



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Erin Skaar - Paul Fournier - Mary Faith Bell

BOARD MEETING

Wednesday, May 7, 2025, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

2025-05-07 BOCC MEETING AUDIO.MP4

CALL TO ORDER – May 7, 2025 9:06 a.m.

1. [Welcome & Request to Sign Guest List](#)
02:27
2. [Pledge of Allegiance](#)
02:38
3. [Public Comment](#): There were none.
03:00
4. [Non-Agenda Items: Agenda Item #16 postponed/Commissioner Erin Skaar](#)
03:02

PRESENTATIONS AND REPORTS

5. [Employee Recognition for May 2025 - Continuous Years of Service/Makenzi Weir, Human Resources Technician, Human Resources Department](#)
03:12

LEGISLATIVE - ADMINISTRATIVE

6. [Consideration of a Resolution in the Matter of Proclaiming the Month of May as "Mental Health Awareness Month" in Tillamook County/Amanda Ferrat, Lead, Tillamook County Suicide Prevention Coalition](#)
07:05

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed #R25-009.

7. Consideration of a Resolution in the Matter of Proclaiming May 9, 2025 as "Provider Appreciation Day" in Tillamook County, Oregon/Commissioner Erin Skaar

16:46

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed #R25-010.

8. Consideration of an Intergovernmental Subaward Agreement with the Oregon Judicial Department for the 27th Judicial District Treatment/Specialty Court Program/Christopher Hamilton, Trial Court Administrator, Tillamook Circuit Court

23:16

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the agreement.

9. Consideration of an Order in the Matter of Changing Customer and Franchise Rates for Municipal Solid Waste, Yard Debris, and Commingled Recycling, Disposal at the Tillamook, Manzanita, and Pacific City Transfer Stations/Justin Weiss, Program Manager, Solid Waste

24:41

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-020, SWSD #25-001.

10. Consideration of an Order in the Matter of the Appointment of Members to the Tillamook County Road Advisory Committee/Jasper Lind, Engineering Technician, Public Works

42:56

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-021.

11. Consideration of an Order in the Matter of a Notice of Intent to Award a Prevailing Wage Rate Contract for the Lagler Temporary Bridge Project/Brian Olle, Engineering Project Manager, Public Works

44:25

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-022.

12. Consideration of an Order in the Matter of a Notice of Intent to Award a Prevailing Wage Rate Contract for Construction for the East Creek Road Retaining Wall Project/Brian Olle, Engineering Project Manager, Public Works

47:57

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-023.

13. Consideration of a Professional Services Agreement with Trailkeepers of Oregon for the Design Plans and Coordinate Reconstruction of the Short Beach Trail Project/Brian Olle, Engineering Project Manager, Public Works

50:13

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the agreement.

14. Consideration of Housing Production Solutions Fund Grant Agreement #2025-HPSF-2 with Terry Phillips for the National Building Project/Parker Sammons, Housing Coordinator, Department of Community Development
55:10

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the grant agreement.

15. Consideration of Housing Production Solutions Fund Grant Agreement #2025-HPSF-3 with Evergreen Community Partners for the Spruce Point Project/Parker Sammons, Housing Coordinator, Department of Community Development
58:22

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the grant agreement.

16. Consideration Concerning Initiating Title III Projects for Fiscal Year 2024/2025/Isabel Gilda/Administrative Analyst
1:00:13

AGENDA ITEM POSTPONED

17. Board Concerns
1:00:15

Transient Lodging Tax Bill HB 3962-2 Voting/Commissioner Paul Fournier
Timber Payment/Commissioner Erin Skaar
Transient Lodging Tax Percentage Split Raise/Commissioner Mary Faith Bell

OTHER MEETINGS AND ANNOUNCEMENTS

1:11:55

There is **NO** Leadership Team meeting scheduled for **Monday, May 5, 2025**.

The Board Briefing scheduled for **Wednesday, May 7, 2025** at **2:00 p.m.** has been **CANCELLED**.

The Commissioners will hold an executive session on **Thursday, May 8, 2025** at **9:00 a.m.** pursuant to ORS 109.660(2)(i), to conduct a performance evaluation. The executive session will be held in the Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

A public workshop of the Solid Waste Budget Committee will be held on **Wednesday, May 14, 2025** at **12:30 p.m.** The workshop will be held in the Board of Commissioners' Meeting Room 106 in the the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

A public workshop of the Tillamook County Budget Committee will be held on **Wednesday, May 14, 2025** at **1:00 p.m.** The workshop will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

The Tillamook County Courthouse, located at 201 Laurel Avenue, Tillamook, Oregon 97141, will undergo essential infrastructure and system upgrades to its elevator beginning **Thursday, June 5, 2025** through **Tuesday, June 10, 2025**. During this time, the elevator will be out of service, but all courthouse and county offices will remain open to the public. Visitors are encouraged to call ahead for appointments and reschedule, if possible, to minimize disruption and ensure accessibility during the upgrade period. Accessibility accommodations include: basement offices can be accessed via the rear basement ramp; a temporary front access ramp will be installed allowing entry to the south entrance and first floor offices; and individuals requiring access to second floor services will be assisted in designated areas located on the basement or first floor, depending on the nature of the business. We appreciate the public's patience and understanding as we complete these necessary improvements to enhance accessibility and service.

ADJOURN – 10:20 a.m.

Wednesday, May 7, 2025

PLEASE PRINT

Sarah Ermer	sarake@tfc.org	#6
Amanda Ferrat	tcsprinfo@gmail.com	#6
Christopher Hamilton	christopher.j.hamilton@state.wa.us	#8
Justin Weiss	justin.weiss@gmail.com	#9

(Please use reverse if necessary)



Tillamook County

Employee Recognition

May
2025

for continuous years of service

Jeff Underwood	IS Operations Manager – Information Services	23
Courtney Remington	Librarian – Library	11
Carol Miller	Certified Medical Clinic Assistant – Health & Human Services	10
Matthew Stephens	Library Assistant 2 – Library	9
Thalia Valencia	Public Health Program Representative – Health & Human Services	8
Lisa Mills	Custodian – Facilities	6
Alice Goddard	Property Appraiser 1 – Assessor	5
Nicole Baldwin	PW Administrative Specialist – Public Works	4
James Duncan	Deputy DA 2 – District Attorney	3
Rob Buckingham	Chief Appraiser – Assessor	3
Carolyn Douglass	Library Assistant 2 – Library	3
Kayla Martin	Parole and Probation Deputy – Community Corrections	2
Jessica Wilson	Medical Clinic Assistant – Health & Human Services	2
Wyatt Tuttle	Solid Waste Transfer Station Attendant – Solid Waste	2
William Bell	Park Maintenance & Operations Technician 1 – Parks	1
Becca Rudd	Office Specialist 2 – Parks	1
Gretchen Aagaard-Shively	Office Specialist 2 – Parks	1
Dan Keyes	Parks Director – Parks	1
Joseph Salsman	Librarian – Library	1
Larry Rommel	Park Laborer – Parks	1
Kelly Katen	Traditional Health Worker – Health & Human Services	1
Trevor Damron	Building & Grounds Maintenance Worker – Facilities	1

**Please note recognition is based on continuous years of service. Some employees may have been retired/rehired or started as part-time/temp and then promoted to full-time.*