Concerns
59:20

Tsunami Road Show/Commissioner Mary Faith Bell

OTHER MEETINGS AND ANNOUNCEMENTS

1:00:30

There is **NO** Board Briefing scheduled for **Wednesday, June 4, 2025** at **2:00 p.m.**

The Tillamook County Library will be closed for an annual in-service day to prepare for the Summer Reading 2025 Program. The closure will take place on **Thursday, June 5, 2025**. The Library will reopen on **Friday, June 6, 2025**. The Library's virtual services and catalog are available 24/7 at www.tillabook.org.

The Tillamook County Courthouse, located at 201 Laurel Avenue, Tillamook, Oregon 97141, will undergo essential infrastructure and system upgrades to its elevator beginning **Thursday, June 5, 2025** through **Tuesday, June 10, 2025**. During this time, the elevator will be out of service, but all courthouse and county offices will remain open to the public. Visitors are encouraged to call ahead for appointments and reschedule, if possible, to minimize disruption and ensure accessibility during the upgrade period. Accessibility accommodations include: access to basement offices via the rear basement ramp; a temporary front access ramp will be installed allowing entry to the south entrances and first floor offices; and individuals requiring access to second floor services will be assisted in designated areas located on the basement or first floor, depending on the nature of the business. We appreciate the public's patience and understanding as we complete these necessary improvements to enhance accessibility and service.

ADJOURN – 10:02 a.m.

BOARD OF COMMISSIONERS' BOARD MEETING

Wednesday, June 4, 2025

	Present	Absent		Present	Absent
Erin Skaar	☒	☒	Rachel Hagerty	☒	☐
Paul Fournier	☒	☐	Bill Sargent	☒	☐
Mary Faith Bell	☒	☐			

PLEASE PRINT

Name

Email or Address

Item of Interest

There were no sign-ins

(Please use reverse if necessary)



Tillamook County

Employee Recognition

for continuous years of service

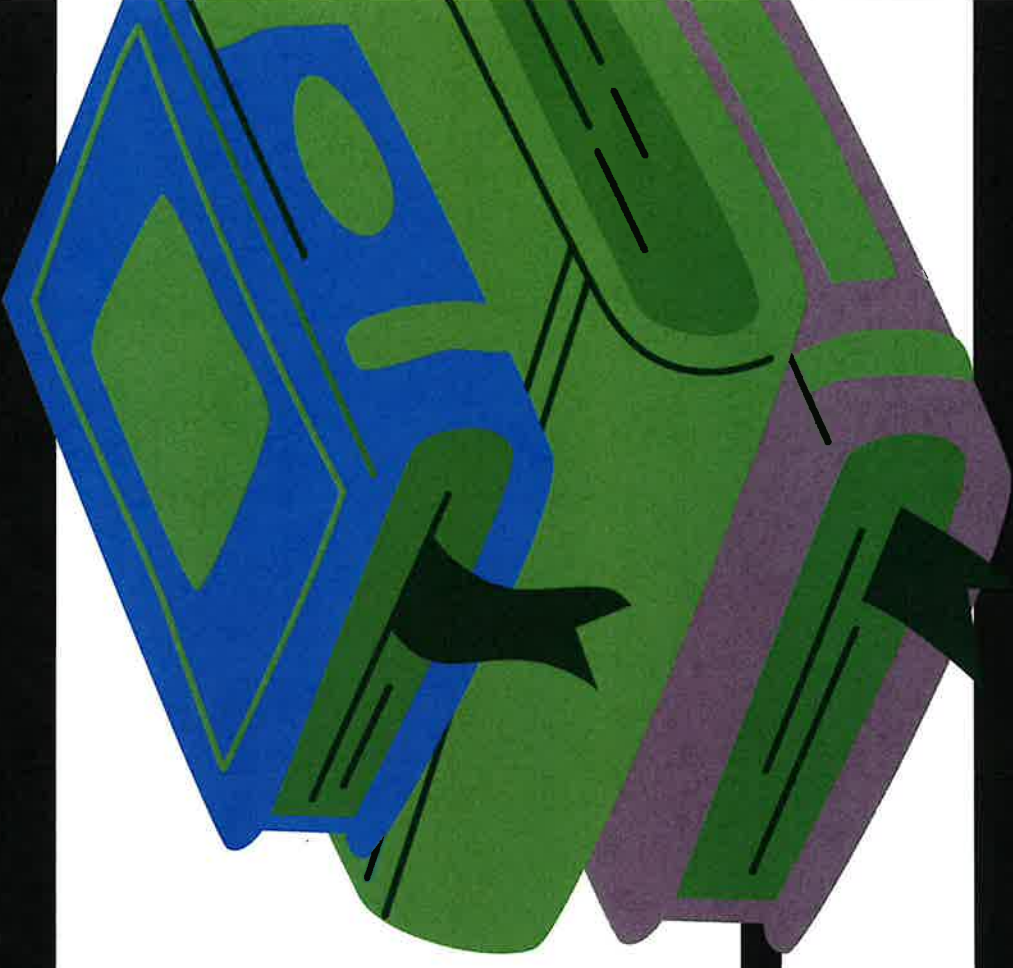
June
2025

Allison Bonato-Garcia	Office Specialist 2 – Health & Human Services	20
Martin Rodriguez	Corrections Deputy – Sheriff's Office	19
Christy Nyseth	Clerk – Clerk's Office	17
Irene Fitzgerald	Chief Financial Officer – Health & Human Services	14
Gregg Schmitt	Road MEO 3 – Public Works	7
Sean Ahlers	Criminal Deputy – Sheriff's Office	4
Chris Rondeau	Criminal Deputy – Sheriff's Office	4
Kayla Turrieta	Medical Clinic Assistant – Health & Human Services	4
Deborah Dixon-Wheeler	Office Specialist 2 – Community Development	3
David Frost	Library Assistant 2 – Library	3
Melissa Josi	Juvenile Probation Officer – Juvenile	3
Aaron Barichio	Corrections Deputy – Sheriff's Office	3
Travis Patterson	Criminal Deputy – Sheriff's Office	2
Chase Moodie	Corrections Deputy – Sheriff's Office	2
Michelle Walters	Behavior Health Clinician – Health & Human Services	2
Clinton Wilks	Road MEO 2 – Public Works	2
James Heidrick	Community Health Office Supervisor – Health & Human Services	2
Alan Kielan	Park Laborer – Parks	1

*Please note recognition is based on continuous years of service for current full-time employees. Some employees may have started as part-time/temp and then promoted.

SUMMER READING 2025

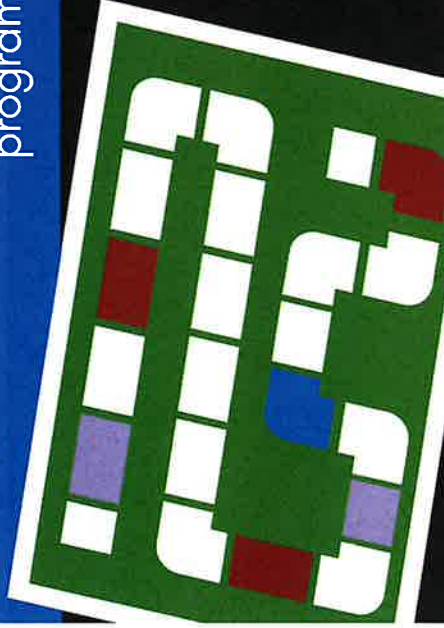
Level Up At Your Library



LEVEL UP

Play is one of the ways we learn to relate to others, to think in new ways, and to foster friendships, new and old. Level Up at Your Library is an all ages summer reading program based around puzzles and games.

Let the games begin! Summer Reading 2025 will have games, prizes, programs, and a couple crafts to engage children, families, and adults throughout the summer.





SUMMER READING OBJECTIVES



Welcome families
into the library and
share what the
library offers.

Create a fun space
for community
members to engage
with learning and
resources.

Support summer
learning through
reading, games, and
programs.

PLANNING FOR 2025

The library set a goal of streamlining some of the preparation work for Summer Reading and increasing the accessibility of the program.



CHANGES

- Easy Sign Up/Outreach
- Materials in English and Spanish
- Fewer crafts
- No prize-a-palooza
- Summer Reading Party for all participants
- More community prizes



Key Dates

June 5th - Staff In Service Day: Summer Reading

Preperation

June 9th - First day of Summer Reading

June 16th - Prizes available

August 2nd - Final day of Summer Reading

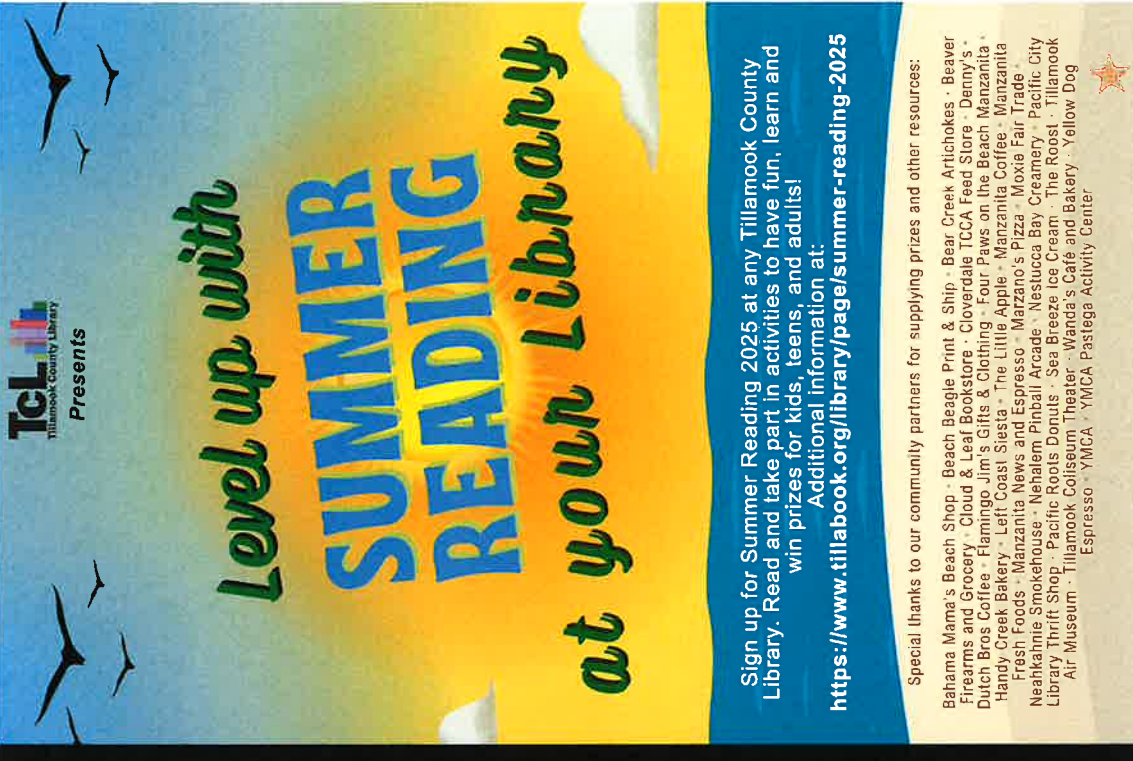
August TBD - Summer Reading Celebration at

Tillamook Coliseum Theater

August 31st - Final day to get prizes

COMMUNITY PARTNERS

This year we have more community sponsors providing prizes and support for the Summer Reading program. The library is grateful for the support of the community, and the efforts of the Tillamook County Library Foundation to gather that support.

A promotional graphic for the Summer Reading program. The top half features a blue sky with white clouds and several black silhouettes of birds in flight. The text "Level up with" is written in a green, cursive font, followed by "SUMMER READING" in large, bold, blue capital letters, and "at your Library" in a green, cursive font. The Tillamook County Library logo, which includes a stylized book icon and the text "TCL Tillamook County Library Presents", is in the top left corner. The bottom half of the graphic has a yellow background with a blue wavy border. It contains text about signing up for Summer Reading 2025, a list of community partners, and a URL. A small red star icon is in the bottom right corner.

TCL
Tillamook County Library
Presents

Level up with
SUMMER READING
at your Library

Sign up for Summer Reading 2025 at any Tillamook County Library. Read and take part in activities to have fun, learn and win prizes for kids, teens, and adults!
Additional information at:
<https://www.tillamook.org/library/page/summer-reading-2025>

Special thanks to our community partners for supplying prizes and other resources:

Bahama Mama's Beach Shop · Beach Beagle Print & Ship · Bear Creek Artichokes · Beaver Firearms and Grocery · Cloud & Leaf Bookstore · Cloverdale TCCA Feed Store · Denny's · Dutch Bros Coffee · Flamingo Jim's Gifts & Clothing · Four Paws on the Beach · Manzanita Handy Creek Bakery · Left Coast Siesta · The Little Apple · Manzanita Coffee · Manzanita Fresh Foods · Manzanita News and Espresso · Marzano's Pizza · Moxie Fair Trade · Neahkahnie Smokehouse · Nehalem Pinball Arcade · Nestucca Bay Creamery · Pacific City Library Thrift Shop · Pacific Roots Donuts · Sea Breeze Ice Cream · The Roost · Tillamook Air Museum · Tillamook Coliseum Theater · Wanda's Café and Bakery · Yellow Dog Espresso · YMCA · YMCA Pastega Activity Center



Summer Reading 2025 Signup

Name _____

Age (circle one) 0-11 11-14 14-18 18+

Program (circle one) Kids Teens Adults

Local Library Branch (circle one)

Bay City Bookmobile Garibaldi Manzanita Pacific City Rockaway Tillamook

Prizes! Books! Activities! Performances!

Find out more at any library branch and the bookmobile!

Sign up at any library branch (including the bookmobile) the week of June 9th

Read, log, and participate in activities June 9 through Aug 2

Parent and Guardian Information:

Every summer Tillamook County Library puts on the Summer Reading Program to encourage children (and teens, and adults) to read over the summer. We also offer fun and educational activities and events. Research shows that reading during the summer helps children and develop the skills they learn in school. Participation is free!

SUB-NIVEL * LEVEL UP
EN TV AT YOUR
BIBLIOTECA LIBRARY



TCL  Ages 11-19
Tulsa County Library



There are many ways to use the library. Using the chart below, color in one hexagon for each activity completed. Once you have colored five hexes, total up the icons by type and find out what kind of library user you are!

Read a novel from the New Books section based on its cover	Bring a friend with you on your next library visit	Check out a book to get you started on a new hobby	Take your child to a library program this summer
Read an e-book on Libby or Hoopla	Read a book from the Oregon/Northwest Collection	Attend a Storytime with your child	Check out an item from the Library of Things
Read a non-fiction children's book with your child	Read a book from genre you do not normally read	Visit a TCL library that is new to you	Read a fiction book from a library display
		Binge watch a TV season on DVD	Attend a library program
			Read a magazine from the library

Circle your user type and bring your gameboard to the library to be entered to win a prize!

Did you have mostly:

You are a "Storytime Squad" You recognize the positive impact the library has on young people, and are doing your best to pass this along to the next generation	You are a "Tech Trailblazer" You know there is more in the library than books and are on the cutting edge of library services	You are a "Community Connector" You understand that the library is a place for connecting with your community to contain worlds	You are a "Page Dreamer" Written words speak to you. You understand that books explore	You are a "Reality Reader" It may be a cliché, but knowledge is power and you have it in abundance	You are a "Library Power User" You know the library is more than the sum of its parts, and you make full use of all of them
					Tie?

Print Name: _____ Phone or email: _____

2025 CRAFTS



Tillamook County Library Summer Reading Program 2025 Craft

LEVEL UP AT YOUR LIBRARY SUBIR DE NIVEL EN TU BIBLIOTECA



MAKE YOUR OWN COLORING BOOK!

How it works



- Step 1: Sign Up For Summer Reading**
You can do this at any library branch, including the bookmobile.
When you pick up your game board you'll get a folder!
- Step 2: Add pages**
Every week there will be new pages you can pick up at any library branch and the bookmobile.
Add each page into your folder using the 3 prongs in the middle.
- Step 3: COLOR**
- Step 4: Repeat!**
Add as many pages as you want each week!



2025 PROGRAMS



Wednesday SRP movies 12 pm

- 6/11 Dog Man (2025) · 6/18 Cars (2006) · 6/25 Detective Pikachu (2019)
- 7/2 House With A Clock In Its Walls (2018) · 7/9 Minions (2015)
- 7/16 Ratatouille (2007) · 7/23 Princess and the Frog (2009) · 7/30 LEGO Batman (2017)

Oregon's Civil Rights Years: A Journey Toward Justice with Oregon Black Pioneers June 10th 2 pm Learn about Oregon during the civil rights movement.

Mz. Pearl's Circus Palooza June 12 2 pm Mz. Pearl juggles, does magic, walks on a rolling globe and gets tangled up in ways you couldn't imagine.

Vikki Gasko Green June 17 2 pm Bilingual ventriloquist delights all ages

Teen IRL Pokémon June 17 6 pm Find Pokémon in the library and engage in live Pokémon battle

Teen Nerd Nite Afternoon June 20 3-4:30 Nerd out about your interests together

Mo Phillips June 24 3 pm Wacky fun with kid-friendly music

Teen Origami Workshop June 24 3 pm Learn origami with instructor Yuki

Heart of CARTM June 26 11 am Crafts and activities with recycled items

Teen Chill Puzzles 7/8 Relax and do a puzzle together

Goat Visit with Goat It Solutions July 10 2 pm Meet friendly goats

Powerplay for the Planet with University of Oregon Museum of Natural and Cultural History July 15 2 pm Join us to play games, solve puzzles, and tackle wacky challenges.

Border Collie International July 17 2 pm Team of rescued border collies entertain and educate through trick demonstrations

Teen Anime Your Way Workshop July 18 3 pm Learn to draw anime

Angel Ocasio July 24 12 pm A high-energy, very funny one-man variety show, perfectly suited for family audiences.

Columbia River Maritime Museum Presents: Sea Shanties July 29 2 pm Learn about local maritime history

CRMM talk for adults July 29 3:30 pm Maritime history presentation for adults

Gravity Catastrophe with the Zaniac July 31 3 pm Gravity Catastrophe is a physics extravaganza that will have the audience chanting, "Science!" at the top of their lungs.

Teen Board Games August 19th 3-4:30 pm Play board games

PRIZES

**Tillamook County Library
Summer Reading Program**

This certificate entitles you to:

In celebration of your great job reading this summer.

Donated by: _____

Business name: _____

Claim your prize here: _____

Business address: _____

Please thank the donor when you claim your prize.

_____ / _____

 **LEVEL UP AT YOUR LIBRARY**



The library has exciting prizes for this year's Summer Reading. As kids complete the game challenges, they will win books, treasure chest prizes, and community prizes to local businesses.

Teens have the chance to win books and will be entered into a drawing for a grand prize for completing the game.

Adults that complete their game will be entered to win a themed grand prize.



SUMMER LUNCH

Summer lunches will be provided at four locations through partnerships with Meals for Seniors and Grub Club. These meals help to bridge the gap for families that depend on school lunches throughout the rest of the year.

FREE SUMMER LUNCHES AT THE LIBRARY!

June 16 - August 29



TILLAMOOK

TILLAMOOK MAIN BRANCH LIBRARY

Mon-Fri 11:30am-12:00pm

1716 Third St, Tillamook

TILLAMOOK COUNTY LIBRARY BOOKMOBILE

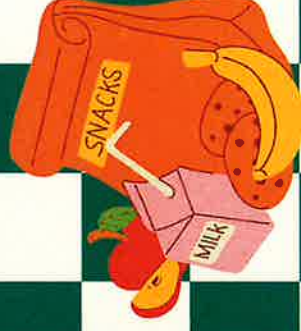
Wed 11:15am-12:15pm

Glenhaven Apartments

Fri 11:15am-12:15pm

Champion Apartments

Lunches provided by: Grub Club



GARIBALDI

GARIBALDI BRANCH LIBRARY

Wed & Fri 11:00am-12:00pm

107 6th St, Garibaldi

Lunches provided by: Meals for Seniors



THANK YOU



Tillamook County Board of Commissioners

201 Laurel Avenue, Tillamook, OR 97141
Phone: 503-842-3403

Erin D. Skaar, Chair
Paul Fournier, Vice-Chair
Mary Faith Bell, Commissioner

June 4, 2025

Internal Revenue Service

Exempt Organizations Determinations
P.O. Box 2508
Cincinnati, OH 45201

RE: Support for the Oregon Coast Housing Group Nonprofit's 501(c)(3) Application

To Whom It May Concern:

We, the County Commissioners of Tillamook County, are writing in strong support of the Oregon Coast Housing Group Nonprofit's application for 501(c)(3) status with the Internal Revenue Service. We recognize the significant role this nonprofit organization plays in addressing the critical housing needs of our community, particularly in the development and operation of workforce and middle-income housing, which aligns with the County's broader objectives of improving affordable housing availability for our residents.

Governmental Burden of Housing Needs

As a County, we are acutely aware of the housing challenges facing our workforce, which includes individuals and families who are essential to our local economy but struggle to find affordable housing within their means. The lack of adequate middle-income housing in our community presents a burden on our local government, as it requires substantial public investment, coordination, and policy development. Despite our ongoing efforts, including the implementation of various affordable housing programs, we are unable to meet the full demand for workforce housing due to limitations in both resources and capacity.

Role of the Oregon Coast Housing Group Nonprofit

The Oregon Coast Housing Group Nonprofit has emerged as a vital partner in addressing this critical need. The nonprofit is dedicated to the development, financing, construction, and operation of workforce and middle-income housing projects within our County. By engaging in these activities, the Oregon Coast Housing Group Nonprofit directly contributes to alleviating the burdens of government by providing affordable housing solutions where government resources alone are insufficient.

We formally recognize that the activities undertaken by the Oregon Coast Housing Group Nonprofit align with the County's goals of promoting equitable housing for our workforce. The nonprofit's involvement in developing these housing projects is an extension of our own initiatives to support community growth and prosperity. Their expertise, vision, and commitment to addressing the housing needs of our residents will help further our efforts to ensure that the County remains a vibrant and inclusive place for families and workers to live and thrive.

Lessening the Burden of Government

In accordance with IRS Rev. Rul. 85-1, we confirm that the activities of the Oregon Coast Housing Group Nonprofit are directly recognized by the County as addressing a governmental burden. Their efforts are integral to the broader governmental program to provide affordable housing to our workforce and middle-income residents. Without the active involvement of organizations like the Oregon Coast Housing Group Nonprofit, the County would face an even greater challenge in meeting the housing needs of our community.

Furthermore, the County's programs and initiatives have actively supported the nonprofit's work by facilitating public funding, policy support, and coordination in various housing efforts. The Oregon Coast Housing Group Nonprofit's housing developments are not only in direct alignment with our public objectives but also provide tangible benefits to the local economy and public services by making housing more accessible for those who serve our community.

Conclusion

In conclusion, we wholeheartedly support the Oregon Coast Housing Group Nonprofit's application for 501(c)(3) status. We firmly believe that the nonprofit's activities, in partnership with the County, are essential in addressing the workforce housing crisis and lessening the burden of government. We trust that the IRS will recognize the nonprofit's vital role in advancing public goals and relieving governmental pressures associated with housing needs.

Please do not hesitate to contact us if you require further information or clarification.

Sincerely,

BOARD OF COMMISSIONERS FOR TILLAMOOK COUNTY, OREGON

Absent

Erin D. Skaar, Chair



Paul Fournier, Vice-Chair



Mary Faith Bell, Commissioner

