



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Erin Skaar - Paul Fournier - Mary Faith Bell

BOARD MEETING - VIRTUAL ONLY Wednesday, February 5, 2025, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

MEETING - 2025-02-05 BOCC MEETING AUDIO.MP4 – VIRTUAL ONLY

CALL TO ORDER – February 5, 2025 9:01 a.m.

1. [Welcome & Request to Sign Guest List](#)
00:34
2. [Pledge of Allegiance](#)
02:08
3. [Public Comment](#): There were none.
03:01
4. [Non-Agenda Items](#): There were none.
03:04

LEGISLATIVE - ADMINISTRATIVE

5. [Consideration of a State of Oregon Department of Energy Standard Grant Agreement #25-007 for the County Energy Resilience Program/Randy Thorpe, Director, Emergency Management](#)
03:07

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the agreement.

6. [Consideration of an Order in the Matter of a Notice of Intent to Award a Prevailing Wage Rate Contract for Construction for Tillamook County Justice & Jail Center Generator Replacement/Lieutenant Fernando Silveira](#)
07:44

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-009.

7. Consideration of Tourism Advisory Committee Recommendations for 2024-2025 TLT Tourism-Related Facilities Community Grant/Nan Devlin, Director, Tillamook Coast Visitors Association

11:27

No motion was made.

8. Consideration of a Fifteenth Amendment to Oregon Health Authority 2023-2025 Intergovernmental Agreement #180028 for the Financing of Public Health Services/Marlene Putman, Administrator, Health and Human Services

54:27

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the amendment.

9. Consideration of a Drainage Easement with Hunt M. Compton, Trustee of the Hunt M. Compton Trust. on Real Property Situated in the Southeast Quarter of the Northeast One-Quarter of Section 19, Township 4 South, Range 10 West of the Willamette Meridian in Tillamook County, Oregon/Brian Olle, Project Engineering Manager, Public Works

56:20

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the easement.

10. Consideration of a Personal Services Agreement with FCS Group for a Tillamook County Housing Needs Analysis Update/Parker Sammons, Housing Coordinator, Department of Community Development

58:30

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the agreement.

11. Consideration of a Contract for Goods with Newberg Ford for a Library Vehicle Purchase of a 2025 Ford Transit Van/Don Allgeier, Library Director

1:00:29

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the contract.

12. Consideration of Modification #2 to Personal Services Agreement #4548 with the Rockaway Beach Friends of the Library for the lease of a Building at 120 N. Coral, Rockaway Beach, Oregon/Don Allgeier, Library Director

1:11:18

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the modification.

13. Consideration of an Order in the Matter of the Reappointment of a Member to the Transient Lodging Tax Review Committee/Joel Stevens, County Counsel

1:14:43

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-009.

14. Consideration of a Resolution in the Matter of Affirming the Tillamook County Compensation Philosophy and Establishing Comparators/Rachel Hagerty, Chief Administrative Officer

1:03:32

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed #R25-001.

AGENDA ITEM TAKEN OUT OF ORDER

15. Board Concerns

1:16:02

Road Conditions and Weather Forecast/Commissioner Mary Faith Bell

OTHER MEETINGS AND ANNOUNCEMENTS

1:17:35

The Commissioners will hold a Board Briefing on **Wednesday, February 5, 2025** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

The Local Public Safety Coordinating Council (LPSCC) teleconference will be held on **Monday, February 10, 2025** at **12:00 p.m.** The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, conference ID: 155 859 952#.

The Commissioners will hold the third of three public hearings to hear public comment regarding raising county transient lodging taxes. The third public hearing will be held on **Wednesday, February 12, 2025** at **10:00 a.m.** The hearing will be held in the Board of Commissioners' Meeting Room 106 at the Tillamook County Courthouse, Tillamook. The teleconference number for all public hearings is 1-971-254-3149, Conference ID: 866 914 607#.

The Tillamook County Library will be closed **Thursday, February 13, 2025** for an all day staff training on a new catalog system. Libraries will return to regular hours on **Friday, February 14, 2025**.

ADJOURN – 10:20 a.m.

2024-25 Tourism Facilities Grant Applications

Organization	Applicant	Funding Request	Total Project Cost	Project	Notes
City of Tillamook	Adam Nielsen	\$40,000	\$75,000	Coatsville Park Playground Equipment Replacement	In August 2024 one of the existing play structures collapsed due to wood rot at the 9th Street/Coatsville Park. Funds are needed to purchase commercial grade, ADA accessible playground equipment. Playground surfacing needs replacement and additional depth to provide required Head Injury Criterion for a fall of 6'.
Neskowin Community Association	Randall Koch	\$40,590	\$42,040	Repair of Neskowin Beach Access Ramps	For repair costs for keeping these public beach access ramps open and usable for both safe foot traffic and for emergency vehicle use. Nestucca Rural Fire Chief Oeder reports that his emergency vehicles are able to reach the beach only when the access ramps are kept repaired and usable.
Shorepine Village HOA	Brian Bennett	\$72,016	\$72,016	Phase 3B of Dune Ramp Repairs	The repairs performed under Phase 3B are essential to keeping the public Dune Ramp open and safe, leaving a future phase for the remaining repairs to be performed before going into ongoing maintenance. The HOA has contributed the vast majority of the funds to repair the public access ramp.
Tillamook County Rodeo Assoc.	Mickey Hays	\$48,403.60	\$48,403.60	New Bucking Chutes	Previous chutes lasted 35 years!

Organization	Applicant	Funding Request	Total Project Cost	Project	Notes
Tillamook YMCA Pastega Activity Center	Kaylan Cisco	\$75,000	\$129,481.60	Bowling Experience Upgrades	Machinery and computer system that returns the balls and tracks the scores is completely antiquated. Installed during the 60s-90s the equipment is past its operational life and new equipment would work more efficiently. <i>Question: will need to determine if a computer system is eligible for this grant. It is integrated with the machinery.</i>
South Tillamook County Library Club	Barbara Moore	\$10,000	\$14,600	Building repairs	Replace entrance decking that connects with handicap accessible ramp for STCLC Thrift Store. This includes stairs and railings.
City of Bay City	David McCall	\$49,681.27	\$53,681.27	Public Restroom Repairs at All Griffith Memorial Park	These restrooms serve a valuable public function but are in a dismal state. These restrooms remained open during COVID, and have served local residents, visitors to the campground, playground, skate park, pickleball courts, traveling service providers, and tourists passing through town. Over the years the bathrooms have been subjected to vandalism, and repairs have not been able to restore them to the desired conditions.
City of Bay City	David McCall	\$75,000	\$210,000	Playground Improvements at All Griffith Memorial Park	Current playground equipment is part of the original equipment installed decades ago. The equipment no longer meets standards for safety and accessibility.

Organization	Applicant	Funding Request	Total Project Cost	Project	Notes
Sitka Center for Art and Ecology	Nicola Harrison	\$19,000 Eligible ask: \$10,456.63	\$23,050.18	Energy efficient windows and lighting	The original request included \$8,543.37 to buy 27 beds. Furniture is not eligible for facilities grants.
Northwest Medical Foundation of Tillamook (Adventist Hospital)	Danielle Vienna Gonzalez	\$52,900	\$74,900	Tillamook Healing Garden	Fully landscaped park and garden with walking trail next to hospital. City . Tillamook in the process of transferring land to Adventist Health Tillamook
City of Nehalem	Jim Fanjoy	\$75,000	\$150,000	H Street Park	Create a city park at Nehalem riverside and empty lot at corner of H and Hwy 101. Land being deeded to city by private owners
Port of Garibaldi	Jessi Coon	\$75,000	\$80,000	New event tent	Current tent is 10 years old and no longer safely repairable.
Port of Garibaldi	Jessi Coon	\$25,000	\$82,500	Lumberman's Park completion	Replace the fence, tear down old buildings, replace the wood chips with rubber mulch, add a 2-5 year old play structure and add an ADA merry go round.
Oregon Dept of Aviation	Anthony Beach	\$75,000	\$200,000	Pacific City Airport Aviation Experience Improvements Phase 2	Remove and replace defective drainage system; construct new public vehicle access road for emergency response; expanded aircraft parking; expanded bike storage facility
Salmonberry Trail Foundation	Gavin Mahaley	\$67,472	\$120,472	Wheeler Trail Development	Create a safe and scenic 1800-foot walking path that runs parallel to the bay side of OCSR's tracks, situated on the Port Of Tillamook Bay (POTB) Right of Way
Nehalem Hope Chest	Buffy Simmons	\$31,605	\$31,605	Building repairs	New ADA ramp and front deck, driveway gravel, new sign, rebuild entrance, replace carpet <i>(Note: carpet may not qualify as real property – cost is \$9336.14)</i>

Organization	Applicant	Funding Request	Total Project Cost	Project	Notes
State Forest Trust of Oregon	Kelly Lau	\$10,501	\$47,527	Wilson River Trail Extension	Extend the Wilson River Trail 4 more miles as part of 'Section D,' from 26 to 30 miles. Collaborative effort in work and funding with outdoor-focused organizations.
Pine Grove Community Center	Wendy Jackson	\$5,097	\$6,621	Outdoor enhancements	Expand the existing back patio deck by 65%. Construct Wooden Retaining wall in back yard.
Pine Grove Community Center	Wendy Jackson	\$40,720	\$40,720	Window Replacements	Replace the 5 existing single pane windows (from 1930's) with custom-made units, maintaining the historical charm, but taking advantage of modern design standards, allowing for cross ventilation and improving thermal efficiency.
Tillamook County Fairgrounds Assoc	Teri Fladstol	\$60,088	\$60,088	Lighting improvements for tennis courts	Fairgrounds is a county property. County will have to determine if this request goes through the county's internal processes for TLT request or through the grant process.
20 Applicants		Total TLT Request \$938,990.50	Total Project Investment: \$1,325,246.05	Community share of investment: \$386,255.55 Plus hundreds of hours of volunteer time	

2024-25 Tourism Facilities Grants Scoring/Ranking

<u>Organization</u>	<u>Request</u>	<u>Score/Rank</u>	<u>Running Total</u>
State Forest Trust of Oregon Wilson River	\$10,501	90	\$10,501
Port of Garibaldi Lumberman's Park	\$25,000	89.3	\$35,501
City of Nehalem HSt. Park	\$70,000	87.1	\$105,501
Salmonberry Trail Foundation - Wheeler	\$62,472	86.7	\$167,973
City of Bay City Playground	\$49,681	84.5	\$217,654
City of Bay City Bathroom	\$70,000	84.1	\$287,654
City of Tillamook Coatsville Park	\$40,000	82.5	\$327,654
Port of Garibaldi Tent	\$70,000	81.3	\$397,654
YMCA Pastega Activity Center	\$70,000	79.5	\$467,654
Neskowin Community Assoc. Beach Access	\$40,950	78.3	\$508,604
Sitka Center for the Arts	\$0	77.5	\$508,604 not funded
Shorepine Village HOA - Dune Ramp	\$70,000	73.7	\$578,604
Pine Grove Community Center Outdoor Enhancements	\$0	71.4	\$578,604 not funded
Tillamook County Fairgrounds Assoc - Tennis	\$50,088	67.8	\$628,692
OR Dept of Aviation	\$0	66	\$628,692 not funded
Pine Grove Community Center Windows	\$40,720	65.8	\$669,412
Tillamook County Rodeo Assoc.	\$45,147	65.2	\$714,559
South Tillamook County Library Club	\$10,000	65.1	\$724,559 not funded
Nehalem Hope Chest	\$31,605	64.5	\$756,164 not funded
NW Medical Foundation (Adventist Hospital)	\$52,900	63	\$809,064 not funded

\$700K

Skip to main content

Application

 ★ Public Profile

 Create Documents

Playground Improvements

 Collaborate 0

Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

David McCall

Organization:

City of Bay City

Contact Info

Request

\$ Award Details

Documents 0

 Comments 0

Charity Check by Candid

Applicant:

David McCall

dmccall@ci.bay-city.or.us 

503-377-2288



Organization:

City of Bay City 

93-6002124

503-377-2288

5525 B Street

Bay City, OR 97107

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

✓ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application complete and eligible

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Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

enriched and inspired;

- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



Local Government



Property Map and Tax Lot#



1N10W34DA6600

Geographic Area Served*



Bay City



Property Owner Names*



City of Bay City

Property Owners Address - if different from applicant



Project Title*



Playground Improvements

Grant Amount Request - Cannot exceed \$75,000*



\$ 75,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 210,000.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

The playground at the Al Griffin Memoria Park in Bay City is a popular, cherished place, which has provided thousands and thousands of hours of fun to children for decades. Multiple generations of local residents and visitors have utilized the playground over the years. The facilities are popular not just for regular playing, but also for events such as birthday parties. Most of the playground equipment is part of the original equipment installed decades ago. We know of residents in their 70's who remember sliding on the same slide when they were children! Needless to say, the original equipment was not designed for such lengthy use. Various parts have been replaced or repaired, but the equipment remains essentially the same. While still used regularly and heavily, most of it no longer meets current requirements and expectations for accessibility.

In 2022 an update to the Parks Master Plan was completed, following multiple public engagement sessions. The Plan contains an ambitious, extensive overhaul for the entire park, including the campground, skate park, tennis courts, restrooms, playground area, parking, trails, etc. Although there was never the intention to complete the entire plan update at once, price estimates were included for forecasting purposes, enabling the City to divide the various aspects of the plan up as time advances.

Following improvements made in the campground area in 2023 and 2024, the City would now like to concentrate on improvements to the playground. Rather than tackling the entire playground all at once, which would include significant landscaping and replacement of the bathrooms and sidewalks, we intend to focus on replacing and adding playground equipment in the footprint of the current playground area, extending it somewhat to the northeast. (See map included in the attached Master Plan excerpts document) This area currently has a couple concrete picnic tables that are seldomly used, and cannot be moved. These picnic tables will be removed, and playground equipment installed in their place.

The City has limited funds available for this project. We intend to leverage funding from the County TLT Facilities Grant with funding from a Bay City TLT Grant (\$25,000), as well as funding

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Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Al Griffin Master Plan - excerpts.pdf [1.6 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Letters of Support.pdf [708.5 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

playground equip examples.pdf [1.5 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

The playground at Al Griffin Memorial Park has been a welcoming area that has offered recreational fun to children both local and visiting. This playground has been utilized by not only local children, but also children staying at the nearby campground, visiting from nearby communities or from afar. The playground's positioning between the campground, skatepark, and basketball/tennis/pickleball courts ensures a variety of play activities for children of all ages and adults. This project will not be the completion of improvements, but rather an important milestone in a series of improvements to the park and campground. This upgrade will ensure that the playground will continue to support the outdoor entertainment of children for years to come.

Through the leveraging of multiple funding sources – County TLT Facilities funds, City TLT

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DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

This playground has been a staple activity for decades, offering a family-friendly playground for local residents, children from neighboring communities, and visitors a place to enjoy themselves in our town. It is frequented throughout the year, not only during the summer season. Recent improvements, including wayfinding signage and interpretive signs provided through the TCVA's wayfinding program, have increased awareness of this playground, as well as the other facilities available in the park: skatepark, campground, tennis/basketball/pickleball courts, gathering place under the pavilion, picnic benches. The proximity to Patterson Creek enables quality interaction with our natural environment and ecological areas. We regularly see individuals and families marveling at the salmon swimming through the creek. Each winter ODFW hosts a salmon release event, during which school children from Garibaldi Elementary School bring salmon hatched at the Bay City and Garibaldi libraries are released in Patterson Creek, just to the north of this playground. I have heard children tell their parents (while playing in the playground) that this is where they released salmon into the creek.

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COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

Al Griffin Memorial Park is an integral part of our local offerings for family-friendly entertainment. It is a highlight included in the wayfinding signs located in multiple locations in Bay City. It is also highlighted on our website.

Patterson Creek cuts through the Park, separating the campground area on the north from the playground (and skatepark, courts, etc.) on the south, connected with a footbridge.

Bay City is a founding member of the Tillamook Bay Trails Coalition, which aims to coordinate the trails and destination management activities around trails in the Tillamook Bay area, with the aim of more efficiently integrating our trails system over multiple jurisdictions. The Park is an integral part of our efforts to connect trails, as the Salmonberry Trail runs through Bay City and connects to trails elsewhere in town, including along Patterson Creek. This park will be a connection point for several of the trails. As this vision is realized, the value of improving the family-friendly accessibility of playground equipment available in this Park will be increasingly important.

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RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

This application builds on the work invested in the Parks Master Plan, completed in 2022, as well as improvements made along Patterson Creek and the Campground (just north of the playground) in 2023 and 2024.

We intend to leverage funding from the Tillamook County TLT Facilities Grant with funding from a Bay City TLT Grant (\$25,000), as well as funding from an OPRD Local Government Small Grant (\$100,000).

The City will not only manage the grant administration, but also perform much of the work with its own staff and equipment. City staff has extensive experience managing grants, including Tillamook County TLT Facilities grants, OPRD grants, DEQ grants, and even federal grants. By utilizing our own staff and equipment, we will be able to allocate a larger portion of the available funding towards playgroup equipment, thereby leveraging the available funding to

8,647 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resouce Description	Cash	Total In-Kind Dollar Amount at \$25.40/hr
A TC TLT Facilities	\$ 75,000.00	\$
A Bay City TLT Grant	\$ 25,000.00	\$
A OPRD Local Government Grant	\$ 100,000.00	\$
A City staff time for grant admin,	\$	\$ 10,000.00
A	\$	\$

0

200000

10000

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Playground equipment	\$ 175,000.00	\$
A Site prep, landscaping, installation	\$ 25,000.00	\$
A City staff time for grant admin, stakeholder	\$	\$ 10,000.00
A	\$	\$
A	\$	\$
A	\$	\$
A	\$	\$
A	\$	\$

A		\$		\$	
A			200000		10000

✓ PROJECT WORK PLAN

Goal #1*



Choose playground equipment and place order

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 182,500.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

We will be applying for both a \$25,000 Bay City TLT Grant and an OPRD Local Government Grant during the spring of 2025. A decision on the OPRD grant is expected September 2025.

We will form an ad hoc committee including various stakeholders (as mentioned above) to discuss and choose various pieces of playground equipment. The committee will be able to choose from various types of equipment and assemble a collection of equipment within the confines of the budget.

This ad hoc committee will be formed immediately following notification of award of the OPRD Grant. (We assume that we will obtain the OPRD grant. If not, then we may consider proceeding with more limited funds, procuring less equipment, assuming Tillamook County is also comfortable with that.) We anticipate that the committee will complete its work within three months, i.e. by the end of 2025.

Based on the decisions/recommendations from the committee, playground equipment will be ordered, with a delivery date expected in spring 2026. Depending on the supplier and type of equipment, a portion of the payment may be required in advance of shipment, and the final payment upon delivery (net 30).

We anticipate approx. 300 hours of staff and volunteer time will be invested in this portion of the project.

8,723 characters left of 10,000

Goal #2*



Site prep, landscaping, installation

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 27,250.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Once we have a delivery date scheduled for the playground equipment, we will create a timeline, working backwards from the installation date. The timeline will include a demolition schedule, site preparation, landscaping, installation of new equipment, and finishing of the new playground area. The timeline will have not only an initial schedule, but also a backup schedule, in case of delivery delays, inclement weather, or other unforeseen delays.

We will prepare press releases informing the public of the upcoming closure, and of the expected opening. The press releases will include acknowledgement of the funding sources and partners in this project. A sign will also be installed on the site following the project

8,921 characters left of 10,000

Goal #3*



Administrative Closeout

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 250.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

We will complete progress reports as required during the project. Progress reports may include reimbursement requests as the project progresses.

Within 30 days following completion of the project, we will prepare and submit our final report, including a final reimbursement request.

9,715 characters left of 10,000

✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

David McCall

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

David McCall

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

David McCall

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

City Manager

My project fits within eliglbe use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

David McCall

I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

David McCall

I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*



I will provide IRS form W-9 to certify that the Federal Employer Identification Number and business type provided in the above application is accurate and the organization is not subject to back-up withholding.

Type your full name to e-sign

David McCall

[Skip to main content](#)

Application

 ★ Public Profile

 Create Documents

Public Restroom Refurbishment

 Collaborate 0

Process: TCVA Facilities Grant FY24-25

[Return to Application Evaluation Assigned](#)

Applicant:

David McCall

Organization:

City of Bay City

Contact Info

Request

\$ Award Details

Documents 0

 Comments 0

Charity Check by Candid

Applicant:

David McCall

dmccall@ci.bay-city.or.us 

503-377-2288



Organization:

City of Bay City 

93-6002124

503-377-2288

5525 B Street

Bay City, OR 97107

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▼ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application complete and eligible

9,967 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

- enriched and inspired;
- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



Local Government



Property Map and Tax Lot#



1N10W34DA6600

Geographic Area Served*



Bay City



Property Owner Names*



City of Bay City

Property Owners Address - if different from applicant



Project Title*



Public Restroom Refurbishment

Grant Amount Request - Cannot exceed \$75,000*



\$ 49,681.27

Total Project Cost*



This number is not required to be different than the grant request.

\$ 53,681.27

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

The public restrooms at the entrance to Al Griffith Memorial Park, between the tennis/ basketball/pickleball courts and the playground, in Bay City, serve a valuable public function but are in a dismal state. This pair of restrooms remained open during COVID, and have served local residents, visitors to the campground, playground, skate park, pickleball courts, traveling service providers, and tourists passing through town. Over the years the bathrooms have been subjected to vandalism, and repairs have not been able to restore them to the desired conditions.

Attached is a map showing the location of the restrooms in relation to streets, courts, playground equipment, and other facilities at the park.

8,757 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Site map.jpg [324.4 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

S01554- City of Bay City, OR.pdf [52.4 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Fixtures quote.pdf [234.2 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Support letters.pdf [446.4 KIB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

1. The refurbishing of these public restrooms would enable visitors to our community the ability to use them in a respectful manner, rather than feeling degraded through the experience.
2. If public restrooms are a reflection of a community, then we want visitors to believe that we value the cleanliness of the area, and respect them when they need to relieve themselves.
3. Visitors who are able to use public restrooms during their recreational activities are more likely to stay longer, and visit local businesses and restaurants while they recreate here. This improves the financial viability of local businesses. A clean, reliable public restroom is also a welcome addition for locals who recreate in our community, like the users of the pickleball courts, who come from throughout the area, and play together with visitors from other communities.
4. It will be easier to maintain these refurbished restrooms, which will make the task easier for city staff. Better quality, clean restrooms also help deter vandalism, which means local funds can be used for other improvements, rather than just countering vandalism.

8,243 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Clean public restrooms are needed in areas where people recreate. This project will help disburse recreation along the Coast and in the community.

The usage of this restroom facility means that wastewater will remain within the City's wastewater treatment system, and not endanger the stream or other ecological areas.

The refurbishing of this restroom will help keep those enjoying outdoor recreation (pickleball; tennis; basketball; skateboarding; as well as playground equipment such as swings, jungle gym, teeter-totter, and a slide) at this facility here, rather than sending them to other facilities.

Spreading out will help avoid congestion and over-use.

We have chosen an epoxy coating that is eco-friendly, durable, contains no solvents, and uses

8,736 characters left of 10,000

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

Having public facilities available throughout the County is important, so that residents and visitors can feel comfortable enjoying the recreational activities we have to offer throughout the County.

It is our hope that the methods we use to improve conditions at this facility will be able to be duplicated at public restrooms elsewhere throughout the County, lifting all in the process.

These public restrooms are open to all, and are accessible to all. They have remained open and accessible throughout the year, for years, and have benefited the larger community throughout the years.

9,225 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

This project will enable Bay City to continue offering a public restroom facility to all, including residents, recreation enthusiasts both local and from afar, servicemen, and visitors. The people who use this facility also visit our campgrounds, restaurants, and businesses, which helps keep those businesses viable throughout the year.

This project will be managed by the City Public Works Director, who has vast experience in managing such projects. The City, through its Public Works Department, will continue to

9,368 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description	Cash	Total In-Kind Dollar Amount at \$25.40/hr
A Tillamook County TLT Facilities Grant	\$ 49,681.27	\$
A Bay City Admin staff	\$	\$ 4,000.00
A	\$	\$
A	\$	\$
A	\$	\$
0	49681.27	4000

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Epoxy coating	\$ 6,451.27	\$
A Fixtures	\$ 5,449.79	\$
A Plumbing	\$ 7,500.00	\$
A Electrician	\$ 5,000.00	\$
A Staff application/work	\$ 10,000.00	\$
A Roof materials	\$ 7,000.00	\$
A 20% Contingency	\$ 8,280.21	\$
A Admin. (8%)	\$	\$ 4,000.00
A	\$	\$

A



49681.27



4000

▼ PROJECT WORK PLAN

Goal #1*



Order materials and prepare for work

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 18,901.06

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Upon notification of award, we will order materials for the job, including toilets, sinks, fixtures, lights, roofing materials. Depending on delivery estimates, we will also schedule the plumber and electrician, so that work can happen in an efficient manner. Materials will be ordered from multiple suppliers, as can be seen in the attached quotes.
2. All the materials are available from reputable suppliers, and no delays in shipping are anticipated. We anticipate being able to receive all materials within 30 days of order. Scheduling both a plumber and electrician may take more time, but we anticipate being able to rely on professionals who regularly work for the City, and being able to schedule them with approximately 60 days notice.
3. By the conclusion of this step, we will have materials in hand and professionals scheduled.
4. The City Manager will oversee all orders and ensure that all necessary items are ordered and paid for.

9,051 characters left of 10,000

Goal #2*

Demolition of existing roof and internal fixtures

Budget to Complete Goal #2*

*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 7,000.00

Goal #2 Work Plan*

Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. A drop box will be ordered from the licensed franchised hauler. Staff will disconnect all utilities, remove roofing materials, and remove the toilets, sinks, etc. from the bathrooms.
2. This work should be completed in one day, with the dedication of 2-3 City staff personnel.
3. Debris materials will be removed from the building, and ready to be hauled away for disposal.
4. Demolition work will be complete. The roof structure can be evaluated to determine whether any structural elements need to be replaced, reinforced, or repaired.

9,456 characters left of 10,000

Goal #3*

Construction

Budget to complete Goal #3*

*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 27,780.21

Goal #3 Work Plan*

Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Materials will be moved to site for installation. Work on the roof (by City staff) can occur parallel to plumbing work inside the bathrooms. Once the structural elements of the roof are complete, the electrician can complete their work as well. When plumbing and electrical work is complete, staff will repaint the interior walls and apply the epoxy floor coating.

2. Roof work is estimated to take two days. Plumbing and electrical work should be complete in one day. Painting and epoxy coating will take 2-3 days. The total work should be completed in one week. The bathrooms will remain closed during this time, and for a couple days afterwards, to ensure that paint dries and coatings set properly.

9,207 characters left of 10,000

✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

David McCall

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

David McCall

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

David McCall

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place

to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

David McCall

My project fits within eliglbe use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

David McCall

I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

David McCall

I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*



I will provide IRS form W-9 to certify that the Federal Employer Identification Number and business type provided in the above application is accurate and the organization is not subject to back-up withholding.

Type your full name to e-sign

David McCall

I agree to provide project management and oversight to ensure operation and maint. of the project*



Applicant activities must be well-documented and completed according to the grant contract timelines and as outlined in the grant application. TCVA's sole responsibility will be to process draw down requests and ensure Grantee's compliance with the grant contract.

Type your full name to e-sign

David McCall



I agree to comply with applicable fed, state, and local public contracting rules and regulations.*

Type your full name to e-sign

David McCall



I give TCVA permission to use my project for public info, promotional, and educational purposes.*

Applicants understand that the information supplied throughout the course of the project will be used by TCVA to promote success stories and project deliverables. Information may be released to the media, social media channels, governmental legislative bodies or used in promotional materials intended for public release.

David McCall



My company has an anti-discrimination policy*

The policy states that my company does not discriminate with respect to race, color, creed, sex, age, national origin, disability, religion or sexual orientation and comply with affirmative action programs and all applicable federal, state or local laws.

Type your full name to e-sign

David McCall



I agree to provide necessary insurance coverage*

Applicants are required to provide insurance coverage in an amount determined by the TCVA to be sufficient.

Type your full name to e-sign

David McCall

Skip to main content

Application

C. ★ Public Profile

Create Documents

Coatsville Park Playground Equipment Replacement
Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:
Adam Nielsen
Organization:
City of Tillamook

Contact Info Request \$ Award Details Documents 0 Comments 0

Charity Check by Candid

Applicant:
Adam Nielsen
anielsen@tillamookor.gov
971-341-3303



Organization:
City of Tillamook
93-6002266
971-341-3303
210 Laurel Avenue
Tillamook, OR 97141

Contact Email History

Organization Email History

Application Document Viewer Application Packet Question List

Fields with an asterisk (*) are required.

Grant Description, Eligibility Questions and Budget

Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application is complete and eligible to be considered for funding.

9,934 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
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Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
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KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

enriched and inspired;

- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

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- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

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- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
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- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



Local Government



Property Map and Tax Lot#



Map #01S10W25DB Tax Lot #13500

Geographic Area Served*



Tillamook



Property Owner Names*



City of Tillamook

Property Owners Address - if different from applicant



Project Title*



Coatsville Park Playground Equipment Replacement

Grant Amount Request - Cannot exceed \$75,000*



\$ 40,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 75,000.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

In August 2024 one of the existing play structures collapsed due to wood rot at the 9th Street/ Coatsville Park. Additional project funds are needed to purchase commercial grade ADA accessible playground equipment. Currently there is an existing exercise area and a swing set. The middle area is empty as the old equipment needed to be hauled out as it was a safety risk. The playground surfacing is comprised of decaying wood chips that need replacement and additional depth to provide the required Head Injury Criterion for a fall of 6'. All new play

9,401 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

IMG_0241.jpg [7.1 MB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

IMG_0238.jpg [3.4 MiB] 

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

IMG_0242.jpg [6.2 MiB] 

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

Playground equipment give tourists a place to stop and allow their children to enjoy the playground and release their energy. Playing outdoors allows all children to learn and grow in their dexterity skills and social skills when playing with other children. Providing areas for tourists to stop and rest allows them to do additional shopping at local restaurants and shops generating additional revenue for local businesses. This project will enhance public policies by assisting the city comply with the necessary green spaces that the city is required to have.

9,435 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Installing a new playground will help disperse tourism visitation as the playground equipment can be used throughout the year by both tourism and locals. This project will protect sensitive ecological areas as it is being constructed in a pre-existing area and no additional impacts to wetlands or forests will be expected from this project. This project will help with park congestion as the only other park in Tillamook with playground equipment is Goodspeed park. The city does not expect any unintended consequences from the construction of this project as

9,160 characters left of 10,000

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

This project will be completed by connecting and leveraging funds from the transient lodging tax in addition to Moda funding in order to create a park with shared value for both tourists and locals. City forces will also be assisting with this project to complete some pre-requisite site work including but not limited to, relocating park sign to provide the adequate safety area for the new park installation, removal of accumulated sediment near sidewalks, and moving the existing swing to provide additional safety room for the new playground set. By using a

9,294 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

This project will leverage multiple resources in order to be completed in the best manner possible. First city forces will be used to clean the existing playground footprint in order to remove additional sediment primarily next to the sidewalks. Then Moda funding and transient lodging tax money will be applied to hire an outside contractor to procure new playground equipment and to pay for the installation of said equipment and a new rubberized mat foundation with a minimum head injury collision (HIC) of 6'. The economic benefit of this project will primarily be from additional tourists and locals who stop in Tillamook and shop at

8,890 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resouce Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	Moda Funds	\$ 35,000.00	\$
A	Transient Lodging Tax	\$ 40,000.00	\$
A		\$	\$
A		\$	\$
A		\$	\$
	0	75000	

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense		Cash	In-Kind (\$ Value)
A	Construction of new playground equipment	\$ 75,000.00	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		75000			

✓ PROJECT WORK PLAN

Goal #1*



Project Start

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 0.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Procure any additional paperwork needed from TCVA. (1 week from award date)
Sign already procured bid proposal for new equipment and installation. (2 week from award date)

Have city forces clean project area of debris and sediment. (1 month from award date)

All action steps the city plans on completing successfully and have been evaluated as the most logical next step in order to progress toward project completion.

9,585 characters left of 10,000

Goal #2*



Project Construction

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 65,000.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step

4. Evaluation method for each step

Give contractor a notice to proceed once playground equipment has been received. (within 6 months of award date depending on lead time for playground equipment)

All action steps the city plans on completing successfully and have been evaluated as the most logical next step in order to progress toward project completion.

9,678 characters left of 10,000

Goal #3*



Project Closeout

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 10,000.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Perform all required paperwork to close out project including final payment to contractor and project completion notice to TCVA (1 month from project completion)

All action steps the city plans on completing successfully and have been evaluated as the most logical next step in order to progress toward project completion.

9,676 characters left of 10,000

✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions

above for accrual purposes.

Adam Nielsen

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Adam Nielsen

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Adam Nielsen

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

Adam Nielsen

My project fits within eligible use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

Adam Nielsen

I agree to enter into a contract with TCVA upon grant approval*

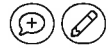


TCVA reserves the right to include such additional special

conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

Adam Nielsen



I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*

I will provide IRS form W-9 to certify that the Federal Employer Identification Number and business type provided in the above application is accurate and the organization is not subject to back-up withholding.

Type your full name to e-sign

Adam Nielsen



I agree to provide project management and oversight to ensure operation and maint. of the project*

Applicant activities must be well-documented and completed according to the grant contract timelines and as outlined in the grant application. TCVA's sole responsibility will be to process draw down requests and ensure Grantee's compliance with the grant contract.

Type your full name to e-sign

Adam Nielsen



I agree to comply with applicable fed, state, and local public contracting rules and regulations.*

Type your full name to e-sign

Adam Nielsen



I give TCVA permission to use my project for public info, promotional, and educational purposes.*

Applicants understand that the information supplied throughout the course of the project will be used by TCVA to promote success stories and project deliverables. Information may be released to the media, social media channels, governmental legislative bodies or used in promotional materials intended for public release.

Adam Nielsen

My company has an anti-discrimination policy*



The policy states that my company does not discriminate with respect to race, color, creed, sex, age, national origin, disability, religion or sexual orientation and comply with affirmative action programs and all applicable federal, state or local laws.

Type your full name to e-sign

Adam Nielsen

I agree to provide necessary insurance coverage*



Applicants are required to provide insurance coverage in an amount determined by the TCVA to be sufficient.

Type your full name to e-sign

Adam Nielsen

I agree to hold Tillamook County and TCVA Harmless.*



I agree to hold the Tillamook County and TCVA harmless for any liens, claims, damages or other liabilities related to the project, and to indemnify and defend the County from any claims, costs, damages or expenses of any kind, including attorney's fees and other costs and expenses of litigation, arising out of the project.

Type your full name to e-sign

Adam Nielsen

Authorization*



I certify to the best of my knowledge that all information, contained in this application, including all attachments and certifications, is valid and accurate. I further certify that the application has been reviewed and approved by the authorized owner(s), managers with appropriately delegated authority and/or in accordance with the organization's articles of incorporation or organization.

Type your full name to e-sign

Adam Nielsen

Deny Request

Abandon Request

Email Adam Nielsen

Skip to main content

Application

 ★ Public Profile

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Tennis Court Updated Lighting Project Collaborate 3
Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Teri Fladstol

Organization:

Tillamook County Fair Association

Contact Info

Request

\$ Award Details

Documents 0

 Comments 0

Charity Check by Candid

Applicant:

Teri Fladstol

tcfairassociation@gmail.com 

503-842-2272



Organization:

Tillamook County Fair Association

84-4903815

503-842-2272

4603 Third Street

Tillamook, OR 97141

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Organization Email History

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▼ Grant Description, Eligibility Questions and Budget

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This is for improvements on fairgrounds property. County will need to decide if this application is eligible, as requests for TLT funds for the fairgrounds should be from county's internal processes, not grants.

9,789 characters left of 10,000

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- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(3) ▼

Property Map and Tax Lot#



1S09290000700

Geographic Area Served*



Tillamook ▼

Property Owner Names*



Tillamook County Fairgrounds

Property Owners Address - if different from applicant



Tillamook County - County Government

Project Title*



Tennis Court Updated Lighting Project

Grant Amount Request - Cannot exceed \$75,000*



\$ 60,088.00

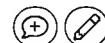
Total Project Cost*



This number is not required to be different than the grant request.

\$ 60,088.00

i Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

Project is to update the lighting fixtures in the tennis court building located at the end of the Exhibit Hall and sharing a wall with the Dairy Barn at the NW corner of the building. The State of Oregon is banning pin-type fluorescent tubes beginning January 1, 2025.

The proposed update will fill one more step in the Strategic Plan to upgrade the infrastructure and implement the safety improvements for the long term viability of the Fairgrounds. This facility is also used for the emergency management plan for the County and would allow additional use of a space that has not been available due to lighting challenges. There are two organizations that have a lease with the Fairgrounds for use of the facility from September to May, the Tillamook High School Girls Tennis Club and the Tillamook Pickleball Club. This building has been used primarily as tennis court/pickleball courts during the off-season and has not been a rentable venue due to the lighting.

We intend to equip the facility with state-of-the-art lighting, designed specifically for tennis/pickleball courts. The updated lights will be fixtures that are a combination of direct/ indirect LED with diffused acrylic lenses (provides glare free lighting) and swivel brackets that will allow for control of the direction the lights are pointed. They will also allow for wide and even distribution, eliminating shadows and distributing light wall to wall, floor to ceiling, all the way to the corners of the facility.

This project will update the lighting layout to include 32 fixtures (replacement of existing 24 and addition of 8 fixtures) to be installed parallel to the courts. This ensures that each court will be evenly lit and players will not lose sight of balls hit toward the ceiling. Balls will be illuminated at all levels of flight, court lines will be better defined and true to color, and the overall space of the facility will appear larger.

Updating the lighting for maximum visibility for two of our lease holders is a key safety

6,902 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Tennis Court Bids.pdf [1.5 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Tillamook Pickleball Club - Investment Analysis - 11.19.24.pdf [212.1 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Tillamook Pickleball Building.jpg [2.0 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

③ SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

1. Integrates tourism with our communities in a way that is respectful and functional: this project will raise the safety of our community by removing the banned lighting fixtures that contain mercury and are a challenge to dispose of. The new lighting is more energy efficient and has a longer lifespan.

2. Helps provide visitors authentic, place-based, educational experiences: this upgrade to the tennis court facility, in particular, will allow us to provide authentic, place-based, educational experiences as the building will be completely lit - wall to wall, floor to ceiling, corner to corner - allowing for well lit educational experiences, not only during the County Fair, but also allowing the local School Districts and the Pickleball Club to provide day camps or workshops. Pickleball is the fastest growing sport in the United States. The Tillamook Pickleball Club has seen an increase in drop-in visitors year round. The current membership of the club is 65 full time members (\$150 a year), monthly memberships (\$25 a month) and a drop-in fee of \$5 per day. The monthly and drop-in players are tourists who are staying in RV parks, visiting family and friends, or are here on extended work related projects. As with most things, there is an 'app' that out of town pickleball players can use to find out where to play when they are vacationing. Referrals are made by the Fairgrounds, the YMCA and links to Facebook pages that lead people directly to the pickleball court.

7,354 characters left of 10,000

③ DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?

- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

1. Does it help disperse tourism visitation impact across time and geography? - The updates to the lighting of this facility will allow for expanded use of the facility beyond tennis and pickleball, but will also be advantageous to the Tillamook Pickleball Club, who has 65 full-time members who reside between Pacific City and Rockaway Beach. As we mentioned above, the rise in interest in the sport also brings a large number of tourists to the facility. If they are used to staying in the south or north part of the county, this gives them opportunity to explore more aspects of the County.

2. Does it protect sensitive ecological areas? This project will remove failing materials and fixtures and upgrade them to new ecological units. Care will be taken to properly dispose of the materials to further mitigate any impacts.

3. Does it work to avoid congestion and over-use? The location of the facility provides off-site parking and completely removes congestion on the roadways and access points to the facility.

4. Has it taken into account moderating unintended consequences? This project is one small piece of the Fairground's Long-term Strategic and Facilities plan, which takes into account

8,171 characters left of 10,000

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

1. Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?

This project brings together some of the most outstanding entities in our county by connecting and collaborating with partners such as Tillamook PUD, Emergency Management, Red Cross, Tillamook County Community Health Center, local Fire Departments, Tillamook County Law Enforcement Agencies, Tillamook County School Districts and the Chambers/Visitor Centers located along the coast.

8,821 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

The Fairgrounds, in addition to the Tillamook Pickleball Club and Tillamook People's Utility District (PUD) have all worked together to discuss this project knowing that it is already identified in the Strategic Plan and has been fully developed in regards to technical regulations. The Fairgrounds will manage the project in cooperation with both groups to meet the goals outlined in the Strategic Plan.

The bids on the lighting fixtures were in response to the Tillamook Pickleball Club's inquiries to meet the specifications/needs of both their club and the Tillamook High School Girls Tennis Team and were instrumental in the request for the actual fixtures as their needs are more than what any venue would require because of the built-in ability to be motion activated, and to dim and control the lighting, which will reduce costs and meet the newer green utility

8,324 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description	Cash	Total In-Kind Dollar Amount at \$25.40/hr
A TLT Grant	\$ 60,088.00	\$
A TC Fairgrounds	\$	\$ 3,048.00
A Tillamook Pickleball Club	\$	\$ 1,270.00
A	\$	\$

A		\$		\$	
	0		60088		4318

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Electrical Contractor	\$ 25,600.00	\$
A Project Management	\$ 3,000.00	\$ 1,270.00
A Demolition & Disposal Costs	\$ 4,548.00	\$ 3,048.00
A Lighting Fixtures & Layout Plan	\$ 23,440.00	\$
A Permits	\$ 3,500.00	\$
A	\$	\$
A	\$	\$

A		\$		\$	
A		\$		\$	
A		60088		4318	

✓ PROJECT WORK PLAN

Goal #1*



RFP, Bid Proposal & Permits

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 3,500.00

① Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Identify County requirements for RFP or RFI for the contract due to the size of the project and any rules/requirements that must be met in the process of finalizing bids.
2. This process will take 3 weeks.
3. Once we have received approval to proceed, we will release the RFP and allow for the response time required by law, but with an end date of January 31, 2025.
4. Evaluation of the bids received will be by representatives of those included in this project.

9,535 characters left of 10,000

Goal #2*



Order Lighting Fixtures & Hire Contractor

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 49,040.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Upon acceptance of bid - hire contractor and establish the layout of the lighting fixtures per the manufacturer's guidelines and place the order for the fixtures.
2. The lead time for the fixtures is 4-6 weeks so we will need to place the order upon acceptance by the contractor with a due date of February 15th.
3. Once lighting layout and fixtures are in process, we will establish the process for installation once all components are in place.

9,428 characters left of 10,000

Goal #3*



Project Wrap Up

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 7,548.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Removal of the current lighting fixtures (this cannot take place before the new units are on site). Demo will be under the direction of the electrical contractor and will establish the need to do the work in phases or all at one time.
2. Timeline at this point will be made from the combined pieces all lining up in sequence and the Fairgrounds will coordinate with their maintenance team and volunteers from the Tillamook Pickleball Club to manage the removal and clean-up, hauling of debris and disposal of fixtures

9,248 characters left of 10,000

✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Teri Fladstol

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Teri Fladstol

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Teri Fladstol

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

Teri Fladstol

My project fits within eliglbe use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

Teri Fladstol

① I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

Teri Fladstol

I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*



I will provide IRS form W-9 to certify that the Federal Employer Identification Number and business type provided in the above application is accurate and the organization is not subject to back-up withholding.

Type your full name to e-sign

Teri Fladstol

I agree to provide project management and oversight to ensure operation and maint. of the project*



Applicant activities must be well-documented and completed according to the grant contract timelines and as outlined in the grant application. TCVA's sole responsibility will be to process draw down requests and ensure Grantee's compliance with the grant contract.

Type your full name to e-sign

Teri Fladstol

Application

 ★ Public Profile

 Create Documents

Tillamook Healing Garden

 Collaborate 0

Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Danielle Vienna Gonzalez

Organization:

Northwest Medical Foundation of Tillamook (dba Adventist Health Tillamook)

Contact Info

Request

\$ Award Details

Documents 0

 Comments 0

Charity Check by Candid

Applicant:

Danielle Vienna Gonzalez

viennad@ah.org 

818-751-9078



Organization:

Northwest Medical Foundation of Tillamook (dba Adventist Health Tillamook) 

93-0622075

818-751-9078

1000 Third Street

Tillamook, OR 97141

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▽ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application complete and eligible, once the land officially transferred.

9,928 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

enriched and inspired;

- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(3) ▼

Property Map and Tax Lot#



Tax Lot #1S1025AC04500

Geographic Area Served*



Tillamook ▼

Property Owner Names*



City of Tillamook and in the process of being transferred to Adventist Health Tillamook

Property Owners Address - if different from applicant



Project Title*



Tillamook Healing Garden

Grant Amount Request - Cannot exceed \$75,000*



\$ 52,900.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 74,900.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

The Healing Garden at Northwest Medical Foundation of Tillamook, dba Adventist Health Tillamook, is designed to serve as a serene, multi-functional space that promotes physical, mental, and emotional well-being for the community, hospital visitors, and travelers. Rooted in the principles of restorative care, the garden will transform an underutilized parcel of land into a vibrant sanctuary that enhances both the healthcare experience and recreational offerings in Tillamook County for residents and visitors.

As the primary healthcare provider for Tillamook County and its surrounding areas, Adventist Health Tillamook (AHTM) supports not only residents but also a significant number of visitors, including tourists, snowbirds, and second homeowners. Located just 0.5 miles from downtown Tillamook and along a major route leading to Oregon's coastline, this accessible location ensures that the planned Healing Garden will serve not only hospital visitors but community members and travelers. The Healing Garden will:

Support Healthcare Needs: Provide a calming outdoor environment for hospital patients, staff, and families seeking respite or reflection.

Enhance Tourism Infrastructure: Offer travelers a peaceful space to relax, particularly those who need medical care while far from home.

Promote Community Wellness: Serve as a public space where residents and visitors alike can enjoy the benefits of nature, exercise, and relaxation.

The Healing Garden project will transform a parcel of land, previously used by the City of Tillamook's public works department and part of the city's Adopt-a-Park program, into a vibrant garden and walking trail. Situated next to the Adventist Health Medical Plaza parking lot on a prominent corner frequented by coastal travelers, this project will provide a serene environment that promotes physical, mental, and emotional well-being through nature's restorative power. By repurposing this land, the Healing Garden will create a visually appealing and tranquil space for reflection and recreation, benefiting hospital patients, staff, and visitors, as well as community members and tourists seeking a peaceful outdoor retreat in Tillamook. Key structural components include:

Landscaping: Site preparation will transform the undeveloped area into a fully landscaped garden, featuring a thoughtfully curated selection of native plants, flowers, and trees.

Walking Path and Labyrinth: Durable, weather-resistant walking paths will be installed, ensuring ADA compliance and accessibility for visitors of all abilities. The garden will include a modern

5,985 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

AHTM-Healing Garden-Proposal.pdf [646.0 KIB] 

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

AHTM Walking Path Map.pdf [118.0 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

AHTM Walking Path Signage.pdf [671.3 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Healing Garden Materials Labor Bid.pdf [871.9 KIB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

Adventist Health Tillamook serves as the primary healthcare provider for Tillamook County and the surrounding areas, delivering essential medical services to both residents and visitors. While healthcare facilities are not typically viewed as part of tourism infrastructure, AHTM plays a vital role in supporting the region's tourism economy. Many visitors rely on the hospital, Emergency Department, Urgent Care, and clinics, whether due to unexpected medical emergencies during their travels or scheduled appointments by snowbirds and second homeowners who frequent the area.

Situated just minutes from downtown Tillamook along a major route to Oregon's picturesque coastline, Adventist Health Tillamook is ideally positioned to serve both its patients and the wider community. The planned Healing Garden will leverage this prime location to create a welcoming and serene space that enhances healthcare experiences while promoting relaxation and restoration. By blending natural beauty with intentional design, the garden will benefit hospital visitors, community members, and travelers, contributing to the overall health and vibrancy of Tillamook.

The Healing Garden will offer far more than aesthetic appeal. Grounded in research demonstrating the therapeutic benefits of natural environments, the garden is designed to reduce stress, improve mood, and support physical and emotional recovery. By integrating Tillamook's natural beauty with these health benefits, the garden will provide an authentic and meaningful experience for both locals and visitors. This project is also an integral component of Adventist Health's larger Blue Zones campus transformation project – a community-based initiative to implement strategies that encourage healthy lifestyle choices by modifying the

7,034 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Tillamook's natural beauty is gaining recognition as a premier West Coast vacation destination, attracting visitors of all ages. The Healing Garden project aligns with destination management priorities by complementing existing tourism amenities while promoting sustainable and thoughtful visitor experiences.

Located within easy walking distance of downtown Tillamook and strategically positioned along a major arterial leading to Oregon's coastline, the Healing Garden enhances the area's connectivity to nearby attractions featured in the Tillamook County Trails & Recreation Map. These include Lillian A. Goodspeed Park, Hoquarton Slough Park, Sue H. Elmore Park, Tillamook Ironworks Bark Park, and the Adventist Health Exercise Station. By creating a cohesive corridor of attractions, the Healing Garden disperses visitation impacts across geography and time, encouraging visitors to explore multiple sites at a manageable pace.

The site's compact design naturally limits the duration of visits, promoting short but meaningful experiences. With ample parking available at the largely unused lot north of the Plaza Clinic – especially during weekends when visitation is expected to peak – the project ensures that visitor activity is concentrated in a managed area, reducing the risk of congestion and overuse in other sensitive ecological areas across the county.

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COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The Healing Garden represents a model of collaboration, bringing together Adventist Health Tillamook and the City of Tillamook to create a vibrant space that benefits the entire community. This partnership extends beyond a single project and is connected to the city's Adopt-a-Park program, building connections and leveraging resources to enhance recreational opportunities across Tillamook County and the broader region.

This project aligns with Tillamook County's broader efforts to balance economic growth, environmental preservation, and community well-being. By integrating health, sustainability, and recreation, the garden serves as a model for leveraging local partnerships to enhance the quality of life for residents and visitors alike. This shared vision not only enhances the garden's immediate value but strengthens the county's capacity to achieve long-term goals through collective action and resource-sharing. Adventist Health is deeply invested in their communities, and this project provides the opportunity for AHM to engage with new regional stakeholders, such as government agencies, environmental organizations, educational

8,215 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

Adventist Health Tillamook is contributing \$22,000 in leveraged funding, representing 42% of the project budget, for the development and implementation of the Healing Garden. This funding, generously secured through philanthropic donors, will be allocated to key components that enhance the garden's accessibility and appeal. Specifically, \$15,000 will fund the construction of paver pathways, ensuring smooth and accessible walkways for visitors, while \$7,000 will be dedicated to creating distinctive features such as signage, artwork, gates, and arbors that enrich the recreational experience and reflect the garden's unique character. In addition to financial contributions, significant time and effort have been generously provided by volunteer designers, who have created virtual plans and renderings to bring the vision of the Healing Garden to life and will guide implementation design.

The Healing Garden will provide significant contributions to the local economy and play a vital role in promoting and sustaining healthcare careers in Tillamook. For nurses and medical staff, who often face high levels of stress and emotional exhaustion, this space will serve as a much-needed oasis for mental health and relaxation. Recent studies have shown that critical care nurses that take daily work breaks in these types of gardens have reduced rates of sadness, anger, and fatigue. The garden will support staff retention and job satisfaction by providing a tranquil environment for high pressure medical staff – critical factors in supporting the healthcare workforce. The Healing Garden will demonstrate AHTM's commitment to investing

7,476 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	TCVA Facilities Grant Funding	\$ 52,900.00	\$
A	Adventist Health Tillamook	\$ 22,000.00	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
0		74900			

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Materials and labor for preparation of land. Bid	\$ 27,900.00	\$
A Paver pathway. Paid by AHM through	\$ 15,000.00	\$
A Asphalt paving. Bid obtained from SC	\$ 15,000.00	\$
A Plants. Bid obtained from North Coast	\$ 10,000.00	\$

A	Signage, artwork, gates, arbor and other walkway features. Paid	\$ 7,000.00	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		74900	

✓ PROJECT WORK PLAN

Goal #1*

Site development and preparation.

Budget to Complete Goal #1*

*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 9,300.00

Goal #1: Work Plan*

Please number your answers as below:

1. Key action steps
2. Timeline to complete each step

3. Expected outcome for each step
4. Evaluation method for each step

1. Key Action Steps: Site clearing, debris management, soil preparation, environmental considerations, prepare for pathway and landscaping installations.

2. Timeline to complete each step: All site preparation work to be completed by June 2025. Progression of work will be dependent on weather.

3. Expected outcome of each step: Site clearing: Grass, brush, and blackberry plants fully removed in targeted areas; Debris management: Cleared vegetation properly disposed of or repurposed; Soil preparation: Soil aerated, amended, and free of invasive root systems; Environmental considerations: Erosion runoff risks mitigated and nearby ecosystems protected; Prepare for pathways and landscaping: Areas marked and ready for paving, asphalt pouring, and garden installation.

4: Evaluation method for each step: Site clearing: Conduct walkthrough to ensure targeted vegetation is removed; Debris management: Inspect disposal sites and confirm all cleared material is handled appropriately; Soil preparation: Perform soil tests and visually confirm readiness for planting; Environmental considerations: Check for signs of erosion or runoff during and after clearing; Prepare for pathways and landscaping: Verify placement matches approved design.

8,760 characters left of 10,000

Goal #2*



Creation of walking paths and labyrinth.

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 39,300.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Key Action Steps: Define pathway and labyrinth layout; Site preparation; Install asphalt walking paths; Construct the labyrinth with paver pathways

2. Timeline to complete each step: Pathways and labyrinth will be completed by August 2025.

3. Expected outcome of each step: Define pathway and labyrinth layout: Comprehensive design plan and preparation for asphalt pouring; Site preparation: Pathway cleared and excavated to specifications with stable base layer installed; Install asphalt walking paths: Durable smooth, and properly graded asphalt paths ready for use; Construct the labyrinth with paver pathway: Visually appealing labyrinth with properly placed pavers.

8,837 characters left of 10,000

Goal #3*



Vegetation and installation of garden and walkway features.

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 26,300.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Skip to main content

Application

 ★ Public Profile

 Create Documents

Hope Chest Nehalem Building Repairs Collaborate 0
Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:
Buffy Simmons
Organization:
The Hope Chest

Contact Info Request \$ Award Details Documents 0 Comments 0

Charity Check by Candid

Applicant:
Buffy Simmons
Buffy.Simmons@yahoo.com 
503-440-5311



Organization:
The Hope Chest
93-1261974
503-440-5311
36345 Highway 101 N
Nehalem, OR 97131

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▽ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Note: carpet may not qualify as real property – cost is \$9336.14 (will check with ORLA)
Other elements are eligible

9,885 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

- enriched and inspired;
- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(3) ▼

Property Map and Tax Lot#



Geographic Area Served*



Tillamook ▼

Property Owner Names*



Linda Polier

Property Owners Address - if different from applicant



9750 SW Morrison Street, Portland, OR 97225

Project Title*



Hope Chest Nehalem Building Repairs

Grant Amount Request - Cannot exceed \$75,000*



\$ 31,605.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 31,605.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

The Hope Chest is requesting a Tillamook County Visitors Association grant to make improvements to our Nehalem retail outlet.

The Hope Chest in Nehalem is a thrift store that takes clothing and household goods donations and sells them to the general public. We disperse all net revenue from those sales to local charities and non-profit organizations.

We must upgrade several areas of our physical location for customer safety and make building repairs that will allow this facility to continue the mission for the organization.

- Replace a broken ADA ramp and front deck that is not compliant with safety standards. We also need to install new support beams at the front door because the present beams are a hazard and have injured people who bump their heads.
- Remove and rebuild an area in front of the entrance door that is used as an outdoor retail space. The current flagstones that make up that area are uneven, old, and broken. They are a serious trip and fall hazard for customers.
- Replace old carpet throughout the facility that has become worn and offers uneven footing in several places. It is also stained beyond repair and the weather and foot traffic have made it unsightly and unsanitary.
- Replace our outdoor sign. This two-sided sign, indicating our business name, hours of

8,357 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Hope Chest grant drawing.pdf [9.2 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Hope Chest grant bids.pdf [4.3 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

photos smaller.zip [1.9 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Hope Chest support letters.pdf [7.3 MiB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5- Contributes to the health and vibrancy of our natural environment.

The Hope Chest location in Nehalem is a retail thrift store serving patrons living in and visiting North Tillamook County for 28 years. It is housed in a former residential building that evokes our small community's authentic and quaint past. The building is heavily used and the repairs indicated in this grant request are vital to keeping it safe and attractive. An attractive and easily accessible store translates into more charitable donations for our community.

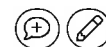
Hope Chest workers use a zip code log of store visitors so we know that tourists (many of whom come to stay at the Nehalem State Park) make up the same number of patrons as local shoppers. Visitors also come from up and down the coast, from distant communities, and at all times of the year. Besides stopping into The Hope Chest, they are likely to visit downtown Manzanita, Nehalem, and Wheeler as well. Tourists are spending money at The Hope Chest which then finds its way to deserving local organizations.

We know that tourists make it a part of their vacation activities and exploration of our area to seek out attractive and interesting-looking thrift stores to stop and shop. Even if just browsing, tourist foot traffic allows volunteers to chat and answer questions or even suggest local activities and destinations to travelers who are passing through.

Since opening in 1998, the Hope Chest has become more than just a retail location for gently used items. The organization also began distributing its proceeds to non-profit organizations in Tillamook County. To date, the Hope Chest has dispersed more than \$2,000,000 to deserving organizations. In 2023, we granted more than \$83,000; in 2024 donations totaled \$110,000.

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DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?

- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

The Hope Chest is a unique organization that reinvests the revenues it receives from the sale of its goods into other organizations rather than itself. These revenues are self-sustaining for as long as The Hope Chest continues to operate, and these funds find their way into all corners of Tillamook County. These financial awards are given without regard to race, religion, or financial ability and are administered by our board of directors. The awards are directly proportionate to the success of The Hope Chest retail store.

The Hope Chest contributes to the small-town personality of our area by its very presence. The building was built as a personal residence more than 75 years ago. It has been maintained by the organization's board of directors and its volunteers, including the unpaid manager of the store. Grant funds will help us maintain the original building rather than razing it and building anew. The grant funds will also contribute to increased safety of patrons and volunteers, better preservation of merchandise, the perpetuation of the structure, better visibility to motorists and visitors, and availability of outdoor retail space which helps us increase sales.

This strategy of maintaining our current facility means we will continue to function with minimal impact on the ecology of our location both physically and visually.

Since its beginnings, The Hope Chest has depended on its dedicated volunteers. Currently, 20 volunteers handle all retail tasks: accepting donations, determining prices, stocking shelves, handling buyer interactions, and making sure items for sale are in good condition and regularly cleaned.

By providing an outlet for unwanted goods and clothing, The Hope Chest is recycling, reusing, and repurposing items that come from the community. This mission helps keep garbage away from streets and green spaces and eases the task of waste collection. The Hope Chest does

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COLLABERATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The Hope Chest is a connection between many levels of community resources. We are an outlet for individuals and organizations to dispose of no-longer-needed goods that might otherwise be taken to the landfill or an out-of-county resale agency. We provide a shopping outlet for individuals and organizations who need specific items at a reasonable cost and/or at the last minute. For example, a county-funded organization recently held a business meeting to interview executive director candidates and they needed to obtain numerous soup bowls and silverware for a working lunch. They were able to quickly come to The Hope Chest and purchase matching crockery dishes at a very low cost.

Many individuals regularly patronize The Hope Chest to purchase necessary household goods and clothing at prices that they can afford. Finding bargain-priced goods is the only way some of our shoppers can maintain a functional household. Their ability to shop with us is also part of an interconnected system of helping community residents of all income levels: by not relying on free food and clothing handouts our shoppers are making more food and clothing bank supplies available to people at the lowest level of financial need. Our shopping outlet gives resources to lower-income families so they can be self-sustaining rather than homeless. Thus, The Hope Chest can take some pressure off limited and already crowded shelters. The only way

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RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

The Hope Chest building has been and is currently owned by Linda Polier who provides our lease. When the building was put up for sale by its previous owner, The Hope Chest Board was faced with shutting its doors permanently if it could not find another affordable, suitable location. Because Ms. Polier, a Portland resident, believes so completely in our mission of supporting the local community, she purchased the building outright for the express purpose of keeping The Hope Chest in business. Ms. Polier has been charging our organization a monthly rent amount that is only 45% of going rental rates in Nehalem for a building similar to ours. This generosity—in effect an in-kind gift the The Hope Chest—is what allows us to distribute financial donations that make a significant impact on the agencies that receive them.

The completed projects funded by this will create a safer and more attractive facility for donors, shoppers, and volunteer workers.

The Hope Chest has been governed by a ten-member board of directors since it began. These community-based volunteer board members are responsible for assuring the building is safe and presents an appealing presence to entice visitors and shoppers. The board of directors must also determine how much and to whom the organization's annual profits will be allocated.

The Hope Chest has been fiscally stable since it began.

The villages in the north Tillamook community are committed to valuing what we have, and restoring and reusing what is already here. We keep a modest building fund if we are ever forced to relocate and purchase or lease a new facility, but we do not want to replace The Hope Chest with a larger or more expensive facility. With these grant-supported upgrades and renovations, we are seeking to preserve, respect, and restore what is already here. Materials

7,449 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resouce Description	Cash	Total In-Kind Dollar Amount at \$25.40/hr
A TVCA Facilities Grant	\$ 31,605.00	\$
A	\$	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
0		31605			

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A New Carpeting	\$ 9,336.14	\$
A New Outdoor Sign	\$ 1,058.00	\$
A ADA Ramp and Deck	\$ 17,411.35	\$
A Driveway and parking area	\$ 3,800.00	\$
A	\$	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A			31605.49		

PROJECT WORK PLAN

Goal #1*



Install new outdoor sign

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 1,058.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Steps: Fabricate and install sign

Timeline: 2 weeks in Spring 2025 (March-April)

Outcome: New sign will be more visible, complete (without missing letters, etc.) and visible from both directions of the highway

Evaluation: Volunteer staff receives fewer questions about store hours, and directions to parking

9,695 characters left of 10,000

Goal #2*



Remove vegetation overgrowth and install new gravel in the customer parking area

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 3,800.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Key Steps: 1) Contractor removes existing vegetation; 2) Contractor places crushed, compacted gravel in cleaned area; 3) Contractor installs new rubber parking bumpers

Timeline: 4 to 6 weeks beginning in May or June 2025 after the rainy season (when the ground is relatively dry) but before peak summer retail season

Outcome: 1) parking area is more clearly visible; 2) parking area is more level; 3) more cars can pull up to the donations area at a time

9,402 characters left of 10,000

Goal #3*



New Front Decking and ADA ramp; new carpet installation

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 27,747.49

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Steps: 1) Contractor removes existing deck, ramp, and knee-bracing supports at front entry; 2) Contractor installs new post, beam, and pier pads, safety rails; 3) Volunteers move store contents while contractor removes old carpet and installs new pad and carpet throughout building; 4) volunteers replace old front desk with new
Timeline: 2 to 8 weeks starting in October 2025 while the store is closed (before the busy holiday shopping season)
Outcome: safer ramp and front deck; no overhanging support over front door; new carpeting; new front desk

9,296 characters left of 10,000

✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Buffy Simmons

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Buffy Simmons

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

[Skip to main content](#)

Application

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H Street Park Project

 Collaborate 0

Process: TCVA Facilities Grant FY24-25

[Return to Application Evaluation Assigned](#)

Applicant:

Jim Fanjoy

Organization:

City of Nehalem

Contact Info

[Request](#)

[\\$ Award Details](#)

[Documents](#) 0

[Comments](#)

Charity Check by Candid

Applicant:

Jim Fanjoy

jim@viridianarch.com 

503-367-5522



Organization:

City of Nehalem 

93-6002220

503-368-5627

35900 8th Street

Nehalem, OR 97131

[Contact Email History](#)



[Organization Email History](#)

This Organization's Tax ID already exists on another Organization in the system.

[View Duplicates](#)

 Application

 Document Viewer

 Application Packet

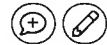
 Question List



 Fields with an asterisk (*) are required.

▼ Grant Description, Eligibility Questions and Budget

i Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application is complete and eligible.

9,963 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

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TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal

for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply, excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve

a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling enriched and inspired;
- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and

management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding
- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



Local Government ▼

Property Map and Tax Lot#



#3N1027AC-2700

Geographic Area Served*



Nehalem ▼

Property Owner Names*



Rocinante LLC

Property Owners Address - if different from applicant



40205 Highway 53, Nehalem, OR

Project Title*



H Street Park Project

Grant Amount Request - Cannot exceed \$75,000*



\$ 75,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 150,000.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

While downtown Nehalem has seen an abundance of attractive economic and commercial growth in the last 4 years, the center of the city is, at present, a bit of an eye sore due to the weedy, fenced off lot located between Highway 101 and the beautiful Nehalem River waterfront. The city of Nehalem in collaboration with the landowner, Rocinante LLC, are applying to TCVA to improve the lot for public use. H Street Park is a proposed park in the center of Nehalem at the 101 intersection. The current lot is a broken concrete slab, fenced off to the public for insurance purposes. H Street Park is a reimagining of the heart of downtown Nehalem that would open this lot to public use. The park, located directly next to and across the street from public city parking, would offer visitors and residents alike green space to enjoy the stunning Nehalem River views, with additional space protected from traffic to stage kayaks, SUPs, and canoes while providing easy river access. As a park, the lot would encourage folks traveling on Highway 101 to stop and stay a while in Nehalem, where they can enjoy a variety local eateries and shops owned, operated by, and amplifying local artists, makers and professionals.

The proposed park is a collaboration between the City of Nehalem and Rocinante LLC in which the owners provide a 12-year lease at \$1 per year to the City of Nehalem. In exchange, the city will take responsibility for maintenance, utilities, and liability insurance for public use of the site. The proposed lot is prime riverside real estate, which also means it's subject to seasonal flood events. The design of the park takes into consideration the nature of the lot. The current concrete slab on the property will be replaced with mixed, permeable surfaces and a smaller concrete slab under a flow-through gazebo, designed by a licensed architect to current standards for robust footings to weather wind and water events. The park design proposes a variety of resilient, native plantings that will weather the seasonal floods around open-air picnic tables with views to town and the river, conveniently located just steps away from local food carts, restaurants, and your pick of local ice cream purveyors—Buttercup or Tillamook.

The final park design will incorporate interpretative and informational signs that will add to the information currently installed at the public docks. In addition to public signage, the property owner representative is in communication with the Clatsop Nehalem Confederated Tribes to contribute to the place-based art and any potential interpretive signs describing the historic use and importance of the Nehalem River and its bounty to indigenous communities.

Attached in the application are pictures of the current site; a preliminary architectural design; and a contractor estimate for the H Street Park; and letters of support from Tillamook Coast Visitors Association, NCRD, and the Nehalem Business Association.

5,482 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

20241205 H street park.pdf [744.6 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

existing photos.pdf [829.7 KiB] 

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

letters of support.pdf [1.3 MiB] 

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

The H Street Park proposal is a boon for locals and tourists alike.

- 1) The park would improve current parking access and congestion challenges from visitors and tourists attempting to stage kayaks and other flotation devices, and allow access to the river by creating a friendly, designated staging area away from parking.
- 2) Signage and art would educate tourists about the area and people who live here, past and present.
- 3) The park would encourage tourists to engage for longer periods of time in eating, shopping, and recreating in downtown Nehalem. It creates additional space for kids and dogs to run and exercise while enjoying a unique local river view. As TCVA knows, the longer tourists stay, the more money they spend at local business owned and operated by our year-round citizens.
- 4) Money provided by the grant bolsters the city's efforts to improve the safety and vibrancy of downtown Nehalem for the better of both the people and the place.

8,578 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

The H Street Park will help Nehalem better welcome tourists and address the impact of their visits. It will improve tourism management by dispersing people more evenly across locally available space by making what is currently an inaccessible property open to use. This new space will mitigate the negative impacts of tourism caused by congested downtown parking in the height of the season that compete with tourists and locals attempting to access and recreate on the Nehalem River. The park will create additional seating space to serve customers of the local eateries and the food carts in downtown, and it will encourage tourists to disperse across the two main river access points.

The proposed park will better manage a tricky ecological zone. While the area in and around the

8,862 characters left of 10,000

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The proposed H Street Park will leverage resources across the county and beyond to repurpose a project in the interest of locals and visitors alike. The site was initially purchased to develop a mixed use commercial and housing property that became infeasible due to the pandemic's impact on construction and materials costs. The property owner, Rocinante LLC, whose main funders are Oregon natives with strong ties to the coast, have proceeded with the vision to use the property to improve downtown Nehalem. Their generous lease offer to the City of Nehalem and support from TCVA funds will make this park possible. The park will improve current use of the site to the benefit of all businesses and business owners in downtown Nehalem. The landowners recognize that the current fenced-off slab growing weeds in the middle of downtown is not appealing or inviting. They are sitting on a piece of cultural heritage and capital. Opening the space up to public use offers the opportunity to visually enhance the

8,457 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

The proposed H Street Park project is a collaboration between public and private entities that will visually improve the city and economically benefit the downtown business corridor. Downtown Nehalem has seen exceptional growth in locally owned business in the last 5 years, and as the Tillamook Coast Visitor Association knows, encouraging people to stop and stay a while benefits all surrounding businesses as people will shop and eat as they enjoy the beautiful river views. Business on all sides of the park are poised to see an increase in revenue from increased customer traffic. This will stabilize and enhance this now vibrant commercial corridor that supports the lives and incomes of many local families who own and operate these businesses.

The property owners, Rocinante LLC, are extending a 12 year lease to the City of Nehalem at \$1

8,678 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resouce Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	TCVA grant	\$ 75,000.00	\$
A	Rocinante LLC	\$ 10,000.00	\$
A	Viridian Architecture LLC	\$	\$ 2,000.00
A	Nehalem Lumber	\$	\$ 1,500.00
A		\$	\$

0

85000

3500

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A architecture/ engineering, design,	\$ 10,000.00	\$
A site clearing & demolition	\$ 9,000.00	\$
A sitework & paving	\$ 43,500.00	\$
A landscaping	\$ 12,500.00	\$
A gazebo: foundations, structure, lighting	\$ 75,000.00	\$
A	\$	\$
A	\$	\$
A	\$	\$

A		\$		\$	
A			150000		

✓ PROJECT WORK PLAN

Goal #1*



Finish design, provide architectural design and construction documentation. Obtain necessary p

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 10,000.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Key Action Steps:

- Architect to complete design development in coordination with city requirements.
 - Architect to prepare construction documents, provide related engineering, and coordinate permitting with authorities having jurisdiction
 - City to solicit bids for project, with assistance from architect
 - City approves bid and grants contract to begin construction.
2. Upon the grant award, the architect will complete the drawings within 1 month and the city of Nehalem will advertise the project, with intent to award within 2 months from grant approval.
 3. When complete, the city will have permittable and biddable documents.
 4. Interested parties can verify completion of this phase by requesting documents from the City or Architect.

9,272 characters left of 10,000

Goal #2*



Perform sitework phase and proceed with removing fence and demolishing existing slab to clea

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 65,000.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Key Action Steps:

The city will coordinate with contractor and landowner to remove the current fencing. The city will take on liability insurance for the site upon removal of the fence.

The contractor will break up and remove the existing concrete slab and remove rubble and debris.

The contractor will proceed with site build up, bringing in new topsoil and promptly installing plantings to secure the topsoil.

City will water and maintain landscaping for first year until established. Native and xeriscape landscape will not need additional watering after first year.

2. After award of the contract, expected construction time for this phase is 2 months.

8,806 characters left of 10,000

Goal #3*



Complete gazebo construction and install Clatsop Nehalem Confederated tribes contributions a

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 75,000.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps

2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Key Action Steps:

- a. The landowner, Architect, and City will continue working to develop fund sources to complete the Gazebo
 - b. The Architect and City will coordinate final input from Clatsop Nehalem Confederated Tribe.
 - c. The Architect, City, and TCVA will coordinate on design and installation requirements of tourist and wayfinding signage.
 - d. The contractor will proceed with installation of gazebo, art and signage.
2. Goal 3 will be completed within 3 months (total) from award of construction contract.
 3. Upon completion of goal 3 the park will be fully realized and open to the public for use and enjoyment. The City of Nehalem will assume maintenance and management.

9,154 characters left of 10,000

✓ **AUTHORIZATION & CERTIFICATION**

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Lori Longfellow

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Lori Longfellow

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Lori Longfellow

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

Lori Longfellow

My project fits within eliglbe use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

Lori Longfellow

I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

Lori Longfellow

I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*



Skip to main content

Application

 Public Profile

 Create Documents

'Neskowin Beach Access Ramps' A Proposal to Fund Repairs
Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Randall Koch

Organization:

Neskowin Community Association

Contact Info

Request

\$ Award Details

Documents 0

 Comments 0

Charity Check by Candid

Applicant:

Randall Koch

randallkoch1@me.com 

541-921-7216



Organization:

Neskowin Community Association 

45-0568311

503-875-2281

PO Box 820

Neskowin, OR 97149

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▽ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application is complete

9,977 characters left of 10,000

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or nan@tillamookcoast.com

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PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
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- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
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KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

- enriched and inspired;
- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
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- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

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- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
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- Contributes to the health and vibrancy of our natural environment

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- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(4) ▼

Property Map and Tax Lot#



Geographic Area Served*



Neskowin ▼

Property Owner Names*



Neskowin Community Association

Property Owners Address - if different from applicant



Project Title*



'Neskowin Beach Access Ramps' A Proposal to Fund Repairs

Grant Amount Request - Cannot exceed \$75,000*



\$ 40,590.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 43,040.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

Neskowin Beach has 4 existing beach foot traffic and emergency access points:

- Carlton Avenue (East)
- Carlton Avenue (West)
- McMinnville Avenue (West)
- Mt. Angel Avenue (West)

We are deeply grateful for past TLT grant program funding with which we successfully accomplished all the safety goals then proposed. For this grant application we are now focused on the ongoing repair costs for keeping these public beach access ramps open and usable for both safe foot traffic and for emergency vehicle use. Nestucca Rural Fire Chief Oeder reports that his emergency vehicles are able to reach the beach only when the access ramps are kept repaired and usable, thus enabling his first responder vehicles to assist those in need at the shoreline.

Here is an overview of the above-mentioned beach access points:

Carlton Avenue (East) is an unimproved, dead-end road that ends adjacent to Hawk Creek where it is assigned beach access number 39B for emergency responders. From this road end, emergency vehicles and foot traffic can descend down a small sand dune to access the sand path along the creek south and then west around existing riprap to reach the sandy beach at Proposal Rock and Neskowin's South Beach. This ramp provides beach access when high tides make the other ramps unusable.

Carlton Avenue (West) is a steep set of steps arranged in the existing riprap revetment. These riprap steps prevent emergency vehicle access, and foot traffic is limited to able-bodied visitors, as they are too steep for the elderly or the handicapped. We were able to add a rope handrail with previous funding, so this is now a safer beach access point for visitors and locals alike. A solid SS rail can replace the rope stabilizing the post and rail system and making the railing system stronger for use and durability to survive winter storms. Emergency responders have also used this access point when other ramps are unavailable due to high tides.

McMinnville Avenue (West) is an access ramp that was included as part of the riprap revetment installed 20 years ago, primarily as a means for heavy equipment to access the beach for the riprap installation, along with providing an emergency access ramp for rescue vehicles to assist in any distress calls on the beach or at Proposal Rock. Winter wave action due to high tides and storms regularly washes out any sand and gravel topping material, which results in large, round, slippery boulders for people to negotiate beach access, with several reported slips and falls. When this base surface is exposed, it is also too precarious for emergency vehicle access to the beach. (Occasionally, riprap repairs are made in this section of Neskowin Beach, and contractors are required to restore these ramps after their work is complete.) More often than not, a simple layer of sand is applied, making for a usable surface for only a short period of time and then washed away by heavy rains or high tide wave action. However, over the past 3 years due to previous TLT grant funding, we were able to repair this primary emergency vehicle access ramp repeatedly following high tide washouts.

Mt. Angel Avenue (West) is the northern-most access ramp for Neskowin Beach and is assigned beach access number 39A for emergency responders. Also installed for both heavy equipment and emergency vehicle access 20 years ago, it can suffer the same fate as

Equipment and emergency remote access 20 years ago, it can enter the same hole as McMinnville Avenue ramp, but lasts somewhat longer between repairs due to its more protected exposure. During high tides this ramp is often the only access to the beach for emergency vehicles.

Foot traffic access to Neskowin Beach:

4,480 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

ramp repair costs 2021.eml [3.1 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

2024.10.15 Neskowin Grant Support Fire Chief Letter.pdf [255.5 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

NESK RAMP REPAIR - TCPW - LOS.pdf [176.3 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Neskowin Access Roads.pdf [73.6 KiB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

2. Sustainability Impact

Neskowin offers a unique mix of tourism attractions both natural and commercial, and appears regularly in published travel articles. With an Oregon State Park Recreation Site wayside parking lot that hosts over 300,000 visitors per year, Neskowin's main draw is Proposal Rock, a prominent beach rock formation that can be explored both at beach level as well as on trails that provide ocean vistas from various vantage points. Increasingly, the 'Neskowin Ghost Forest' draws visitors who want to see these mysterious, 2,000 year-old tree stumps that project out of the sand. Wikipedia has an information page devoted to this phenomenon [wikipedia.org/wiki/Neskowin_Ghost_Forest]. Tide-pooling, bird-watching, and hiking opportunities abound; with Sitka Center for Art nearby, Neskowin offers close-by lodging option for workshop students.

Additionally, Neskowin offers visitors a community-owned golf course, a seasonal Farmers Market, a popular cafe, a grocery store, an art gallery, and many lodging rental options including

8,435 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

3. Destination Management

Situated at the southern end of Tillamook County, tiny Neskowin consistently ranks 3rd to 4th in TLT annual revenues, in fact for the 9 years from 2014 through 2022 Neskowin has contributed over \$3 million to the TLT revenue fund [see attached TLT documents]. This clearly establishes Neskowin as a significant coastal destination and provides a steady stream of revenue for the TLT program,

Neskowin is located just 10 miles south of Pacific City, so it is common for visitors staying in Neskowin to also shop and dine in Pacific City, thereby spreading resources across the county. As promoted by Visit Tillamook Coast and Oregon State Parks, Neskowin anchors the southern end of Tillamook County and offers visitors its own brand of tourism by offering natural resource exploration (Proposal Rock, "Ghost Forest", Neskowin and Hawk Creek estuary, Cascade Head) along with visitor amenities like golf and dining. These tourist attractions add diversity to other dynamic Tillamook Coast destinations including Pacific City, Oceanside, Tillamook, and Manzanita.

8,248 characters left of 10,000

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

4. Collaboration and Inclusivity Impact

This project took shape through the County function of the Neskowin Citizen Advisory Committee (NCAC) which meets every other month and provides both Zoom access and live community Hybrid meetings. The NCAC heard a lot from community members at their regular meetings about the need for repairs to the Beach Access Ramps and the response of the Neskowin Community Association to indicate that it would work with the NCAC to be the fiscal agent to facilitate and pay upfront costs to be reimbursed by the TLT grant. The support of the Fire Chief to achieve the most expedient rescue opportunities from the Neskowin Beach, which rely on the Beach Accesses being in repair is another important element in this collaborative venture. Additionally, as noted in the Tillamook County Public Works letter, Chris Laity indicates

8,646 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

5. Return on Investment

By offering safe accessibility, visitors can enjoy not only the natural attractions on the beach itself, but they can also be drawn to patronize our lodging, shopping, and dining options. This ongoing beach access improvement project additionally provides a positive economic impact to local contractors who will perform the repairs utilizing local rock, gravel, and sand.

By repairing and offering safe access points to the beach, Neskowin can better handle the current visitor demand and avoid the frustration of lack of public access ... which could potentially discourage return visitors.

To accomplish this project in a timely manner, the Neskowin Community Association board will

8,913 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description	Cash	Total In-Kind Dollar Amount at \$25.40/hr
A TLT grant	\$ 40,590.00	\$ 2,540.00
A	\$	\$
A	\$	\$
A	\$	\$
A	\$	\$
0	40590	2540

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Oversight of work: on site supervision, billing,	\$	\$ 2,540.00

A	Estimates by contractors for	\$ 38,000.00	\$
A	Five Signs and Barricades at each	\$ 690.00	\$ 106.60
A	Beach Railing repair/reinforcement	\$ 2,900.00	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		41590	2646.6

✓ PROJECT WORK PLAN

Goal #1*



Ongoing Repairs of four Beach Access points in Neskowin over a three year period

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 40,590.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Monitor beach access ramp conditions and make repairs following storm wave damage
2. 2025/26/27: ramp repairs are made late winter and early spring
3. Safe and usable access ramps and stairs for both foot traffic and emergency response vehicles
4. On site inspection with Nestucca Rural Fire Chief and report details with photos to NCA board and TLT

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Goal #2*



2. 2025: ramp repairs are made late winter and early spring

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 40,590.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
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Goal #3*



3. Safe and usable access ramps and stairs for both foot traffic and emergency response vehicle

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 40,590.00

Goal #3 Work Plan*



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✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Robin Crowell, President Neskowin Community Association

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Robin Crowell

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Robin Crowell

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

Robin Crowell

My project fits within eligible use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

Robin Crowell

I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special

conditions or requirements in each contract, as it might deem necessary or desirable to protect

Skip to main content

Application

C ★ Public Profile

Create Documents

Pacific City State Airport Aviation Experience Improvements – Phase 2
Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Anthony Beach

Organization:

Oregon Department of Aviation

Contact Info

Request

\$ Award Details

Documents 0

Comments

Charity Check by Candid

Applicant:

Anthony Beach

anthony.beach@odav.oregon.gov



Organization:

Oregon Department of Aviation

Contact Email History



Organization Email History

Application

Document Viewer

Application Packet

Question List



Fields with an asterisk (*) are required.

Grant Description, Eligibility Questions and Budget

Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application complete and eligible. Will there be any issues related to the FEMA BiOp restrictions?

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Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

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- Contributes to the health and vibrancy of our natural environment

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- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



Local Government



Property Map and Tax Lot#



600 OS, 3500, 3501

Geographic Area Served*



Pacific City



Property Owner Names*



State of Oregon, Oregon Department of Aviation

Property Owners Address - if different from applicant



3040 25th St SE

Project Title*



Pacific City State Airport Aviation Experience Improvements – Phase 2

Grant Amount Request - Cannot exceed \$75,000*



\$ 75,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 200,000.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

The Pacific City State Airport (the Airport) serves Pacific City and Southern Tillamook County residents and businesses. The airport provides local access to the National Air Transportation System, and welcomes visitors who dine, lodge, and recreate locally. The Airport is the only paved runway within 16 miles, or a 30-minute driving distance from Pacific City, and it provides access for emergency services and medivac operations.

Following the successful 2022 TCVA grant-funded evaluation, this project's highest priority is removing and replacing the defective drainage system to increase year-round tourism potential. This critical infrastructure work will be integrated with the construction of expanded aircraft parking areas, directly enhancing the Airport's capacity to welcome more visitors while ensuring proper stormwater management.

With a phased approach, this project includes constructing a new public vehicle access road, which will serve dual purposes: improving emergency response capabilities and providing better access for airport users. This new road will support designated emergency response aircraft operations and medical transport activities. To promote sustainable transportation options beyond automobile use, the project will install an expanded bike storage facility, creating seamless connections between air and ground transportation for visitors exploring Pacific City.

These improvements are strategically designed to enhance aviation tourism potential while

7,769 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

January 2022 King Tide Flood.jpg [91.9 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

IMG_0702.JPG [1.8 MIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Ditch2.JPG [108.3 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

05162020.jpg [115.1 KIB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

1. This project integrates aviation tourism with the Pacific City community through thoughtful infrastructure improvements. The expanded aircraft parking area and new service road create organized, functional spaces that respect both visitor needs and local emergency response requirements. The addition of bike storage facilities creates a seamless connection between air travelers and local transportation options, demonstrating respect for community preferences for sustainable mobility and decreased automobile congestion while bolstering economy & emergency resources.

2. The new pilot pavilion creates an authentic, place-based experience by providing a dedicated space where visitors can learn about Pacific City's unique coastal aviation heritage. This daytime recreational facility will serve as a gathering point where local residents, business owners, and community-based pilots can share their knowledge of the area with visitors, creating genuine educational opportunities about coastal aviation, local attractions, and the region's natural features. Increased airplane parking allows visitors increased access to the beach, Bob Straub and Cape Kiwanda public parks.

3. The expanded aircraft parking capacity and improved drainage system will extend year-round accessibility of the airport, creating consistent economic benefits for local businesses. The strategic placement of bike storage facilities encourages visitors to explore and patronize local establishments throughout Pacific City, while the improved emergency access road enhances community safety infrastructure. These improvements create lasting value by supporting both tourism and essential community services.

4. This project strengthens existing partnerships with key organizations including the Recreational Aviation Foundation (RAF), Friends of Pacific City State Airport (Friends), and local emergency response agencies. These relationships provide crucial organizational support through volunteer resources and potential matching funds. The project demonstrates effective public policy by combining transportation infrastructure improvements with sustainable

6,574 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for

Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Addressing the substandard drainage system at Pacific City State Airport is critical to expanding tourism potential. Currently, seasonal storm flooding causes prolonged soil saturation in grass areas adjacent to paved tie-downs, significantly reducing available aircraft parking capacity and limiting visitor access during shoulder seasons. By removing and replacing the defective drainage system, the airport can maximize the use of existing parking areas and support the planned expansion of aircraft parking facilities.

The improved drainage infrastructure and expanded aircraft parking capacity will help disperse tourism impacts by enabling access earlier and later in the season, with the potential to ease peak high-season aviation visitor congestion. The general aviation community currently must avoid visiting for extended periods due to drainage issues. While occasional flooding may still restrict year-round access, the enhanced drainage system will significantly improve reliability and encourage visitors to plan trips throughout more of the year rather than concentrating during peak summer months.

Additionally, these improvements support Pacific City's role as a service hub for recreational aviation in the region. The airport provides essential commercial services, including access to groceries and dining options, that support increased use of nearby facilities like the Nehalem Bay airstrip, where camping is available but amenities are limited. This regional support role helps distribute tourism impacts across multiple locations while providing necessary services to aviation visitors.

The project protects sensitive ecological areas through strategic infrastructure placement and improved drainage management. The Airport is located in a Floodway and any improvements will consider the floodplain ecology and relation to the airport. The new drainage system expansion prevents water quality impacts and protects groundwater resources, while the designated aircraft parking areas ensure that sensitive coastal habitats remain undisturbed. The project concentrates visitor impact in specific, designed areas rather than allowing random parking that could damage natural areas.

To avoid congestion and over-use, the project creates organized, efficient spaces for both aircraft and ground transportation. The new service road provides dedicated emergency vehicle access, preventing conflicts with regular airport operations, and reduces trespassing of private property as there is currently no public access. The addition of bike storage facilities encourages visitors to use sustainable transportation options around Pacific City, reducing

5,960 characters left of 10,000

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

This project builds upon and strengthens multiple collaborative partnerships across the State, Tillamook County, nonprofits, and the broader aviation and local community. The existing Memorandum of Understanding between the Oregon Department of Aviation and the Friends of Pacific City State Airport provides the foundation for ongoing maintenance and operation of the new facilities. This successful partnership model will be enhanced through the addition of new infrastructure, creating more opportunities for local volunteer engagement and stewardship of the improved facilities.

The Recreational Aviation Foundation (RAF), with its 11,000+ supporters and volunteer network, will provide crucial volunteer labor and materials, demonstrating how national organizations can effectively partner with local communities. This partnership multiplies the project's value by bringing additional resources and expertise to Pacific City.

The project creates shared value by connecting multiple stakeholder groups. Emergency response agencies will benefit from the new service road and designated operations area. Local businesses will gain from increased visitor capacity and better-organized facilities without adding stress to roadway and parking infrastructure. The bike storage facility creates new connections with local transportation initiatives and tourism businesses, while the pilot pavilion provides a gathering space that brings together aviation enthusiasts and local community members.

The inclusive design of the project ensures benefits extend beyond the aviation community. The pilot pavilion will serve as a community asset for both visitors and residents, while the bike

7,589 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

The project strategically leverages multiple funding sources and in-kind contributions to maximize return on investment. For its critical role, ODA will provide SOAR grant funding, which is the primary funding for the project, to be augmented by Friends, who will coordinate and lead fundraising efforts to seek additional grants and donations to support funding for future phases.

The Recreational Aviation Foundation will provide significant volunteer labor and materials through their extensive experience and network supporters. Through coordinated efforts, we can achieve cost savings through reduced mobilization expenses and economies of scale in construction.

The economic benefits of this project will be substantial and widespread. The expanded aircraft parking capacity and improved year-round accessibility will increase visitor numbers without impacting roadway infrastructure, directly benefiting local hospitality businesses, restaurants, and tourism services. The new bike storage facility will encourage visitors to explore and patronize businesses throughout Pacific City, creating a broader distribution of tourism spending. The infrastructure improvements will also enhance emergency response capabilities, providing critical public safety value to the community and its visitors.

The project will be managed by The ODA state airport manager, in partnership with Friends nonprofit organization. The Friends maintenance committee has assigned a PM to assist ODA in coordinating and implementing the effort. Project oversight will be provided through a collaborative partnership between ODA and the Friends, building upon their existing Memorandum of Understanding.

7,470 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resouce Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	TCVA Grant	\$ 75,000.00	\$
A	ODAV State SOAR Funds	\$ 125,000.00	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
0		200000			

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Preliminary Design	\$ 75,000.00	\$
A Complete Design	\$ 125,000.00	\$
A	\$	\$
A	\$	\$
A	\$	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		200000			

PROJECT WORK PLAN

Goal #1*



Complete Preliminary Engineering and Design

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 75,000.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1-1. Key action steps:

- Perform topographic survey and geotechnical investigation.

- Complete drainage system design.
- Design aircraft parking expansion and service road.
- Design pilot pavilion and bike storage structure.
- Perform floodplain hydraulic analysis.

1-2. Timeline: November 2024 – May 2025

1-3. Expected outcomes:

- Complete preliminary design

1-4. Evaluation methods:

- Design review meetings
- Permit approval documentation
- Cost estimate verification
- ODA design standard compliance check

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Goal #2*



Final Engineering and Design

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 125,000.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1-1. Key action steps:

- Complete design plans
- Complete engineer's estimate of probable costs
- Complete specifications

1-2. Timeline: June 2025 – October 2025

1-3. Expected outcomes:

- Complete design plans
- Complete engineer's estimate of probable costs
- Complete specifications

1-4. Evaluation methods:

- Design review meetings
- Stakeholder engagement
- ODA design standard compliance check

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Goal #3*



Secure funding for construction

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 0.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Obtain funding to construct the project (Phase 3)

-Timeline - October 2025-2026

9,921 characters left of 10,000

[Skip to main content](#)

Application

 ★ Public Profile

 Create Documents

Outdoor Enhancement 2025

 Collaborate 2

Process: TCVA Facilities Grant FY24-25

[Return to Application Evaluation Assigned](#)

Applicant:

Wendy Jackson

Organization:

Pine Grove Community House

Contact Info

Request

\$ Award Details

Documents 0

 Comments

Charity Check by Candid

Applicant:

Wendy Jackson

emailthepinegrove@gmail.com 

503-724-9126



Organization:

Pine Grove Community House 

93-6032273

503-724-9126

225 Laneda Avenue, Po Box 47

Manzanita, OR 97130

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▽ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application complete - Pine Grove has applied for two facilities grants. Submitted by one board member, signed an another.

9,877 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

enriched and inspired;

- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(4) ▼

Property Map and Tax Lot#



① Geographic Area Served*



Manzanita ▼

① Property Owner Names*



Pine Grove Community House

Property Owners Address - if different from applicant



i Project Title*



Outdoor Enhancement 2025

i Grant Amount Request - Cannot exceed \$75,000*



\$ 5,097.00

i Total Project Cost*



This number is not required to be different than the grant request.

\$ 6,621.00

i Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

Expand the existing back patio deck by 65%. (see uploaded photo)

Construct Wooden Retaining wall in back yard. (to hold back dirt around new deck area).

The project is intended to increase usage of the Pine Grove facility by maximizing usable outdoor space thus accommodating larger outdoor events,

Refer to Kathryn Stock's letter of support to succinctly appreciate the value of the Pine Grove Community House, and projects that expands its usage.

Increased rental revenues during peak seasons fuels our year-round programs. Larger outdoor

9,410 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Dan Rice recommendation Letter.pdf [342.3 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Kathryn Stock Pine Grove Building grant support November 27.pdf [33.6 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

PDF. TCVA Buttercup Recommendation Letter.pdf [250.8 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Deck Extention Proposal for 2025.jpg [907.3 KIB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

How the Pine Grove Community House Outdoor Enhancement Project Contributes to Sustainable Tourism in Tillamook County

Mission Statement: Our mission at Pine Grove Community House is to preserve our historic building while providing a welcoming space for all. We support activities that promote social welfare and the common good, striving to stimulate interest in educational, social, and historic affairs. Through social connection, educational programs, and community involvement, we foster a sense of belonging and community spirit.

This Pine Grove Community House (PGCH) project aligns with the five dimensions of sustainable tourism outlined for Tillamook County by fostering community engagement, promoting educational experiences, providing economic benefits, supporting public policies, and contributing to environmental health. Expanding the outdoor deck by 65% will enhance PGCH's role in each of these areas, benefiting both locals and visitors.

1. Integrates Tourism with Local Communities in a Respectful and Functional Way

PGCH is a central hub for the Manzanita, Nehalem, and Wheeler communities, hosting events that attract both residents and visitors. The expansion of the outdoor deck will provide a larger space for gatherings, supporting community events and creating an inviting atmosphere for tourists. Its location, surrounded by local businesses with ocean and mountain views, encourages visitors to explore the area while supporting local commerce. The venue also collaborates with groups like the Women's Club and Nehalem Valley Historical Society to foster local connections.

2. Provides Visitors Authentic, Place-Based Educational Experiences

PGCH offers visitors the opportunity to engage with the region's culture and history through educational programs. Events such as the EVCNB Cook-Off and tree conservation documentary screening provide guests with a deeper understanding of the local environment and heritage. The deck expansion will further increase the venue's capacity to host these educational events, enhancing visitors' connection to the area.

3. Creates Lasting Financial and Social Benefits for Locals

PGCH generates an important revenue stream from rental fees, (most of which is spent locally), which helps sustain the local economy and supports social programs. The venue is utilized year-round for events like weddings, corporate meetings, community markets, and educational lectures, benefiting both locals and visitors. Additionally, PGCH provides in-kind support to local organizations, such as the Nehalem Valley Historical Society and the Women's Club, reinforcing the community's social fabric.

4. Enhances Public Policies with Organizational Support and Funding

PGCH plays an active role in fostering public policies that support sustainability and conservation. By hosting organizations like the Lower Nehalem Watershed Council, PGCH helps create dialogue around ecological issues and supports initiatives that protect the local environment. The community house's organizational partnerships strengthen local policies and

① DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

The Pine Grove Community House (PGCH) aligns well with the Destination Management Impact Score by addressing key aspects of sustainable tourism and community management. This project is an important step to solidify PGCH mission in support of these areas:

Dispersing Tourism Visitation Impact Across Time and Geography:

PGCH helps distribute tourism across both time and geography by offering a year-round venue for various events such as weddings, memorials, and corporate meetings. This constant availability reduces the typical concentration of visitors during peak seasons. Additionally, the venue is strategically located near shops, restaurants, and the beach, encouraging visitors to explore beyond the immediate area, which alleviates congestion in specific hotspots. Furthermore, off-season rental rates (October to May) encourage visitors to come during traditionally slower months, further spreading visitation throughout the year.

Protecting Sensitive Areas:

PGCH takes significant steps to protect the local environment by using sustainable landscaping practices with native plants. The board also prioritizes eco-friendly practices by promoting recycling and the concepts of "reduce, reuse, recycle." This ensures minimal ecological impact, supporting the long-term health of the surrounding area.

Avoiding Congestion and Over-use:

By providing a year-round event venue, PGCH reduces the pressure on other local attractions and accommodations during peak tourist seasons. The venue's year-round availability encourages more evenly distributed tourism, which benefits local businesses throughout the year, reducing the risk of overcrowding at specific times or locations.

Moderating Unintended Consequences:

The PGCH Board actively works to mitigate unintended consequences by maintaining a balanced approach to tourism. Recognizing the importance of tourism to the local economy, the board ensures the venue operates sustainably and responsibly. The facility's accessibility, including ADA-compliant features, and the careful management of its historical building help minimize negative impacts on the local community.

Supporting Community and Tourism Management:

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i COLLABERATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The proposed deck expansion to The Pine Grove Community House (PGCH) directly addresses each of the points in the "Collaboration and Inclusivity Impact Score" paragraph as follows:

1. Does it connect and leverage other partners and resources on a significant scale?

The expansion of the deck allows PGCH to collaborate with local partners such as the Nehalem Valley Historical Society, The City of Manzanita, and The Women's Club. These organizations can utilize the newly expanded outdoor space for their events, thus connecting and leveraging the resources of multiple local groups and ensuring the space is used more effectively and often.

2. Does it build collaborative and inclusive solutions so benefits can be multiplied?

By expanding the deck, PGCH is providing a more versatile venue for the community. The increased space can host a wider variety of events, fostering collaboration between different groups. As a result, the project encourages inclusive participation and interaction among various local organizations, community members, and visitors, allowing the benefits to multiply by supporting a more diverse range of activities and events.

3. Does it connect resources or projects across the County and broader region?

The deck expansion extends the capability of PGCH to host larger events, which may attract a wider audience from the county and even the broader region. This will not only bring together different communities within the county but also connect various local resources (such as venues, organizations, and cultural groups) to create opportunities for regional collaboration.

4. Does it create shared value in the County?

The increased rental income from the expanded deck will provide valuable financial support for the ongoing maintenance of the PGCH. This supports the long-term sustainability of the community center, benefiting the county by providing a well-maintained, accessible venue for events that can be used by various community groups. In turn, it strengthens the local infrastructure and adds value to the community.

7,178 characters left of 10,000

i RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

This project demonstrates a strong return on investment (ROI) by expanding the outdoor deck at the Pine Grove Community House (PGCH), which will attract more renters and increase local business traffic. The expansion, by increasing the deck size by 65%, creates a larger and more appealing venue for outdoor events, fostering increased rental opportunities. This directly benefits PGCH and surrounding businesses by drawing in more customers, which boosts local revenues and supports economic growth.

The project effectively leverages additional resources, including local contributions through labor, donations, and possibly in-kind services. These efforts reduce overall project costs, maximizing the impact of TLT and public funding. The increased rental income generated will flow into the local economy, supporting both the facility's operations and expansion of community programs. In addition, PGCH's financial stability is strengthened, ensuring its ability to offer more services to the community.

The project's urgency is reflected in its clear need to meet the growing demand for outdoor event space and to capitalize on the potential to enhance PGCH's revenue streams. As such, the timeframe for implementation aligns well with the need to quickly increase community access to event space.

The sustainability of this project is ensured through a robust financial plan. The increased rental income will not only cover maintenance costs but will also fund future program expansions. PGCH is committed to securing funding through ongoing rental operations and community support, ensuring the long-term viability of the project.

PGCH's governance is solid, with Bruce Burton, the president, managing the project. With his

7,726 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	Pine Grove Community House	\$	\$
A	Labor (120 hours)	\$	\$ 1,524.00

A	TCVC grant	\$ 5,097.00	\$
A		\$	\$
A		\$	\$
	0	5097	1524

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Materials for Deck expansion	\$ 4,185.00	\$
A 40 hours to install decking	\$	\$ 1,016.00
A Materials for Retaining Wall	\$ 662.00	\$
A 20 hours to install retaining wall	\$	\$ 508.00
A Permits	\$ 250.00	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		<i>i</i> 5097	<i>i</i> 1524		

✓ PROJECT WORK PLAN

i Goal #1*



Expand existing deck by 65%

i Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 5,451.00

i Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Action:

- a) Order up Decking, concrete blocks, hangers, screws and 3/4 minus gravel
- b) Install deck (crew of 3, total 40 hours over 2 days)

2. Timeline: Completed by April 30, 2025

3. Expected Outcome: Expanded patio area by 65% in time for summer season

4. Evaluation Method: Visual inspection

9,703 characters left of 10,000

i Goal #2*



Install new wooden retaining wall in back yard

i Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 1,170.00

i Goal #2 Work Plan*



Please number your answers as below:

- 1. Key action steps
- 2. Timeline to complete each step
- 3. Expected outcome for each step
- 4. Evaluation method for each step

1. Action:

- a) Order up 4x4 posts, 2x12 planking, and fastening screws
- b) Install retaining wall (crew of 3, total 20 hours)

2. Timeline: Completed by April 16, 2025 (Ahead of deck project)

3. Expected Outcome: Expanded retaining wall ahead of deck project

4. Evaluation Method: Visual inspection

9,698 characters left of 10,000

i Goal #3*



N/A

i Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 0.00

① Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

N/A

9,997 characters left of 10,000

✓ **AUTHORIZATION & CERTIFICATION**

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Cliff Tuttle

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Cliff Tuttle

① Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

[Skip to main content](#)

Application

 [Public Profile](#)

 [Create Documents](#)

Historically Accurate Window Replacement Collaborate 2

Process: TCVA Facilities Grant FY24-25

[Return to Application Evaluation Assigned](#)

Applicant:

Wendy Jackson

Organization:

Pine Grove Community House

Contact Info

Request

\$ Award Details

Documents 0

Comments 0

Charity Check by Candid

Applicant:

Wendy Jackson

emailthepinegrove@gmail.com 

503-724-9126



Organization:

Pine Grove Community House 

93-6032273

503-724-9126

225 Laneda Avenue, Po Box 47

Manzanita, OR 97130

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▼ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application complete and eligible.

9,965 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

enriched and inspired;

- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(4) ▼

Property Map and Tax Lot#



① Geographic Area Served*



Manzanita ▼

① Property Owner Names*



Pine Grove Community House

Property Owners Address - if different from applicant



① Project Title*



Historically Accurate Window Replacement

① Grant Amount Request - Cannot exceed \$75,000*



\$ 40,720.00

① Total Project Cost*



This number is not required to be different than the grant request.

\$ 40,720.00

① Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

This grant will be used to replace the 5 existing single pane windows (from 1930's?) in the historic Pine Grove Community House (PGCH) with custom-made units, maintaining the historical charm, but taking advantage of modern design standards, allowing for cross ventilation when weather permits, and improving thermal efficiency when it does not. The result will be a brighter, more comfortable experience, encouraging expanded use of this local treasure. By making the PGCH even more attractive to renters, this project will help increase that revenue stream, allowing PGCH to sponsor more non-profit events, and bring in more tourists to support our local businesses.

This will be a turnkey project provided by local contractor OC Construction. As this is a registered historical site, the final design will require input from both Restore Oregon and the Manzanita Building Inspector. We have elected not to take up their time until funding is secured but have use a \$4,000 per window place holder in this budget, an amount appropriate based on the contractor's recent experiences. The budget includes a \$4,000 contingency.

The planned window replacement project will enhance the facility's energy efficiency, lowering the building's carbon footprint. The PGCH hosts many events each month, and as a gathering

8,124 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Dan Rice recommendation Letter.pdf [342.3 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Kathryn Stock Pine Grove Building grant support November 27.pdf [33.6 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

PDF: TCVA Buttercup Recommendation Letter.pdf [250.8 KiB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

Mission Statement

Our mission at Pine Grove Community House is to preserve our historic building while providing a welcoming space for all. We support activities that promote social welfare and the common good, striving to stimulate interest in educational, social, and historic affairs. Through social connection, educational programs, and community involvement, we foster a sense of belonging and community spirit.

Project Contribution to Sustainable Tourism

Pine Grove Community House (PGCH) is strategically located at the heart of Manzanita, a picturesque coastal town surrounded by local businesses, and offering stunning views of both the ocean and the mountains. This prime location enhances the experience for visitors, as it allows them to enjoy the natural beauty of the area while being within walking distance of local shops, restaurants, and other amenities. PGCH's setting creates an ideal space where tourists can gather, engage in educational or social activities, and then explore the town or enjoy the scenic landscapes that surround it. The combination of a welcoming community atmosphere and the breathtaking views makes PGCH an attractive venue for visitors and locals alike.

The location also contributes to integrating tourism with the community in a respectful and functional manner. By hosting events that draw both residents and visitors, PGCH helps strengthen the relationship between the community and tourists. This connection is further enriched by the venue's proximity to local businesses, which benefits the local economy. Visitors who attend events at PGCH are likely to explore the surrounding businesses, contributing to the vibrancy and sustainability of the area's economy. Whether stopping at a nearby café, browsing local boutiques, or visiting other community landmarks, tourists contribute to the community's year-round economic health.

In terms of creating lasting financial and social benefits, PGCH continues its historic role to serve as a key community resource. Its rental income, which can reach up to \$20,000 annually, is reinvested in local initiatives and projects to support the Pine Grove's mission. As PGCH also markets itself as a wedding venue, it attracts couples from outside the area, increasing tourism traffic and helping to sustain local businesses during the off-peak seasons. Weddings held against the backdrop of the Pacific Ocean and the nearby mountains further enhance the allure of PGCH, creating lasting memories for couples and drawing additional tourism to the region.

Additionally, PGCH supports local nonprofit organizations by providing in-kind support, such as discounted or free rental fees, which strengthens the network of community groups and encourages collaboration among various stakeholders. This builds a foundation for long-term sustainability, both socially and economically, within the community.

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① DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?

- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

The Pine Grove Community House (PGCH) aligns strongly with the Destination Management Impact Score by addressing several key factors crucial for sustainable tourism development.

Dispersing Tourism Visitation Across Time and Geography:

PGCH actively helps distribute visitation by being a year-round venue, with its capacity to host weddings, memorials, reunions, and corporate meetings. The facility's availability during the off-season (October to May), coupled with lower rental rates, helps ease the seasonal tourism surge and encourages year-round visitation. This disperses both the timing of tourist activities and geographic pressure, especially by directing visitors to explore nearby attractions such as local shops and the beach. The venue's outdoor space and updated facilities offer diverse options for guests, which further reduces tourism concentration at any given time or location.

Protecting Sensitive Areas:

PGCH demonstrates a commitment to environmental preservation by focusing on sustainable landscaping using native plants. The Board of Directors, along with dedicated volunteers, prioritize reducing the environmental impact of the venue through the principles of 'reduce, reuse, recycle.' These efforts minimize the ecological footprint of tourism activities, ensuring that the area remains protected for future generations.

Avoiding Congestion and Over-Use:

The venue's year-round availability significantly reduces congestion by spreading visitor numbers throughout the calendar year. This ensures that peak seasons are not overwhelmed, supporting a more balanced distribution of visitors. Additionally, PGCH's role in the local economy benefits surrounding businesses, such as restaurants, lodging, and retail, which helps avoid the overuse of any single part of the town. It promotes sustainable growth by encouraging tourists to engage with various local services, thus fostering an even distribution of economic and social benefits across the community.

Moderating Unintended Consequences:

PGCH has taken steps to mitigate unintended consequences by maintaining policies that ensure a safe, accessible, and inclusive environment for all visitors. The focus on ADA access, as well as the planned replacement of old windows to improve building comfort, ensures that both the physical environment and social aspects are carefully managed. Furthermore, the Board's understanding of the balance between tourism and local ecology encourages thoughtful management practices, ensuring that PGCH contributes positively without compromising the community or the environment.

Supporting the Community's Overall Management:

① COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The proposed window renovation project for the Pine Grove Community House aligns with the Collaboration and Inclusivity Impact Score criteria by fostering community connections and creating shared value across the county and region.

Connecting and leveraging other partners and resources:

The renovation will support a wide network of local organizations, including the Nehalem Valley Historical Society, City of Manzanita, Women's Club, Nehalem Bay Health District, and more. Improved lighting and temperature stability will enable these groups to collaborate more effectively and utilize the space for community events and meetings, maximizing the use of resources across multiple sectors.

Building collaborative and inclusive solutions:

The project provides an inclusive space for various local organizations like the Salmon Berry Trail, Friends of the Library, and the Nehalem School District to work together. This collaboration enhances the facility's ability to host diverse groups and events, benefiting multiple stakeholders by creating a shared environment where people can meet, share ideas, and work on initiatives that address community needs.

Connecting resources or projects across the County and region:

By involving regional organizations like the Tillamook Coast Visitors Center and initiatives such as the Salmon Berry Trail, the renovation connects local efforts to broader regional goals. This helps create synergies, as the community house becomes a hub where local and regional partners can collaborate, share resources, and further their missions.

Creating shared value in the County:

The renovation will improve the quality of life for residents and visitors by providing a space for community groups to operate more efficiently and effectively. The project supports the collective impact of various organizations, from education and health to culture and tourism, ensuring the benefits are shared across the community.

Bringing the community together in a new way:

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RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

This project addresses the Return on Investment (ROI) score criteria in several key ways, providing significant value to the community and ensuring the long-term success of the Pine Grove Community House.

Community Return on Investment:

Replacing the windows at the Pine Grove Community House will directly benefit the local community by making the facility more appealing and functional. The new windows will enhance the building's aesthetic appeal, allowing more natural light and providing a more comfortable environment through better ventilation and thermal efficiency. These improvements are expected to attract more renters and increase the number of events hosted at the facility. This, in turn, will bring more visitors to Manzanita, increasing foot traffic to local businesses, contributing to the local economy, and improving the overall community experience.

Leveraging Other Resources:

The project effectively leverages local resources. A local contracting company has been chosen for the window replacement, ensuring that the funds stay within the community and support local employment. Additionally, the increased rental income from the upgraded facility will primarily be spent locally, benefiting businesses and contractors in the area. This reinvestment in the community helps ensure that the financial impact of the project extends beyond just the immediate improvements to the building, fostering broader economic growth.

Urgency of Solution:

The timeframe for the project is aligned with the need to improve the building's functionality. Current windows are inefficient in terms of both energy use and comfort. By replacing them with more energy-efficient models that can be opened for cross-ventilation, the facility will become more comfortable year-round, making it more attractive to potential renters and users. This timely upgrade will ensure the facility remains a viable, sought-after space for community events, which is crucial for its continued success.

Sustainability Plan:

The project is designed with sustainability in mind. Increased rental income from the improved facility will help fund ongoing maintenance and support expanded programming. This model creates a self-sustaining cycle, where the revenue generated from rentals ensures the long-term viability of the community house. As the building becomes more desirable for events, the facility's financial health will improve, allowing for continued growth and future

6,554 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description	Cash	Total In-Kind Dollar Amount at \$25.40/hr
A TCVC grant	\$ 40,730.00	\$
A	\$	\$
A	\$	\$
A	\$	\$
A	\$	\$
0	40730	

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)

 A 5 custom windows, trim. flashing, shingles 	 \$ 20,550.00 	\$ 
 A Labor 	 \$ 9,750.00 	\$ 
 A garbage removal 	 \$ 300.00 	\$ 
 A General Contracting fee 	 \$ 6,120.00 	\$ 
 A Contingency 	 \$ 4,000.00 	\$ 
A 	\$ 	\$ 
A 	\$ 	\$ 
A 	\$ 	\$ 
A 	\$ 	\$ 
A 	  40720 	 

✓ PROJECT WORK PLAN

i Goal #1*



Design approval by Restore Oregon (Historical Site folks)

i Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 250.00

i Goal #1: Work Plan*



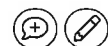
Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Action: Work with the Contractor, Restore Oregon and City of Manzanita to finalize design
2. Timeline: Jan 15-Mar 31
3. Expected Outcome: Approved design
4. Evaluation Method: Approval of final design by PGCH board and Restore Oregon, and the City of Manzanita.

9,739 characters left of 10,000

i Goal #2*



Take out Building Permits and Order Custom Windows

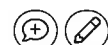
i Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 20,250.00

i Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
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Skip to main content

Application

C. ★ Public Profile

Create Documents

Event Tent Replacement

Collaborate 0

Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Jessi Coon

Organization:

Port of Garibaldi

Contact Info

Request

\$ Award Details

Documents 0

Comments 0

Charity Check by Candid

Applicant:

Jessi Coon

jessi@portofgaribaldi.org

503-322-3292



Organization:

Port of Garibaldi

93-6013899

503-322-3292

402 S 7th Street

Garibaldi, OR 97118

Contact Email History



Organization Email History

Application

Document Viewer

Application Packet

Question List



Fields with an asterisk (*) are required.

Grant Description, Eligibility Questions and Budget

Nan Notes*



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9,964 characters left of 10,000

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Funds Available: \$700,000

Maximum Request: \$75,000

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Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

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Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

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Grant Amount Maximum: \$75,000

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KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

- enriched and inspired;
- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



Local Government ▼

Property Map and Tax Lot#



S.E.1/4 SEC.21 T.1N. R.10W. W.M., 01N10W21D 56-14

Geographic Area Served*



Garibaldi ▼

Property Owner Names*



Port of Garibaldi

Property Owners Address - if different from applicant



Project Title*



Event Tent Replacement

Grant Amount Request - Cannot exceed \$75,000*



\$ 75,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 80,000.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

The event tent that the Port of Garibaldi currently uses was purchased with TLT funds and is used to extend the tourist season in Tillamook County. It is currently a medium scale event site that has been used for concerts, Garibaldi Days every year, Crave the Coast (2019), Seafood & Spirits Festival (2023 & 2024), several weddings, Oregon Tuna Classic every year and several other smaller events that bring visitors to Tillamook County. The goal of the Port of Garibaldi was to find more reasons for people to stay and play in Tillamook County and we feel like we are able to add to the possibilities each year. As we look back on these events our goal is to push further into a sustainable site with more options for local events, but also create more options for people outside Tillamook County. The tent we currently utilize is nearly 10 years old

8,499 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Celina Enterprises, LLC. - Shopping Cart.htm [410.8 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

PortofGaribaldi_Event Anchor.pdf [348.9 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Structure-ClearSpan-Event-25m-Ranco Tent Rental-Hurricane Irma Relief-img 2.jpg [504.0 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Structure-ClearSpan-Event-25Mx30M-4Muprights-Big Island Tents-img2.JPG [2.4 MiB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

Sustainability has been the ports goal for many years now. We feel if we put all of our eggs in one basket we may just be shooting ourselves in the foot. However, if we allow for as many aspects of the port to thrive at the same time, this is what will keep us moving forward. The leaseholders we have, our commercial and recreational fisheries and the tourism that we have flowing through here allow us to thrive, but integrate and encourage those facets to essentially build off of each other, that will make us more sustainable.

This event site has allowed us to create more opportunity to encourage tourism and help our seafood industry, but at the same time be respectful and functional of the county and each other. It has given the ability to showcase both tourism and industry in a way that does not take away from the businesses and industry. Which also builds on providing an environment that is perfect to share the history of the region, the fisheries and provides a place for local artists and creators to present their talents.

Granted COVID put a wrench in some of the event site plans, but with local and tourist usage of the event tent it has become a benefit socially and financially for both the port and the community. We have been able to help start several fundraisers for local establishments

8,211 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

When we first established this site, one of our goals was to help disperse and diversify the tourism visitation impact further across the county. I believe we have been able to help with that and provide another place that would lessen the impacts of visitors on the entire county. The ability to have a low impact tent style site lessens the ecological effects of usage. This event space has been very versatile with events like Garibaldi days where it lessens the congestion on the highway and still provides an area for vendors and tourist alike to still have

9,235 characters left of 10,000

COLLABERATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

As we have moved forward with this event site it has given us the opportunity to work with surrounding areas and agencies in collaborative efforts. City of Bay City, City of Garibaldi, Rockaway Beach, Tillamook Area Chamber of Commerce and Tillamook County have been just a few resources that relationships and connections have been built and strengthened. For the Seafood and Spirits festival we have borrowed Bay City's Pearl Festival tent, and for the Pearl festival Bay City has been able to use the power boxes that we have. That is just one example

9,346 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

The port will operate and maintain the completed project. Since this is already a current event site with only the main structure changing and being improved on there are already budgeted dollars for operations and maintenance. Project management will likely be a collaboration between Port Manager Mike Saindon, Maintenance Supervisor Curtis Jepson and Finance Manager Jessi Coon. Port manager and Finance Manager have both managed previous grants and Maintenance Supervisor Has 4 years of experience operations and maintenance of the

9,187 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	TLT Grant	\$ 75,000.00	\$
	Port Labor	\$	\$ 12,000.00

A	Port Funds or Matching Grant	\$ 5,000.00	\$
A		\$	\$
A		\$	\$
	0	80000	12000

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Replacement Tent	\$ 55,000.00	\$
A Gravel Stabilization/ADA	\$ 20,000.00	\$ 10,000.00
A Gravel/Additional Tent Anchors	\$ 5,000.00	\$ 2,000.00
A	\$	\$
A	\$	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		80000	12000		

PROJECT WORK PLAN

Goal #1*



Purchase Replacement Tent

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 55,000.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. After grant has been awarded purchase must be approved by port commission during public meeting.

2. Dependent on Grant award purchase approval may happen within 3-4 weeks of grant award.
3. Outcome: New event tent.
4. Evaluation method: receipt of new tent.

9,734 characters left of 10,000

Goal #2*



Purchase and placement of Gravel grids and anchors

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 37,000.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Purchase gravel grids, grade current site and add gravel/tailings to the additional length of the the tent. Place new anchors at the additional length of the new tent. Place gravel over the gravel grids and level.
2. This step will be weather dependent and can only be done as the rainy season is coming to a close, but once dried out can be done withing 2-3 weeks of grant award.
3. This will allow for the longer tent and have a better ADA accessibility.

9,372 characters left of 10,000

Goal #3*



Completion and Use of Tent

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 0.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Once Goal #1 and #2 are attained we will be able to utilize a new tent, easier to maintain, less impacts due to weather.
2. Dependent on the award of the grant the port may be able to set these markers in place and be ready in 1-2 months.
3. An updated event site with better ADA accessibility.
4. Project completion.

9,678 characters left of 10,000

✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Jessi Coon

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Jessi Coon

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

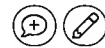
land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Jessi Coon

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

Jessi Coon

My project fits within eliglbe use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

Jessi Coon

I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

Jessi Coon

I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*



I will provide IRS form W-9 to certify that the Federal Employer Identification Number and business type provided in the above application is accurate and the organization is not subject to back-up withholding.

Type your full name to e-sign

Jessi Coon

I agree to provide project management and oversight to ensure operation and maint. of the project*



Applicant activities must be well-documented and completed according to the grant contract timelines and as outlined in the grant application. TCVA's sole responsibility will be to process draw down requests and ensure Grantee's compliance with the grant contract.

Type your full name to e-sign

Jessi Coon



I agree to comply with applicable fed, state, and local public contracting rules and regulations.*

Type your full name to e-sign

Jessi Coon



I give TCVA permission to use my project for public info, promotional, and educational purposes.*

Applicants understand that the information supplied throughout the course of the project will be used by TCVA to promote success stories and project deliverables. Information may be released to the media, social media channels, governmental legislative bodies or used in promotional materials intended for public release.

Jessi Coon

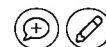


My company has an anti-discrimination policy*

The policy states that my company does not discriminate with respect to race, color, creed, sex, age, national origin, disability, religion or sexual orientation and comply with affirmative action programs and all applicable federal, state or local laws.

Type your full name to e-sign

Jessi Coon



I agree to provide necessary insurance coverage*

Applicants are required to provide insurance coverage in an amount determined by the TCVA to be sufficient.

Type your full name to e-sign

Jessi Coon



I agree to hold Tillamook County and TCVA Harmless.*

I agree to hold the Tillamook County and TCVA harmless for any liens, claims, damages or other liabilities related to the project, and to indemnify and defend the County from any claims, costs,

[Skip to main content](#)

Application

 ★ Public Profile

 Create Documents

Lumbermen's Park Completion

 Collaborate 1

Process: TCVA Facilities Grant FY24-25

[Return to Application Evaluation Assigned](#)

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Organization:

Port of Garibaldi

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\$ Award Details

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jessi@portofgaribaldi.org 

503-322-3292



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KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

enriched and inspired;

- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



Local Government ▾

Property Map and Tax Lot#



S.E.1/4 SEC.21 T.1N. R.10W. W.M., 01N10W21D 300

Geographic Area Served*



Garibaldi ▾

Property Owner Names*



Port of Garibaldi

Property Owners Address - if different from applicant



Project Title*



Lumbermen's Park Completion

Grant Amount Request - Cannot exceed \$75,000*



\$ 25,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 82,500.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

Lumbermen's Park, located at the corner of 3rd Street, American Avenue and Jerry Creasy Way has been a stop for the train depot, travelers, and locals since the 1960's. About 8 years ago the port pulled out the dilapidated wooden structure to place a commercial play structure. A partial fence was placed, enough to create a slight barrier between the play structure and the road. Now 8 years later the fence is needing replaced, a younger age category play structure is needed and any ADA upgrades are needed. The plan is to replace the fence, tear down the old

9,319 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

SDC City Council Letter.pdf [52.2 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Lumbermens Park Proposal.jpg [202.7 KIB] 

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Supporting documents.pdf [381.6 KIB] 

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

Since this is an existing facility with proposed upgrades, the intent is continue offering this facility as a part of our collaboration with the surrounding communities. The port holds the historical value of the park as something that not only will be valuable for tourism, but also educational purposes. Our community has changed so much since this park was created, and our hope is that the park will continue to be a place of respite, education and fun for all. There may not be as much financial benefit for all involved, but there is a social benefit for locals and

9,411 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

This site continues to help generate tourism from travelers through Garibaldi, visitors from the Oregon Coast Scenic Railroad, guided boats, charters and locals alike. There are covered spaces, parking, barbecues and picnic tables that ensure a safe and happy visit in Tillamook County. This project does and will continue protecting sensitive ecological areas around this facility. This project hopes to continue helping defer congestion from the highway and public areas. The port has looked at what might be our unintended consequences, which the most

9,200 characters left of 10,000

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The Port of Garibaldi and City of Garibaldi work collaboratively often, we intend for this to even be a great connection and value for both the city and the port that might also benefit Rockaway Beach and Bay City as far as being able to work together and leverage resources especially in the parks department. Even sharing knowledge is helpful for the entities involved. The added value for the county as a whole is one more place to play and extend a trip in Tillamook County.

9,521 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

This project does not necessarily have an economic benefit for the Port of Garibaldi. The social and tourist benefit is what this project would address. The project will be managed in part by Port Manager Mike Saindon, Maintenance Manager Curtis Jepson and Finance Manager Jessi Coon. The port manager and Finance Manager have managed several successful grants from application to completion. The City of Garibaldi's SDC fund has park funds that have been applied for, these are the matching funds that the port will leverage to finish off this project.

9,328 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	City of Garibaldi SDC Fund	\$ 50,000.00	\$
A	Tillamook County TLT	\$ 25,000.00	\$
A	Installation	\$	\$ 7,500.00
A		\$	\$
A		\$	\$
	0	75000	7500

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense		Cash	In-Kind (\$ Value)
A	Play Structure	\$ 20,000.00	\$
A	Rubber Mulch	\$ 21,000.00	\$ 2,500.00

A	Ground Level Merry Go Round	\$ 20,000.00	\$
A	Fencing	\$ 14,000.00	\$ 5,000.00
A		\$	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		75000	7500

PROJECT WORK PLAN

Goal #1*

Land Prep and Fence Install

Budget to Complete Goal #1*

*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 19,000.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Remove dilapidated buildings, old fencing and wood chips. Order fencing and rubber mulch. Prep land for new structures. Install fencing.
2. From the award of the grant it is expected that it may take 2-4 months to complete Goal #1 depending on availability of supplies and delivery.
3. The outcome for this goal is that at the end of this timeline the park should be ready for new structure installation.
4. Setting a timeline and goals with sign off by district manager.

9,529 characters left of 10,000

Goal #2*



Install Rubber Mulch and Play Structures

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 63,500.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Prep site for play structures, Install and add rubber mulch.
- 2 Dependent on grant award, this item should take 6-8 weeks to arrive and install.
3. Expected outcome is installed structures.
4. project signed off by grant managers as a group.

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Goal #3*



Completion

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 0.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. To review and ensure completion of project, any final touches, signs and flower boxes re-placed at the project site.
2. 1 week from installation of play structure and rubber mulch.
3. Open park to the public
4. Sign off by grant managers on site.

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✓ **AUTHORIZATION & CERTIFICATION**

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Jessi Coon

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Jessi Coon

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Jessi Coon

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

Jessi Coon

My project fits within eliglbe use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

Jessi Coon

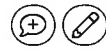
I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

Jessi Coon



I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*

I will provide IRS form W-9 to certify that the Federal Employer Identification Number and business type provided in the above application is accurate and the organization is not subject to back-up withholding.

Type your full name to e-sign

Jessi Coon



I agree to provide project management and oversight to ensure operation and maint. of the project*

Applicant activities must be well-documented and completed according to the grant contract timelines and as outlined in the grant application. TCVA's sole responsibility will be to process draw down requests and ensure Grantee's compliance with the grant contract.

Type your full name to e-sign

Jessi Coon



I agree to comply with applicable fed, state, and local public contracting rules and regulations.*

Type your full name to e-sign

Jessi Coon



I give TCVA permission to use my project for public info, promotional, and educational purposes.*

Applicants understand that the information supplied throughout the course of the project will be used by TCVA to promote success stories and project deliverables. Information may be released to the media, social media channels, governmental legislative bodies or used in promotional materials intended for public release.

Jessi Coon



My company has an anti-discrimination policy*

The policy states that my company does not discriminate with respect to race, color, creed, sex, age, national origin, disability, religion or sexual orientation and comply with affirmative action programs and all applicable federal, state or local laws.

Type your full name to e-sign

Jessi Coon

I agree to provide necessary insurance coverage*



Applicants are required to provide insurance coverage in an amount determined by the TCVA to be sufficient.

Type your full name to e-sign

Jessi Coon

I agree to hold Tillamook County and TCVA Harmless.*



I agree to hold the Tillamook County and TCVA harmless for any liens, claims, damages or other liabilities related to the project, and to indemnify and defend the County from any claims, costs, damages or expenses of any kind, including attorney's fees and other costs and expenses of litigation, arising out of the project.

Type your full name to e-sign

Jessi Coon

Authorization*



I certify to the best of my knowledge that all information, contained in this application, including all attachments and certifications, is valid and accurate. I further certify that the application has been reviewed and approved by the authorized owner(s), managers with appropriately delegated authority and/or in accordance with the organization's articles of incorporation or organization.

Type your full name to e-sign

Jessi Coon

Deny Request

Abandon Request

Email Jessi Coon

Application

C. ★ Public Profile

Create Documents

New Bucking Chutes for Tillamook County Rodeo
Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Mickey Hays

Organization:

Tillamook County Rodeo Assoc.

Contact Info

Request

\$ Award Details

Documents 0

Comments 0

Charity Check by Candid

Applicant:

Mickey Hays

hays8151@gmail.com

503-812-1558



Organization:

Tillamook County Rodeo Assoc.

93-0940415

503-812-1558

P.O. Box 65

Tillamook, OR 97141



Contact Email History

Organization Email History

Application

Document Viewer

Application Packet

Question List



Fields with an asterisk (*) are required.

Grant Description, Eligibility Questions and Budget

Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application is complete

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Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

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- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

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- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(3) ▼

Property Map and Tax Lot#



Geographic Area Served*



Tillamook ▼

Property Owner Names*



Tillamook County

Property Owners Address - if different from applicant



4603 3rd street, Tillamook Or 97141

Project Title*



New Bucking Chutes for Tillamook County Rodeo

Grant Amount Request - Cannot exceed \$75,000*



\$ 48,403.60

Total Project Cost*



This number is not required to be different than the grant request.

\$ 48,403.60

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

Tillamook County Rodeo Association, Inc. was founded in 1986 with the idea of providing an additional entertainment event to the area, one that fit with the rural culture of our area. The original bucking chutes were purchased in 1987 and installed in time for the first rodeo event in June, 1987. The chutes were rented to other rodeos in Oregon each year; and each year the Association ensured they were in good working order and repaired if needed. In approximately 1998 the Association stopped renting the chutes and they were permanently secured to the

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Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Chute estimate and image.pdf [414.8 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

4 support letters for Rodeo.pdf [420.1 KIB] 

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

TC Rodeo w9.pdf [128.6 KIB] 

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5- Contributes to the health and vibrancy of our natural environment.

The Tillamook County Rodeo is the largest rodeo that takes place on the Oregon Coast, providing an exciting and unique cultural experience for locals and visitors. In 2024, the Northwest Professional Rodeo Association named the Tillamook County Rodeo "Best Independent Rodeo" in the Northwest.

In 2024, the rodeo sold 3,017 tickets at \$17 each, the majority of which were bought by visitors from outside Tillamook County. More than 180 contestants from all over the Northwest took part in the rodeo, staying in RV parks, horse camps, hotels and campgrounds. In addition, breweries and several vendors supplied food and beverages to participants and attendees during the Hooves & Hops Brewfest event, adding a "taste of Tillamook" to the rodeo.

Two highlights of the rodeo are the recognition of young people involved in 4-H horse clubs and equestrian care. In 2024, the Rodeo Queen was 17-year old Aubree Fagens. Aubree works at Two Hats Ranch cleaning stalls, helping with riding lessons, exercising horses, and teaching younger kids to care for the animals. She is the President of the local 4-H horse club. Junior Princess was Annika Hedin, a member of her high school's equestrian team and 4-H horse club, and is working on earning a license in drone technology. Both young women are expected to do public presentations as part of their year-long reign, helping them gain confidence and speaking

7,936 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

The rodeo takes place at the Tillamook County Fairgrounds, which has ample parking and services, including a RV campground. The rodeo is contained within the fairgrounds property, which is built for use such as horse-racing, Pig N Ford races and other types of events that include livestock. The event occurs in late June, after the June Dairy Parade and prior to July/ August peak season when highways are filled with traffic. Along with the County Fair in August, the rodeo highlights a rural culture enhances tourism experiences.

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COLLABERATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The Tillamook County Rodeo Association is a volunteer organization with twelve board members. Yet each year, approximately 60 people volunteer to staff and support the event, and come as far away as Nevada. In addition, local businesses and organizations help sponsor the event, including Tillamook County Creamery Association, Les Schwab, The Fern Café, Sheldon Oil. Hampton Lumber, Burdens Muffler and Towing, and Visit Tillamook Coast.

9,345 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

The bucking chutes (three left, three right, platform stairs, and stair handrail) will be shipped from the Priefert Manufacturing Company via freight. Installation will be done by Rodeo volunteers, who are experts at installing and storing the chutes. Mickey Hays from the Rodeo Association will oversee the project, and the Rodeo will continue to maintain and care for the chutes, as they have for 35+ years.

9,591 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the gant limits, use this section to add any additional funding sources you will use.

Income/Resource Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	Tourism Facilities Grant	\$ 48,403.60	\$ 812.80
A		\$	\$
A		\$	\$
A		\$	\$
A		\$	\$
	0	48403.6	812.8

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense		Cash	In-Kind (\$ Value)
A	Bucking Chutes from Priefert Company	\$ 48,403.60	\$ 812.80
A		\$	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		48403.6	812.8		

PROJECT WORK PLAN

Goal #1*



Purchase Bucking Chutes

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 48,403.60

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Purchase Bucking Chutes from Priefert
2. Allow one-two months for arrival after purchase
3. Inspect chutes
4. Set date for installation

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Goal #2*



Install Chutes

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 812.80

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Gather board member volunteers (4)
2. Working in teams of two, set up chutes in place
3. Finish installation and conduct safety testing
4. Outcome- new chutes fully installed and ready to use

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Goal #3***Budget to complete Goal #3***

*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ **Goal #3 Work Plan***

Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Ensure chutes ready for rodeo
 2. One day to test and prepare for rodeo
 3. Chutes ready
 4. Success at rodeo

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✓ AUTHORIZATION & CERTIFICATION**Authorization & Certification Verification***

Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

I am an eligible applicant and submitted an eligible project.*

Refer to the grant information above for details.

Type your full name to e-sign.

Mickey Eugene Hays

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Mickey Eugene Hays

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

Mickey Eugene Hays

My project fits within eliglbe use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

Mickey Eugene Hays

I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

Mickey Eugene Hays



I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*

I will provide IRS form W-9 to certify that the Federal Employer Identification Number and business type provided in the above application is accurate and the organization is not subject to back-up withholding.

Type your full name to e-sign

Mickey Eugene Hays



I agree to provide project management and oversight to ensure operation and maint. of the project*

Applicant activities must be well-documented and completed according to the grant contract timelines and as outlined in the grant application. TCVA's sole responsibility will be to process draw down requests and ensure Grantee's compliance with the grant contract.

Type your full name to e-sign

Mickey Eugene Hays



I agree to comply with applicable fed, state, and local public contracting rules and regulations.*

Type your full name to e-sign

Mickey Eugene Hays



I give TCVA permission to use my project for public info, promotional, and educational purposes.*

Applicants understand that the information supplied throughout the course of the project will be used by TCVA to promote success stories and project deliverables. Information may be released to the media, social media channels, governmental legislative bodies or used in promotional materials intended for public release.

Mickey Eugene Hays

[Skip to main content](#)

Application

 ★ Public Profile

 Create Documents

Wheeler Demonstration Project - Salmonberry Trail

Process: TCVA Facilities Grant FY24-25

[Return to Application Evaluation Assigned](#)

Applicant:

Gavin Mahaley

Organization:

Salmonberry Trail Foundation

Contact Info

Request

\$ Award Details

Documents 0

 Comments 0

Charity Check by Candid

Applicant:

Gavin Mahaley

gavin@salmonberrytrail.org 

503-231-4745



Organization:

Salmonberry Trail Foundation 

83-3675072

503-231-4745

C/O Michelle Bradley 4000 Blimp Boulevard, Suite 100

Tillamook, OR 97141

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▽ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application complete and eligible.

9,966 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

enriched and inspired;

- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(3) ▼

Property Map and Tax Lot#



Attached – Port of Tillamook Bay Right Of Way In Wheeler

Geographic Area Served*



Wheeler ▼

Property Owner Names*



Port Of Tillamook Bay

Property Owners Address - if different from applicant



4000 BLIMP BLVD., SUITE 100 Tillamook, OR 97141

Project Title*



Wheeler Demonstration Project - Salmonberry Trail

Grant Amount Request - Cannot exceed \$75,000*



\$ 67,472.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 120,472.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

The vision for the Salmonberry Trail demonstration project in Wheeler is a blend of community connectivity, safety, education, and inspiration. At its heart, the Salmonberry Trail is a conduit for bringing people together - from local residents to visitors from afar. This project exemplifies this spirit through our collaboration with the Oregon Coast Scenic Railway (OCSR), the Salmonberry Trail Foundation, and the Lower Nehalem Community Trust.

Our aim is to create a safe and scenic walking path that runs parallel to the bay side of OCSR's tracks, situated on the Port Of Tillamook Bay (POTB) Right of Way (RoW). This path isn't just a route for pedestrians; it's a catalyst for community engagement and economic opportunity. We envision it encouraging local businesses to leverage the trail traffic, potentially boosting economic activity. Furthermore, it serves as a beacon for other cities along the Salmonberry Trail, inspiring them to develop similar trail segments.

The trail is designed to be safe and enjoyable for both pedestrians and non-motorized users. By segregating the trail from the roadway, we significantly enhance the safety of those on foot, aligning with our vision of fostering a pedestrian-friendly culture in our downtown areas.

The trail stretches 1800 feet north from Rector Street, across Hemlock Street, and up alongside Botts Marsh, offering more than just a passage. Adjacent to the Lower Nehalem Community Trust's Botts Marsh, it will feature interpretive signage to educate visitors about the ecological significance and natural processes occurring within the marsh. This educational component adds another layer to the trail experience, enriching visitors' understanding of the local environment.

The trail's structural design is meticulously planned. Starting on the west side of OCSR's tracks, the 3.5-foot-wide path will be layered with 3 inches of compacted gravel, providing a stable and

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Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Support-Combined.pdf [1.7 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Signs+Furniture.pdf [370.2 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Wheeler Demo Project Map.png [3.3 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Images.pdf [3.5 MiB] 

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

The Salmonberry Trail demonstration project in Wheeler, a collaborative effort with the City of Wheeler, Oregon Coast Scenic Railway (OCSR), The Salmonberry Trail Foundation, and the Lower Nehalem Community Trust, is a prime example of sustainable tourism development. This initiative aligns with the five dimensions of sustainable tourism as defined for Tillamook County in the following ways:

1. Integration with Communities:

The project actively integrates tourism with the Wheeler community in a respectful and functional manner. By working alongside local entities like OCSR and the Lower Nehalem Community Trust, the trail is designed to connect communities and encourage a pedestrian-forward culture in downtown areas, enhancing community cohesion and functionality.

2. Authentic, Place-based Educational Experiences:

The trail offers visitors an authentic experience of Wheeler's natural and cultural heritage. The segment alongside Botts Marsh includes interpretive signage, educating visitors about the area's ecological significance and successional growth and providing a meaningful, place-based learning opportunity.

3. Financial and Social Benefits for Locals:

This project is poised to inspire local businesses to capitalize on the economic potential of trail traffic, creating financial opportunities. Additionally, it serves as a model for other cities along the Salmonberry Trail, encouraging them to collaborate with the Foundation and thus spreading the social and economic benefits across multiple communities.

4. Enhancing Public Policies with Support and Funding:

The demonstration project enhances public policies focused on pedestrian safety and environmental conservation. It is supported by various organizations, including the Salmonberry Trail Foundation, demonstrating how strategic funding and organizational support can lead to

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DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

The Salmonberry Trail demonstration project in Wheeler, as conceived and developed, aligns closely with the critical pivot to destination management as outlined for Tillamook County. Here's how the project addresses the key aspects of this approach:

1. Dispersing Tourism Visitation Impact Across Time and Geography:

The trail offers an additional attraction that can help spread tourist visitation more evenly across the region. By providing an appealing new destination, it can help alleviate pressure on other popular spots in Tillamook County, contributing to a more balanced distribution of tourists both geographically and temporally.

2. Protecting Sensitive Ecological Areas:

The project is designed with environmental sensitivity at its core, particularly in its approach to Botts Marsh. By incorporating educational signage about the marsh and its ecosystem, the trail encourages respectful and informed interaction with this sensitive area, ensuring its ecological integrity.

3. Avoiding Congestion and Over-Use:

By creating a new recreational pathway, the project helps distribute visitors more broadly across Wheeler and the surrounding area. This approach reduces the likelihood of congestion and over-use in any single area, contributing to a more sustainable visitor experience.

4. Moderating Unintended Consequences:

The project team has carefully considered the potential unintended consequences of increased tourism. Measures such as the dedicated pedestrian path alongside OCSR's tracks and the concrete disembarkation platform are designed to manage any increased foot traffic safely and efficiently, thereby mitigating potential negative impacts on both the community and the environment.

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COLLABERATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared

value and building new collaborative and inclusive solutions.

The Salmonberry Trail in Wheeler is more than just a scenic trail; it's a beacon for collaborative success throughout Tillamook County. This project unites various partners, including the Oregon Coast Scenic Railway, the Lower Nehalem Community Trust, the City of Wheeler, and the Salmonberry Trail Foundation, along with the local community. Their joint efforts showcase the power of collaboration, enhancing the project's impact beyond individual contributions.

Economically, the trail drives local growth by attracting visitors and encouraging nearby businesses to engage with trailgoers. This economic stimulation is expected to ripple out across the county. Additionally, the trail offers cultural and environmental education, especially near Botts Marsh, using educational signage to deepen visitors' understanding of local ecology.

Inclusivity is a core value of this project. The trail is designed to be accessible to everyone regardless of age, background, or ability, fostering a sense of community ownership and

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RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

The Salmonberry Trail project in Wheeler showcases effective resource utilization. It combines financial support, labor, and technical assistance from the Oregon Coast Scenic Railway, Lower Nehalem Community Trust, Salmonberry Trail Foundation, and community donations. This collaboration offers significant cost savings, notably a \$53,000 labor contribution from OCSR and management expertise from STF.

Economically, the trail is expected to boost local businesses by attracting visitors, enhancing revenue, and creating jobs. It's also expected to expand local services, further bolstering the economy.

The experienced Salmonberry Trail Foundation will manage the project, which promises efficient achievement of its goals. After completion, the City of Wheeler and STF will handle

8,963 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this

section to add any additional funding sources you will use.

Income/Resource Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	TCVA Facilities Grant FY24-25	\$ 67,472.00	\$
A	Oregon Coast Scenic Railway - Labor	\$	\$ 53,000.00
A		\$	\$
A		\$	\$
A		\$	\$
	0	67472	53000

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense		Cash	In-Kind (\$ Value)
A	Concrete	\$ 32,000.00	\$
A	Gravel	\$ 8,800.00	\$

A	Excavator Rental	\$ 4,800.00	\$
A	Roller Rental	\$ 1,166.00	\$
A	Platform painting	\$ 2,000.00	\$
A	Signage at Rector and Hemlock St, end-of-trail	\$ 12,000.00	\$
A	Community Outreach	\$ 5,000.00	\$
A	Bench	\$ 1,706.00	\$
A	Labor - Oregon Coast Scenic Railway	\$	\$ 53,000.00
A		67472	53000

PROJECT WORK PLAN

Goal #1*



Project Work Plan for Cement Platform Project Goal 1: Construction of the Concrete Platform

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 33,000.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Preparation of site and groundwork.
 2. 3 weeks after the project start
 3. Ground ready for a poured concrete platform
 4. Regular site inspections to monitor progress.
1. Pouring of concrete in 60ft segments.
 2. Approximately 4 to 5 weeks from the start of the project, each 60-foot panel will take around 3 days to complete.
 3. A 500ft long, 6ft wide concrete platform south of Hemlock Street.
 4. Regular site inspections to monitor progress.
1. Curing, finishing, and inspection
 2. Approximately 4 to 5 weeks for curing.
 3. A fully ADA-compliant and high-quality concrete platform can accommodate a wheelchair lift for OCSR.
 4. Inspections by relevant authority to certify ADA compliance and overall quality upon completion.

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Goal #2*



Project Work Plan for Gravel Trail Segment

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 16,766.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step

3. Expected outcome for each step
4. Evaluation method for each step

1. Site preparation and grading using an excavator.
 2. 2 months from project start
 3. A complete path dug 3 inches deep and 3.5 feet wide along the 1800-foot demonstration area.
 4. Regular monitoring of progress against the timeline, with quality checks.
 1. Spreading gravel along the 1800-foot trail
 2. 2 weeks
 3. Mounded gravel along the dug gravel bed – extending 1800 feet north from Rector Street
 4. Regular monitoring of progress against the timeline, with quality checks.
 1. Compacting the gravel
 2. 2 weeks
 3. A completed 1800-foot gravel trail starting north of Rector Street, integrated with the cement

9,297 characters left of 10,000

Goal #3*



Project Work Plan for Trail Signage Segment

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 17,706.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Safety and Directional Signage at Rector ST, Hemlock St.
2. Expected to be completed within 2 months from the start of the project.
3. Clear, visible, and informative signage along the trail that enhances user safety and experience.
4. Post-installation inspections to ensure visibility and accuracy of the signage and feedback collection from trail users.

1. Safety markings/painting on concrete platform
2. Expected to be completed within 3 months from the start of the project – after concrete cures.
3. Clear, visible, and informative surface painting on the concrete platform that enhances user safety and experience.
4. Inspections to ensure visibility and clarity of the painting – taking feedback from trail users.

8,998 characters left of 10,000

✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Gavin Mahaley

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Gavin Mahaley

Application

 ★ Public Profile

 Create Documents

Phase 3B of Dune Ramp Repairs

 Collaborate 0

Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Brian Bennett

Organization:

Shorepine Village Homeowners Association

Contact Info

Request

\$ Award Details

Documents 0

 Comments 0

Charity Check by Candid

Applicant:

Brian Bennett

bennettland@msn.com 

541-382-7201



Organization:

Shorepine Village Homeowners Association 

93-1236906

541-382-7201

720 Country Club Drive (Care of The Bottom Line)

Eugene, OR 97401

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▽ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Grant application is complete.

9,970 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

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Notifications to grantees; contracts to recipients February 2025

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Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

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PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

enriched and inspired;

- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(4) ▼

Property Map and Tax Lot#



4S1124AD, Tract F.

Geographic Area Served*



Pacific City ▼

Property Owner Names*



Shorepine Village HOA

Property Owners Address - if different from applicant



5985 Shorepine Drive, Pacific City, OR 97135

Project Title*



Phase 3B of Dune Ramp Repairs

Grant Amount Request - Cannot exceed \$75,000*



\$ 72,016.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 72,016.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

This project covered by this proposal is for "Phase 3B" of a multi-year and multi-phase undertaking to fully repair and restore the iconic Dune Ramp in Pacific City's Shorepine Village.

Phase 3B repairs focused on the middle third of the Dune Ramp, leaving the less-critical bottom platform and ramp connecting to paved pathways for a later date (those less-critical areas make up the balance of the original project scope, described in the 2021-2022 TLT Grant Proposal). The repairs performed under Phase 3B are essential to keeping the Dune Ramp open and safe, leaving a future phase for the remaining repairs to be performed before going into ongoing maintenance.

History:

Phase 1, the "Triage Phase" covered emergency repairs to the ramp, which had been deemed unsafe and was closed for use. Phase 1 was completed in 2022 and allowed the ramp to reopen for most of the summer tourism season. Phase 2 began November 2022 and was completed January 2023 covering the full repair of the top 1/3 of the dune ramp. The majority of the Dune Ramp's middle third section was repaired as Phase 3A during the Spring of 2023.

Phases 1 & 2 were the subject of a TLT grant awarded in 2022. That grant proposal requested \$75K in TLT funds and included a matching amount of \$134K of Shorepine Village HOA (SVHA) funds the Board had voted to allocate towards the project. SVHA was thrilled to receive the full amount of that request. The costs for Phase 1 totaled approximately \$90K, Phase 2 cost approximately \$140K.

In November of 2022 the SVHA Board voted to have Nestucca Ridge Development (NRD), the local contractor for entire Dune Ramp repair project, to commence work on Phase 3A. The work was completed on-schedule at a cost of \$78K and NRD was paid in full. In January 2023, SVHA for an award of \$65,929 in funds based on the 2022-2023 TLT Grant Proposal.

For Phase 3B, NRD addressed the balance of the entirety of remaining walkway, platform, and railing in need of repairs. The last walkway section connecting to paved pathways, dune ramp posts, and concrete bases will need to be addressed in some future phase(s).

6,565 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Shorepine Village HOA Attachments to 2024-2025 TLT Grant Proposal.pdf [2.2 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

1. The public - locals and tourists alike, all utilize the ramp, whether it is for viewing the beach or accessing the shoreline. Dune Ramp usage estimates are as follows: 20% Shorepine Village owners (based on owner population), 45% Tourists (all tourists, including renters at Shorepine Village) and 35% Pacific City residents outside of Shorepine Village. It is also used by local birders as a serene place to view the birds that live in and among the dune grass. It is used by residents and tourists as the safest and most accessible beach access for them and their young children. And it is used by those with friends and family who are less physically able as the best way to take in the beauty of our coastline. It is a natural place for locals and tourists to interact. And per those homeowners in Shorepine Village who share their homes as vacation rentals, it is a major draw for the people who rent their homes. The Dune Ramp is more than an access point; it is part of Tillamook County's identity, and a model of how environmentally focused design can be both beautiful and functional.

2. The Dune Ramp offers quite possibly the most beautiful view point in the Cape Kiwanda area. Many tourists sit at the top of the ramp, engage in conversation with locals (who also sit at the top to take in the remarkable views!), and take beautiful photos preserving their fond memories of Pacific City. There is no better place to view the sunset, the majestic beauty of Cape Kiwanda, Haystack Rock, the Dory Fleet in operation, the surfers in action, and the view southward to the mouth of the Nestucca River. It demonstrates how sharing the view with many, by preserving the dune and Dune Ramp was a far better choice than tearing down the dune so a privileged few could enjoy a view from their homes.

3. Tourists often chose to rent in or near Shorepine Village because of its access to the Dune Ramp. It is a major landmark for visitors in the area. No other coastal community has a feature like the Dune Ramp. Locals (both inside Shorepine Village and outside) use the Dune Ramp on a daily basis. For instance, the local walking group uses it as a beautiful and physically important stop on each of their walks (see attached letter). It is part of the day-to-day fabric of tourism

6,681 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

1. The Dune Ramp is a well known, special beach access point and viewing platform. It is used by visitors staying in all parts of Pacific City, and is the only readily accessible beach access and viewing point between Bob Straub Park and the Cape Kiwanda parking lot. As such, many people use the Dune Ramp, rather than the more crowded or less accessible alternatives. It also has a superior view. There is truly no better place to watch a sunset than on the Dune Ramp.
2. As noted in the earlier sections of this proposal, the Dune Ramp is a model of how to provide beach access in an ecologically sensitive way.
3. As a result of its beautiful design, many people who visit Pacific City know about the Dune Ramp (it is a favorite Instagram spot!). People use the Dune Ramp rather than cutting trails through the dune itself. As tourism increases in Pacific City it will be even more important to maintain access via the Dune Ramp. Otherwise the sensitive environment that exists in the dune could become severely damaged.
4. The unintended consequences of not having the Dune Ramp is the inevitable damage that will occur when people start cutting multiple trails across and through the dune. It will become far more difficult to monitor things like bonfires in the dune, camping in dune, garbage left in the

7,862 characters left of 10,000

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

Shorepine Village HOA shares the values and goals of Tillamook County of ecological, sustainable, tourism, and community enhancements to Pacific City through the Kiwanda Corridor Project.

As identified within the Kiwanda Corridor Project, the Dune Ramp is an integral part of the county's community, culture and environmental vision. It continues to be an "ambassador" of sorts, between the residents of Pacific City and the tourists that visit. This project is so important to the residents that architect Alan Jones has done all of the design engineering drawings at no cost, saving the community tens of thousands of dollars.

By contracting with Nestucca Ridge Development, the original builders of the Dune Ramp, and by using the volunteer services of local architect Alan Jones, the repairs and future maintenance of the Dune Ramp becomes a truly local effort showcasing the shared values of the businesses, residents and local government of Tillamook County. How often can a community come together and show, with pride, that businesses, government and residents

8,475 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

This phase and future phases of the project and managed on the Shorepine Village side by Brian Bennett (HOA Board President), other Board Members as needed, in addition to Nestucca Ridge Development.

Although the Shorepine Village HOA does not have additional funds to contribute towards future phases of the project (we gave everything we could to the matching fund portion of prior grant proposals), we are committed to investing into the following:

- Managing the construction project with Nestucca Ridge Development.
- Paying to install and maintain signage prohibiting skateboards, bicycles, etc.,
- Having "ramp stewards" who routinely walk the ramp to look for loose boards, signs of wear and tear and any other potential hazards, then communicating that to NRD.
- Insuring that the top of the ramp is excavated in order to keep the sand from drifting over the

8,796 characters left of 10,000

Project Budget - Income*



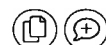
List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resouce Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	Shorepine Village HOA	\$ 72,016.00	\$
A		\$	\$
A		\$	\$

A		\$		\$	
A		\$		\$	
0		72016			

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Nestucca Ridge Development (NRD)	\$ 72,016.00	\$
A	\$	\$
A	\$	\$
A	\$	\$
A	\$	\$
A	\$	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
A		72016			

PROJECT WORK PLAN

Goal #1*



Phase 3B repairs of existing Dune Ramp structure with all beams, joists and new cedar guard rail

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 72,016.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Repairs performed on the bottom 1/3rd of the Dune Ramp
2. Project was scheduled for approximately 3 months (pending weather conditions) during "off-season"
3. Repairs reusing applicable materials from prior triage phase and repairs to ensure Dune Ramp's solid use
4. County building inspectors and an approved Final Building Inspection.

9,664 characters left of 10,000

Goal #2*



N/A

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 0.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

N/A

9,996 characters left of 10,000

Goal #3*



N/A

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 0.00

Goal #3 Work Plan*



Please number your answers as below:

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N/A

9,996 characters left of 10,000

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Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Brian Bennett

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Brian Charles Bennett

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Brian Charles Bennett

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place

Skip to main content

Application

 ★ Public Profile

 Create Documents

Improving Visitor Experience and Energy Enhancement
Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Nicola Harrison

Organization:

Sitka Center for Art and Ecology

Contact Info Request \$ Award Details Documents 0 Comments 0

Charity Check by Candid

Applicant:
Nicola Harrison
nicolaharrison@sitkacenter.org
541-994-5485



Organization:
Sitka Center for Art and Ecology
23-7087718
541-994-5485
56605 Sitka Drive
Otis, OR 97368

Contact Email History



Organization Email History

 Application  Document Viewer  Application Packet  Question List 

 Fields with an asterisk (*) are required.

▽ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Partial eligibility - the ask of \$8543.37 for 27 beds does not qualify as a tourism-related facilities or "real property"

9,878 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

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or nan@tillamookcoast.com

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- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

- enriched and inspired;
- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(3) ▼

Property Map and Tax Lot#



2213-225385

Geographic Area Served*



Otis ▼

Property Owner Names*



Legal name: Neskowin Coast Foundation (dba Sitka Center for Art and Ecology)

Property Owners Address - if different from applicant



Project Title*



Improving Visitor Experience and Energy Enhancement Upgrades

Grant Amount Request - Cannot exceed \$75,000*



\$ 19,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 23,050.18

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

Sitka Center for Art and Ecology (Sitka) is a 54-years-young nonprofit providing 10,000 individuals annually with opportunities to learn about art and nature. Our mission is to champion arts and nature access for all. Our unique and inspiring setting attracts visitors from across the Pacific Northwest, the US and the world. People attend our educational and creative programs and immerse themselves in nature at our beautiful campus and 80-acre ecological preserve. Sitka was founded in 1970 and is located at Cascade Head, in one of the most beautiful and protected parts of Tillamook County. We are part of the Cascade Head Scenic Research Area and UNESCO Biosphere Reserve, and this land neighbors the Cascade Head Experimental Forest and feeds into the restored Salmon River Estuary. Our nonprofit campus and programs provide managed, small-footprint public access to this special ecosystem.

NEED FOR THE PROJECT

Designed and built in 1972, in part by OSU architecture students and volunteers, our iconic .66-acre campus is in need of significant capital upgrades. Sitka is in the midst of a series of strategically phased capital improvements taking place over several years to improve visitors' experience, increase safety measures, and improve conservation. Over the past two years, with generous support from the TLT Tourism-Related Facilities and Tillamook People's Utility District Community Grant programs, we have made improvements including a new commercial sprinkler system upgrade, electrical wall replacement project, replacing failing hand railings, steps and lighting and installing heat pumps in our largest public studios. The next phase of our master plan calls for improved signage, new windows and lighting for increased visibility and energy efficiency and the replacement of old mattresses for residents in our studios.

PROJECT ACTIVITIES

Sitka's 2025 campus improvement projects will focus on the following activities:

1. New Signage

Sitka's campus is dotted with important signage that helps guide visitors to and around the area. Most of Sitka's signs are old, made from wood that was painted with a latex paint that has badly deteriorated over time. Most of our campus signs are rotting away and some are becoming unusable. To arrive at our campus, Sitka's guests must drive up 3 Rocks Road which does not have cell service, preventing the use of most GPS, and visitors are increasingly getting lost. Clear, visible signage is essential for helping visitors navigate their way to our campus. Sitka will replace 31 old wooden signs with new metal signage of varying sizes. The new signs will be dark green with white vinyl lettering that will complement the natural setting while still being visible. Road signs will have reflective vinyl lettering to enhance visibility. The style of the signs will align with an organization-wide reintroduction of Sitka's original 70's era logo and lettering, designed by famed Oregon designer Byron Ferris, that will be displayed across all our marketing and communication including printed materials, website, etc. We will contract with Rose Hill Signs, a local sign maker from Otis, right across 101 from Sitka's campus location.

2. Energy Efficient Windows and Lighting

As an Art & Ecology Center, it is important to host a comfortable and creative space where artists, scientists, and other visitors can feel the connection between themselves and the natural world. It is vital that our buildings and lighting accentuate the beauty of the Sitka's campus, and not hinder it. We also endeavor to always practice an ethic of conservation in accordance with our ecological values. However, currently some of the older windows in one of our buildings are falling short of our standards for beauty and conservation. Broken seals and

Our buildings are failing short of our standards for safety and conservation. Broken seals and foggy glass are hindering the experience of our visitors, while expending too much energy. In addition, two of our studios still rely on old fluorescent T8 tube lighting that is unattractive and inefficient, resulting in wasted energy and bulbs and increasing our electricity bills.

We will replace four old and inefficient windows in our Smith Studio with new Andersen Windows. Anderson Windows are installed around the rest of our campus and is one of the top 5 brands nationally for energy efficiency. The windows will face the front lawn of our campus

3,790 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Estimates (combined).pdf [521.4 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

signs.pdf [1.4 MIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

new logo.pdf [336.0 KIB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

Sitka provides over \$1.25 Million in summer/shoulder season tourism revenue to the region. Many of our workshop participants spend multiple days and overnights in the region, spending tourism dollars on food, lodging and shopping in Neskowin, Pacific City and Tillamook. This project contributes to each of the five dimensions of sustainable tourism in the following ways:

1. Integrates tourism with our communities in a way that is respectful and functional: Sitka's workshop program serves 1,000+ individuals each summer, with approximately 18 out-of-area visitors on campus on any given day, resulting in 1,800+ lodging evenings needed in the months of June – September. Our workshop attendees are primarily older upper-middle class women from across Oregon and Washington who love supporting local businesses when they travel.

2. Helps provide visitors authentic, place-based, educational experiences: For over three decades, Sitka has provided authentic, place-based, educational experiences for approximately 1,000 workshop participants and 130 professional artists, scientists and instructors per year. Many people experience Tillamook County for the first time through a Sitka workshop or residency and become life-long visitors. For example, instructor Judy Vogland offers a five-day workshop at Sitka in which participants go to Neskowin Beach to paint, with many first-time students making this workshop an annual tradition. By making strategic improvements to visitors' experience at Sitka, this project will help to ensure that workshops can continue to happen effectively and at capacity for decades to come, and that first-time experiences inspire repeat visits.

3. Creates lasting financial and social benefits for locals: Between Sitka's workshop and residency programs, Sitka hosts out-of-town guests throughout the year. While workshop season provides a significant regional economic boost, residency season introduces 50 – 60+ professional artists and scientists to Tillamook County during the off-season for long-term stays. These practitioners-in-residence contribute economically to the community through grocery shopping, art and supply shopping, socializing/eating out. Culturally, they contribute by participating in our Youth Program and by offering other presentations in the community. Their impact is smaller financially, but richer socially/culturally for the community. This year we are poised for an especially significant impact, as U.S. Poet Laureate Ada Limón will attend our residency program in the spring of 2025. She will stay at Sitka and deliver two free public readings. With an anticipated 1,000+ individual estimated attendance for the Nestucca K-8 reading event in Cloverdale, Ada's residency and talks will bring significant regional, national, and international attention to our community as well as a surge in shoulder-season overnight

5,516 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall

management?

This project contributes to destination management in the following ways:

Dispersed tourism impact: Sitka specializes in small group-based programs, which run in a dispersed schedule throughout the year to moderate visitor traffic and minimize environmental impact. Campus improvements described in this project will help Sitka maintain its current small class/cohort size schedule of workshops and residency programs, which will continue to disperse impact throughout the calendar year, congruent with the organization's historical tourism norms. As stated in our mission, we work at the intersection of art and ecology, considering ecological impact in all our decision making and offering programs that deepen the relationship between people and nature. The activities supported by this project will improve our ability to offer programs that connect people and nature in conscientious ways, invite reflection on human impact and encourage sensitive ecological protection.

Protecting sensitive ecological areas: Sitka's project focuses on necessary repairs and improvements that will not impact ecologically sensitive areas, and in fact will improve conservation efforts. We do not anticipate any negative environmental consequences. Facilities and Ecology Manager Jake Simondet will provide environmentally-sensitive oversight, organizing all projects and managing schedules and subcontracted entities with environmental footprint stewardship as a priority. Over the past year, Jake oversaw multiple facility improvement projects including replacing failing hand railings, steps and lighting and installing heat pumps in our largest public studios. He has an intimate knowledge of the existing physical infrastructure of the facility coupled with expertise in responsible ecological grounds management. If unforeseen problems arise, he will work directly with contractors and the community to prioritize environmental sensitivity.

Congestion and overuse avoidance: Sitka avoids congestion and overuse by capping group sizes. Sitka limits visitors to 5 – 20 guests/day on our campus. We also limit vehicular traffic and encourage carpooling. Limiting visitors in this way is built into our governance covenants with the Cascade Head Ranch neighborhood within which Sitka is located. Use will not increase due to this project and will remain capped at the agreed upon level. Another way Sitka manages

5,958 characters left of 10,000

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

Sitka is a long-time pillar of the Tillamook community and collaborates with a wide range of organizations from across the County. One of the most significant ways that Sitka supports collaborative and inclusive community engagement is through our K-8 Create Youth Program. K-8 Create is a youth arts and STEAM program offering free monthly art education to PreK-8 students along Oregon's north-central coast. Launched in Tillamook County in 2020, the program has grown steadily ever since. As of the 2024-2025 school year, K-8 Create will provide 5,000 of Oregon's most marginalized students with high-quality arts education. We partner with 17 Title-1 schools across 9 districts. Ninety-five percent of students are living on low incomes, ~20% are housing insecure and 35% are BIPOC; including 30% who are Latinx. All programming is delivered through a lens of inclusion, fostering a sense of belonging and increasing representation for marginalized students. Community members from diverse groups have heartily enthusiastically supported the program.

8,157 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

1. Tourism Promotion: Sitka's public workshops and programs attract over 2,000 visitors annually to Tillamook County and contribute over \$1.25 Million in annual economic impact.
2. Sitka provides above-living-wage jobs to 5 full-time and one part time Tillamook County residents, and contract work for 100 workshop instructors, many of whom live in the community.
3. We will hire regional contractors, Rose Hill Signs, Lincoln Glass, 3 Rocks Electrical, and Roby's Furniture & Appliance . All are committed, where possible, to buying materials locally.

The total project cost is \$23,050.18. To complete funding for the project, Sitka will leverage funds that we have already secured through from our Facilities Depreciation Fund, as well as a planned grant application to Tillamook PUD.

Facilities and Ecology Manager Jake Simondet will oversee the project. Jake is a long-term Tillamook County resident and brings over five years of complex project management

8,568 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the

same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	Board Designated Facilities	\$ 2,050.18	\$
A	Tillamook PUD (planned)	\$ 2,000.00	\$
A	Tillamook Coast Visitor Association	\$ 19,000.00	\$
A		\$	\$
A		\$	\$
	0	23050.18	

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense		Cash	In-Kind (\$ Value)
A	31 new signs	\$ 2,027.25	\$

[illegible]

✓ PROJECT WORK PLAN

Goal #1*



Replace old signage around Sitka's campus

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 2,295.27

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

KEY ACTION STEPS

1) grant secured, 2) vendor contracts engaged, 3) timeline secured, 4) project execution, 5) evaluation and final reports.

TIMELINE

Materials will be ordered in early February and installation is expected to begin May 2025

EXPECTED OUTCOME

Improvements in place and operational. Guest experience prioritized. Repeat tourism visits earned based on the effective and attractive signage around campus.

EVALUATION METHOD

Projects meet timelines/budgets/quality standards by May 2025 in time for summer Sitka workshops/Tillamook tourism season.

9,444 characters left of 10,000

Goal #2*



Replace old, inefficient windows and lighting with attractive, energy efficient new fixtures

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 12,166.87

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

KEY ACTION STEPS

1) grant secured, 2) vendor contracts engaged, 3) timeline secured, 4) project execution, 5) evaluation and final reports.

TIMELINE

New windows and lighting will be ordered early February 2025 and installed in the spring (prior to June 17th)

EXPECTED OUTCOME

Improvements in place and operational. Guest experience prioritized. Repeat tourism visits earned based on the effective and attractive windows and lighting around campus. Improved energy efficiency.

9,350 characters left of 10,000

Goal #3*



Replace old mattresses and bed frames

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 8,588.04

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Application

 ★ Public Profile

 Create Documents

Replace thrift store entrance decking and connection to handicapped ramp, front stairs and railing

Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Barbara Moore

Organization:

South Tillamook County Library Club

Contact Info

Request

\$ Award Details

Documents 0

 Comments 0

Charity Check by Candid

Applicant:

Barbara Moore

mooreons@gmail.com 

541-207-7092



Organization:

South Tillamook County Library Club

93-0840761

503-965-6163

6330 Ferry Street

Pacific City, OR 97135

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

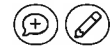
 Question List



 Fields with an asterisk (*) are required.

▼ Grant Description, Eligibility Questions and Budget

i Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application is complete and eligible.

9,963 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal

for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply, excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve

a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling enriched and inspired;
- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and

management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

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- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding
- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(3) ▼

Property Map and Tax Lot#



4S1019CC06302

Geographic Area Served*



Pacific City ▼

Property Owner Names*



South Tillamook County Library Club STCLC

Property Owners Address - if different from applicant



6220 Camp St., Pacific City, OR 97135 / P.O. Box 66, Pacific City, OR 97135

Project Title*



Replace thrift store entrance decking and connection to handicapped ramp, front stairs and railir

Grant Amount Request - Cannot exceed \$75,000*



\$ 10,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 14,600.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

To replace entrance decking that connects with handicap accessible ramp for STCLC Thrift Store. This includes stairs and railings.

9,867 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

w9 form and nondiscrimination policy.zip [942.0 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Lot_Map_and_Crawford_Bld.zip [141.5 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

3 support letters.zip [1.6 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

grant-images.zip [1.6 MiB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

The South Tillamook County Library Club STCLC, owns the Library Building in Pacific City. Our Thrift Store provides funds to support the South Tillamook County Library building. Tillamook County provides the books and the librarians. The ongoing maintenance for the library building is dependent on the funds we receive from our Thrift Store.

The existing front deck, stairs and railings need to be replaced.

The revenues from the thrift store make it possible for Pacific City to have a Library. The library provides a meeting space, Sunday Farmer's Market, computer resources, books, CD's and DVD's safe indoor space for children to play games, community garden and year-round events for children and adults.

1-Integrates tourism with our communities in a way that is respectful and functional:

Spend a day at the Thrift Store in Pacific City and you'll realize that this is the "unofficial" meeting place where visitors and locals converge. Whether it's sharing who has the best fish and chips, or suggestions on how to boil crab, we often see community members swell with pride when tourists exclaim how lucky we are to call this home. We are the recycling spot for locals and in turn they support their local library building. School and holiday shopping are also busy times at the thrift store for our local community.

We are the first business to set up photo boards for kids and adults, which are hugely popular. Not only is the Thrift Store a visitor destination, but we are also an integral part of the support system for tourism. We are the go-to resource for homeowners to set up their short-term rentals with household supplies, home decor and entertainment items for their guests.

We coordinate and participate with the community for scheduled events such as "Dory Days" which in turn enhances the experience for tourists

We are the one-stop shop for the visitor who forgot their swimsuit, inexpensive hoodie for an evening campfire or belt for a wedding. We've sold boogie boards, wet suits, sand toys crab pots fishing poles clam guns, raingear and board games at low cost, affordable prices.

We know that generations of families have memories that involve our store. Last year an extended family included the thrift store in their scavenger hunt to honor their grandmother who loved the store.

2-Helps provide visitors authentic place-based, educational experiences:

Look beyond the frying pans and DVD's and some of our donated items have a story to tell which becomes an educational exchange. We will diligently research why glass floats are mostly green (old sake bottles!) or how that a rusty egg scale patented in 1925 was in great demand during WWII because the military bought huge quantities to feed the troops overseas! International objects such as a Soviet Lenin lapel pin or a Japanese Tensu Cabinet provoke discussion! Our customers are thrilled to hear about the background of items and sometimes they educate us!

3-Creates lasting financial and social benefits for locals;

Clothing items that we do not sell are given to other local non-profits such as So. Tillamook County Food Pantry, Nestucca K8 school, Habitat for Humanity, Herald Center at the Seventh Day Adventist Church, Tillamook County Animal Shelter, Helping Hands, Kiawanda Community Center and Tuesday Stitchers. In return, other community groups such as Sandlake Grange and Nesko Women's Club donate goods to our store. Local citizens recycle items from their households, helping to supply affordable items to the community and support the library building.

5,001 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Our Thrift Store is located on the east side of Pacific City away from the beach and the Cape. The thrift store helps bring business into the city center where there are other businesses and restaurants.

It helps disperse traffic and congestion away from the beach area. We have a parking lot with handicapped parking and a handicapped ramp that serves our visitors. Even when the beach crowds have thinned out and the rain jackets come out of the closet, the Library Thrift Store is open, warm and dry. Folks come down for a wedding, Thanksgiving or to watch the King Tides, will drop by to shop or hang out. We are open during the shoulder season and only close mid-December to mid- February. During the summer we have extended hours to accommodate the tourist demand.

8,992 characters left of 10,000

COLLABERATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The Library thrift Store succeeds because of interconnectedness of all parties: residents who generously donate, the volunteers who keep the wheels moving and the laughter going, and the customers, both visitors and locals alike, who experience moments of discovery.

We support local business such as Brandalyn and Blooms, Bare Moon Farms and Rod and Reel, Wool and Wheel where they can get discounted or free items. We also promote local businesses. Local artists have donated their art to thrift store because they care about the maintaining our library.

Every week our Thrift Store posts interesting items on Facebook. We get tourists and locals alike from Astoria to Portland coming to pick up a special item they saw on The Thrift Store Facebook page.

By request, we opened our store for a special visit from the residents of Solista Senior Center in Salem. They then had lunch at the Pelican. We would love to host more of these collaborative events which benefits other businesses in the community.

8,789 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

The thrift store building has been in its present place since 1997. The South Tillamook Library Club and board has managed it throughout. We have upgraded it energy wise with lighting and heat pump. We replaced indoor carpeting and painted inside in 2024. We stain the outside of the building every 3 years and generally maintain the building. The Thrift Store is run completely by volunteers. All proceeds go to maintain the Library and Thrift Store buildings, which provides services to all of South Tillamook County

This project will help us to continue supporting (funding the maintenance of the library building) for all to use. The thrift store will provide shopping for tourist and local residents. The

8,947 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description	Cash	Total In-Kind Dollar Amount at \$25.40/hr
A Summer used booksale	\$ 4,600.00	\$
A TLT Facilities Grant	\$ 10,000.00	\$
A	\$	\$

A		\$		\$	
A		\$		\$	
A		\$		\$	
A		14600			

✓ PROJECT WORK PLAN

Goal #1*



Removal and disposal of existing deck, ramp and stairs

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 3,000.00

Goal #1: Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Demolish deck board, railing, joist.
 Remove stair treads, stair posts and detach from cedar partition walls.
 Remove grab rail and lattice of the perimeter
 Timeline: 2-3 days
 Outcome: Area prepared for replacement
 Evaluation: Building and Grounds board representative inspects. Compare work order with

finished product.

9,683 characters left of 10,000

Goal #2*



Reinstall new framing, decking.

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 9,100.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Reinstall new framing, decking. Replace cedar top caps on deck, stair and ramp railings, replace cedar top cap and 2x4 cedar infill on sidewalk railing. Existing railing will be reutilized. Weather in foundation beam below structure. New materials will be composite decking, pressure treated deck framing and all stainless-steel hardware and flashing. Mid-grade Timbertech grooved Dark Roast used for estimate.

Timeline: 4-5 days

Outcome: decking and top caps complete.

9,420 characters left of 10,000

Goal #3*



Replace staircases with new pressure treated jack and composite treads and risers

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 2,500.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

Replace staircases with new pressure treated jack and composite treads and risers.

Timeline: 1-2 days

Outcome: Staircases complete

Evaluation: Building and grounds board member inspects. Compare work order with completed project.

9,769 characters left of 10,000

✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Barbara Elaine Moore

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Barbara Elaine Moore

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Barbara Elaine Moore

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

Barbara Elaine Moore

My project fits within eliglbe use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

Barbara Elaine Moore

I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

Barbara Elaine Moore

I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*



I will provide IRS form W-9 to certify that the Federal Employer Identification Number and business type provided in the above application is accurate and the organization is not subject to back-up withholding.

Type your full name to e-sign

Barbara Elaine Moore

I agree to provide project management and oversight to ensure operation and maint. of the project*



Skip to main content

Application

 ★ Public Profile

 Create Documents

Wilson River Trail – Segment D Extension Collaborate 0
Process: TCVA Facilities Grant FY24-25

Return to Application Evaluation Assigned

Applicant:

Kelly Lau

Organization:

State Forests Trust of Oregon

Contact Info

Request

\$ Award Details

Documents 0

 Comments

Charity Check by Candid

Applicant:

Kelly Lau

kelly.lau@stateforeststrust.org 

503-260-8394



Organization:

State Forests Trust of Oregon 

93-1261279

503-260-8394

2600 State St State Forests Trust of Oregon

Salem, OR 97310

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▼ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application is complete and eligible. Good cooperative project.

9,937 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

enriched and inspired;

- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(3) ▼

Property Map and Tax Lot#



2N06000001900

Geographic Area Served*



Tillamook ▼

Property Owner Names*



Oregon Department of Forestry

Property Owners Address - if different from applicant



5005 3rd St, Tillamook, OR 97141

Project Title*



Wilson River Trail - Segment D Extension

Grant Amount Request - Cannot exceed \$75,000*



\$ 10,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 47,572.00

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

State Forests Trust of Oregon (SFTO) is the supporting non-profit for Oregon Department of Forestry's (ODF) Recreation, Education and Interpretation Program. As the only nonprofit focused exclusively on fundraising, community engagement, and advocacy for recreation and learning in Oregon's state forests, we have been connecting people to these natural treasures since 1990. Our mission is to enable Oregonians and visitors to enjoy and appreciate the wonders of our state forests. To achieve this, we work closely with ODF and community- and user-groups to help maintain and enhance the facilities and programs on state forests. We submit this proposal for \$10,000 on behalf of a collaborative - comprised of Trailkeepers of Oregon (TKO), Northwest Trail Alliance (NWTa) and ODF – working to extend the Wilson River Trail (WRT) from 26 to 30 miles. Ultimately, the plan is for the trail to be 40 miles long. This proposal is for building the remaining 4-miles of 'Segment D' of the trail along the scenic Wilson River, just 28 miles from Tillamook and 45 miles from Portland. Easily accessed from "Trees to Sea" Scenic Highway 6, this is one of the last remaining segments to complete the non-motorized trail, serving hikers, hunters, day-use visitors, mountain bikers, foragers and equestrians. Paired with other existing and future trails, this will form a key link for a 100-mile trail corridor providing a long-distance trail experience connecting the City of Portland to the Pacific Coast. The planned trail capitalizes on the growing demand for outdoor recreation in the region. In the last five years, overnight camping registration increased 46%. This project will increase opportunities on the iconic Tillamook State Forest by opening the unique landscapes of the coastal rain forests to more residents and visitors.

Existing Conditions and Trails:

The area of focus for this trail is the south facing slopes just north of Highway 6 in the Tillamook State Forest. Segment D will extend the existing trail by 4 miles. The western boundary of the Project is the western limit of Idiot Creek Loop Road where the existing portion of the Elk Creek segment of the WRT ends. The eastern boundary will be the existing Drift Creek Trailhead right off of Highway 6, which offers ample parking and connect mountain bike enthusiasts with the popular Fear & Loaming, Gnarstow and Bat Country mountain bike trail trails stewarded by Westside Trail Alliance. Today 26 miles of the approximately 40-mile trail project have been developed.

WRT is incorporated into the Tillamook State Forest (TSF) Non-motorized Trail Plan. The Segment D extension was included the fiscal year 2023 ODF Annual Operations Planning process which involved an internal environment, cultural and marketing (timber sales) review. It has received approval from the agency to move forward.

Landscape and Terrain:

The terrain in this part of the Coast Range is often steep, with some slopes exceeding a 100% grade. Many ravines and a wet climate necessitate a number of drainage crossings with reinforced trail treatments to ensure minimal resource impacts and long-term sustainability. Slope vegetation included a variety of dense low ground cover along Western hemlocks, Douglas-fir and red alder.

The Oregon Department of Forestry manages the Tillamook State Forest for timber harvest, conservation, and multiple recreational opportunities. The trail is located outside of marked timber harvest boundaries wherever it was practical to do so.

Trail Design:

ODF managed the trail design through an International Mountain Bike Association (IMBA) Trail Solutions team and established shared-use trail standards to adhere to the layout of Segment

D, and ODF field staff have verified the flag line over the time since. Segment D begins where the eastern end of Idiot Creek Road crosses Idiot Creek near Highway 6. It climbs southwest out of the drainage and then wraps west, running parallel to the Devil's Lake Fork of the Wilson River until it turns north and descends into Game Hog Creek. The planned trail offers users an extremely scenic and sustainable passage on two 45-foot bridges

3,521 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

TCVA Grant maps.pptx [3.0 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

SFTO Wilson River Trail photos.pdf [920.7 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

TCVA Letters of support.pptx [488.1 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

WRT NWTB Estimates - Sheet1 (1).pdf [144.6 KiB]

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

Integrated Tourism:

Segment D supports Tillamook Coast's tourism community through a thoughtful balance of opportunity, sustainability, and respect for local needs. With its proximity to both Portland and Tillamook, it offers quick access to trails offering a back-country experience by being set further back from the highway. Exploring the WRT offers a rich outdoor experience in Oregon's Coastal Range for visitors on their way to and from the Tillamook Coast. The extension enhances WRT as a destination, long-distance trail which is particularly attractive to day hikers, as well as participants in the annual Tillamook Burn trail-race series. Situated as it is, connecting to access to the popular downhill mountain bike trails, the trail will serve the biking community with a variety of experiences and at different levels. In addition, trail users can combine an outing with a visit to the Tillamook Forest Center to learn more about the cultural, economic and environmental heritage and benefits of the Tillamook State Forest (more below).

Designed to accommodate hikers, mountain bikers, and equestrians, the trail extends a shared-use experience while alleviating congestion at popular trailheads along the Highway 6 corridor, such as Jones Creek and Kings Mountain, where overflow parking can create hazards on the road.

By engaging local volunteers for trail construction, the project fosters community involvement but also promotes economic growth through increased visitation and access. This alignment supports the Oregon Statewide Comprehensive Outdoor Recreation Plan goal of connecting towns and public spaces. The partnership between SFTO, TKO, ODF and NWTa ensures the trail meets high standards for sustainability and functionality, minimizing environmental impact while enhancing the visitor experience. This collaborative approach strengthens the Tillamook Coast's outdoor recreation economy and connects more residents and visitors to the natural beauty of Oregon's coastal forests.

Place-based Experiences:

The extended WRT will offer visitors authentic, place-based experiences by immersing them in the unique ecosystems and landscapes of Oregon's coastal rainforests. The trail's design, which includes elevated scenic viewpoints, deep ravines and other distinctive terrain features, encourages exploration and appreciation of the region's natural beauty.

By partnering with organizations like TKO and NWTa and incorporating community involvement through volunteer trail work, the project fosters hands-on learning about trail stewardship, sustainable construction practices, and forest management.

Trail users traveling between Portland and the Tillamook coast are also likely to visit the highly acclaimed Tillamook Forest Center. The Center focuses on providing place-based educational programs that teach visitors about the historic Tillamook Burn, to which many Oregonians have a personal or family connection to the firefighting and/or replanting of the forest. Visitors to the Center can discover the importance of natural resource management and forest stewardship through on active forest management, habitat conservation, protection of clean drinking water sources, while also providing jobs for those in surrounding communities. Visitors also learn about how to become better forest stewards and to recreate responsibly.

Benefits for Locals:

Segment D of the Wilson River Trail adds to the financial and social benefits for local communities by attracting more visitors to the Tillamook State Forest.

According to a study by Oregon's Kitchen Table, 87% of Oregonians connect with Oregon state forests through recreation. The State Comprehensive Outdoor Recreation Plan (SCORP) indicates 80% of Oregonians hike or bike on non-motorized trails. On average they use non-local trails, like WRT 1-2 times per month. The extended trail will offer locals more options to recreate outdoors and alleviate congestion at existing trailheads, improving user experiences. Studies show time spent outdoors delivers multiple physical and mental health benefits.

Socially, the project fosters community involvement through volunteer opportunities with organizations like TKO. These efforts strengthen community ties and empower locals to take an active role in stewarding their natural spaces, leaving a lasting legacy of connectivity to the County's natural assets.

Overall, non-motorized trails bring \$14.3 billion in annual economic value to the state, according to SCORP. Locals will benefit from increased economic activity in nearby towns, as visitors seek services like lodging, dining, and supplies.

Enhances Public Policy:

Segment D enhances public policies by supporting ODF's mandate to manage the Tillamook State Forest for its greatest permanent value, including its social value, as outlined in Oregon Administrative Rule 629-035-0020. This rule emphasizes balancing public access with sustainability, a principle reflected in the trail's thoughtful design and construction standards.

Organizational support from the collaboration between SFTO, TKO, ODF and NWTa ensures the project adheres to these policies. In addition, we are seeking federal funding through the

2,977 characters left of 10,000

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Segment D extension is thoughtfully designed to support sustainable tourism and destination management. Here's how the project addresses these key objectives:

Dispersing Tourism:

By extending the Wilson River Trail to offer a total of 30 miles of non-motorized paths, this project transforms the trail into a destination of its own, either in segments or for long-distance experiences. Visitors are encouraged to explore the Coastal Range on their way to the coast, discovering Oregon's diverse ecosystems. This helps alleviate congestion at heavily areas, such as King's Mountain, Jones Creek, and trails behind the Tillamook Forest Center. Similarly, by offering more options in the Tillamook State Forest, pressure on outdoor recreation areas at the coast can be mitigated.

Protecting Sensitive Ecological Areas:

Sustainability and longevity were priorities during trail planning. Special attention was given to minimizing ecological impacts, including carefully flagged routes and thoughtful construction at water crossings to preserve the landscape. Bridges, constructed by ODF, are already in place over fish-bearing streams, ensuring sensitive habitats remain protected while allowing visitors to enjoy the trail responsibly.

Avoiding Congestion and Overuse:

This new segment provides additional access points, leveraging existing infrastructure like a relatively new parking lot off Highway 6 and logging roads. Planning is underway for a vault toilet at the trailhead, further enhancing visitor management. By dispersing visitors across the trail system, the extension relieves pressure on more trafficked areas, maintaining a high-quality experience for all.

Moderating Unintended Consequences:

Careful planning and trail construction mitigates potential issues like trail erosion, overuse, and

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COLLABERATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

The WRT Segment D serves as a unifying project, fostering collaboration among diverse groups and creating shared value for Tillamook County and beyond. Here's how it leverages resources and builds inclusive solutions:

Connecting a Diverse Community of Trail Users:

The trail is designed to accommodate a wide range of users, from hikers, mountain bikers, and equestrians to anglers, hunters, and foragers. Organizations such as Mazamas, Westside Trail Federation, NW Trail Alliance, and Daybreak Racing actively use and support the trail. By meeting the needs of this varied community, the project promotes inclusivity and ensures the trail remains a shared resource for all.

Engaging Volunteers Across Counties:

Built through the efforts of volunteers from Multnomah, Washington, and Tillamook Counties, the Segment D reflects a spirit of collaboration. These groups will work year-round on different sections of the trail system, strengthening connections between urban and rural communities. Events like the "spring cleaning" event on the Tillamook State Forest, which will be reintroduced in 2025, provide an opportunity to bring people of diverse backgrounds and interest together, fostering a sense of community pride and ownership.

Partnering to Promote Inclusivity:

The Trust is partnering with organizations like People of Color Outdoors and Love is King to introduce BIPOC communities to the WRT. These partnerships have introduced outdoor recreation on the Tillamook State Forest to new community groups, creating opportunities for underrepresented groups to connect with nature and the wider trail community.

Adding Value to Coastal Tourism:

As a popular addition for visitors on route to the coast, the trail enhances the Tillamook coast's appeal as a destination. By connecting with the broader network of recreational resources in the Coastal Range, it enriches visitor experiences and encourages sustainable exploration of

7,593 characters left of 10,000

RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

The WRT Segment D extension leverages partnerships, resources, and community involvement to maximize the project's value while fostering economic growth and regional pride.

Leveraging Resources and Contributions:

This request for mechanized construction of select areas of Segment D is a critical component of the larger project to complete this new 4-mile section of the Wilson River Trail. SFTO has committed \$33,000 to contract TKO for construction of 4 miles via 45 volunteer trail parties in 2024-26.

The \$10,501 request to TCVA would enable SFTO to contract with NWTa for mechanized trail construction, accelerating project completion. While traditional non-motorized trail construction costs approximately \$60,000 per mile, this partnership reduces the total cost of the extension to \$48,073 —just 20% of the usual expense—thanks to volunteer involvement and in-kind contributions.

Economic Benefits:

The trail's development is a long-term investment in Tillamook County's economy. As a 30-mile destination trail, it will attract a diverse range of visitors who contribute to the local economy through spending on fuel, meals, accommodations, and related services. This project not only creates a direct economic boost for local businesses but also fosters repeat visitation and enhances the region's reputation as a premier outdoor recreation destination.

Fostering Community Connections:

The project brings together volunteers from Tillamook, Washington, and Multnomah Counties, creating a sense of shared ownership and pride. Like those who replanted the Tillamook State Forest decades ago, today's volunteers who are extending the WRT will inspire future generations to appreciate and steward this iconic trail and add to the region's heritage.

7,729 characters left of 10,000

Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description	Cash	Total In-Kind Dollar Amount at \$25.40/hr

A	TCVA Facilities Grant	\$ 10,501.00	\$
A	State Forests Trust of Oregon	\$ 33,000.00	\$
A	Oregon Department of Forestry	\$	\$ 2,034.00
A	NW Trail Alliance	\$	\$ 2,540.00
A		\$	\$
	0	43501	4574

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A Manual Trail Building	\$ 33,000.00	\$
A Mechanized Trail Building	\$ 10,501.00	\$ 2,540.00
A Project oversight	\$	\$ 2,032.00

A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		\$		\$	
A		43501	4572		

PROJECT WORK PLAN

Goal #1*



Phase 1: Initial Manual Trail Construction

Budget to Complete Goal #1*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 9,388.00

[Skip to main content](#)

Application

 ★ Public Profile

 Create Documents

Bowling Experience Upgrades

 Collaborate 0

Process: TCVA Facilities Grant FY24-25

[Return to Application Evaluation Assigned](#)

Applicant:

Kaylan Sisco

Organization:

YMCA Pastega Activity Center

Contact Info

Request

\$ Award Details

Documents 0

 Comments 0

Charity Check by Candid

Applicant:

Kaylan Sisco

ksisco@tillamookymca.org 



Organization:

YMCA Pastega Activity Center 

93-0457167

503-842-9622

610 Stillwell Ave

Tillamook, OR 97141

Contact Email History



Organization Email History

 Application

 Document Viewer

 Application Packet

 Question List



 Fields with an asterisk (*) are required.

▽ Grant Description, Eligibility Questions and Budget

 Nan Notes*



This section is internal. Applicants cannot see it. Nan can enter notes below for the evaluators to view.

Application complete and well-documented; additional needed funds listed.

9,927 characters left of 10,000

Grant Timeline

Applications open & publication of notice October 1, 2024

Applications due, 11:59 p.m. December 15, 2024

Grant completeness review by TCVA December 18, 2024

Approved applications submitted to Tourism Advisory Committee December 18, 2024

Tourism Advisory Committee reviews, scores, ranks and recommends funding to County Commissioners January 2025

Notifications to grantees; contracts to recipients February 2025

Project deadline - 3 years from award date January 31, 2028

TCVA Facilities Grant

Funds Available: \$700,000

Maximum Request: \$75,000

Grant Opens: October 1, 2024

Deadline: December 15, 2024

Grant is made possible by Tillamook County lodging tax funds.

Grant process managed by Tillamook Coast Visitors Association

For questions and support, contact:

Nan Devlin at 503.842.2672, ext. 1

or nan@tillamookcoast.com

OVERVIEW

The Tillamook Board of County Commissioners (BOCC) is responsible for the distribution of the County's transient lodging tax (TLT) funds for tourism-related destination management and facilities. In 2015, the County created a grant program to fund county and non-county entities. The process has been revised several times and in 2019, the Tourism-Related Facilities Community Grant Program was established to support projects managed by non-County entities which may be funded annually at the BOCC's sole discretion. The guidelines for this program were developed following an extensive stakeholder and community review and engagement process in 2019. This process identified high level principles, defined key priority areas for investment, and helped create the project scoring matrix.

The BOCC established a nine-member committee known as the Tillamook County Tourism Advisory Committee (TAC), which is comprised of community members who serve on a volunteer basis to inform and advise the BOCC in accordance with Ordinance #75 and the grant policy. The TAC is tasked with reviewing, scoring, and ranking tourism-related facility grant applications.

In partnership with the County, Tillamook Coast Visitors Association (TCVA) is tasked with managing the grant application process and contract management for the program. TCVA serves as the main point of contact for applicants and grant recipients. TCVA will facilitate the TAC meeting, present TAC's recommendation to the BOCC, execute contracts with awardees, issue grant reimbursements, and manage project contracts. Each grant recipient will be required to execute a grant agreement with TCVA and provide all project management and oversight for all phases of the project.

TCVA will disburse funds to grant recipients on a reimbursement basis only in accordance with terms of the grant agreement. Each grant recipient must also comply with federal, state, and local public contracting rules and regulations, provide quarterly progress reports to TCVA, and submit a project completion report. Successful applicants will be required to utilize an online grant portal for contract signatures, project reporting, and reimbursement requests.

PROGRAM DETAILS

Background: In November 2013, Tillamook County voters approved a county-wide TLT, which became effective January 1, 2014. The allocation, use, and disbursement of TLT funds shall be consistent with ORS 320.300 to 320.350, County Ordinance #74, County Ordinance #75 and any new amendments.

ELIGIBILITY

Eligible Applicants: Any city, county, or other local government, including a port, special district, or intergovernmental agency, federal and state agencies that conduct tourism-related activities or services in Tillamook County, and nonprofit and not-for-profit organizations are eligible to apply,

excluding projects in which the County is a lead, sponsor, or key participant.

Grant Funds Available: \$700,000

Grant Amount Maximum: \$75,000

Eligible Projects: Prior to rating and ranking, all applications will be screened for completeness and eligibility by TCVA Executive Director, and proposed projects that are not deemed to be a 'tourism-related facility' will be rejected.

TOURISM-RELATED FACILITY DEFINITION

- A conference center, convention center or visitor information center
- A "tourism related facility" may also include a master plan, engineering study or architectural work reasonably required to locate, design, or construct a related facility or facilities.
- "Visitor information center" means a building, or a portion of a building, the main purpose of which is to distribute or disseminate information to tourists.
- Other improved real property that has a useful life of ten (10) or more years and has a substantial purpose of supporting tourism or accommodating tourist activities

Definition of 'real property' according to Treasury Regulations 1.856-10

- Improvements to land - inherently permanent structures and their structural components
- Inherently permanent structure - permanently affixed building or other permanently affixed structure. Affixation may be to land or to another inherently permanent structure and may be by weight alone. If the affixation is reasonably expected to last indefinitely based on all facts and circumstances, the affixation is considered permanent. A distinct asset that serves an active function, such as an item of machinery or equipment, is not a building or other inherently permanent structure.
- Buildings: In general, a building encloses a space within its walls and is covered by a roof.
- Other inherently permanent structures: In general, other inherently permanent structures serve a passive function, such as to contain, support, shelter, cover, protect, or provide a conduit or a route, and do not serve an active function, such as to manufacture, create, produce, convert, or transport. Other inherently permanent structures include the following distinct assets if permanently affixed: telephone poles, parking facilities, fences, storage structures, stationary wharves and docks.

KEY PRINCIPLES

As part of the application, eligible applicants will be asked to describe how the proposed project compliments or contributes holistically to the following high-level principles. These principles were established during the extensive planning work, in 2019, as part of the Strategic Vision and Action Plan for Tourism-Related Facility Investments Services report.

Focus on Building a Sustainable Tourism Industry

- Is integrated with our local communities in a way that is respectful and functional;
- Provides visitors with authentic, place-based educational experiences that leave them feeling

- enriched and inspired;
- Creates lasting year-round financial and social benefits for local residents, businesses, and communities across our County;
- Is supported by public policies with organizational support and funding; and,
- Maintains, or contributes to the health and vibrancy of our natural environment.

Taking a Strong Regional Collaboration Approach

- Strong focus on building regional collaboration and connectivity across the county. The emphasis is on building interconnected regional scale product and visitor experience, which spans across the various amenities and regional destination locations.

Adapt a Destination Management Focus

- Focus is primarily on destination management, ensuring tourism is meeting broader sustainability metrics and outcomes. The environmental and societal impacts are carefully considered, and investment is made to carefully moderate potential negative visitor impact and enhance positive impact.

COUNTY PRIORITIES

- 1- Invest in infrastructure that helps the community support the tourism sector.
- 2- Protect highly sensitive ecological areas from the impacts of tourism across Tillamook County.
- 3- Invest in infrastructure and the tools to manage the impact of tourism to avoid congestion and overuse of areas.
- 4- Improving the tourism products and associated infrastructure (eg: trails, parking, restrooms).
- 5- Educate visitors to be respectful and good stewards of the natural and recreation resources.
- 6- Building collaboration within and outside the County to support coordination, solutions, and management of the tourism industry.

SELECTION CRITERIA

Eligible projects will be rated and ranked based on the following criteria. Note: additional relevant factors beyond the score may be worthy of consideration.

Sustainability Impact Score (25 points) This score measures how well the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County. This includes items like tourism integrating with local communities, creating lasting year-round value, and contributing to the health of the natural environment. Specific attention will be paid to how well the project contributes to the following:

- Integrates tourism with our communities in a way that is respectful and functional Helps provide visitors authentic, place-based, educational experiences
- Creates lasting financial and social benefits for locals
- Enhances public policies with organizational support and funding

- Contributes to the health and vibrancy of our natural environment

Destination Management Impact Score (25 points) This score measures how well the project will help achieve the critical pivot to destination management, with particular emphasis on protecting sensitive areas, managing congestion, alleviating the negative impacts of tourism, and dispersing visitation. In particular, the project will be assessed against these questions:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

Collaboration and Inclusivity Impact Score (25 points) This score assesses the degree the project connects and leverages resources across the county, creates shared value, and builds new collaborative and inclusive solutions. In particular, the following questions will be of interest:

- Does it connect and leverage other partners and resources on a significant scale? Does it build collaborative and inclusive solutions so benefits can be multiplied? Does it connect resources or projects across the County and broader region? Does it create shared value in the County?
- Does it bring the community together in a new way?

Return on Investment (ROI) Score (25 points) This score seeks to understand if the project offers a good return on investment of the TLT and public funds. This includes an assessment of the ability to leverage other resources, size of impact for the community, urgency of solution, and financial sustainability plan. In particular, the following questions will be of interest:

- Does the project produce a reasonable community return on investment?
- Does it leverage other funding in a multiplier manner? Is the project implementation timeframe reflective of the urgency for action?
- Does it have a sustainability plan for future funding and investment?
- Is the applicant organization's governance solid?

Organization Type*



501(c)(3) ▼

Property Map and Tax Lot#



1101

Geographic Area Served*



Tillamook ▼

Property Owner Names*



Tillamook County Family YMCA

Property Owners Address - if different from applicant



610 Stillwell Ave

Project Title*



Bowling Experience Upgrades

Grant Amount Request - Cannot exceed \$75,000*



\$ 75,000.00

Total Project Cost*



This number is not required to be different than the grant request.

\$ 129,481.60

Project Description*



Provide a complete description of the project's intended function, design, and structural components. If relevant, upload a plan view drawing of the facility showing its position on the property with all related parking, driveways, and accessory structures. Also attach any available design drawings, plans, signage, and specifications.

In September 2023 the Tillamook YMCA purchased the Tillamook Lanes bowling alley. Last year we received a TLT grant to support the exterior upgrades of the facility, thank you! With the outside looking great we have been focusing on upgrading the interior of the building. This step will also cost hundreds of thousands of dollars to complete. The phase we are looking for TLT support with is upgrading the actual bowling experience. Currently the machinery and computer system that returns the balls and tracks the scores is completely antiquated. Installed during the 60's-90's the equipment is past its operational life and new equipment would not only work more efficiently and effectively, but would have a stronger visual appeal

8,876 characters left of 10,000

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

TLT Packet.pdf [2.2 MiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

43inchtvs.png [913.2 KiB]

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

Upload Supporting Documents



Upload photos, bids, and other supporting documents.

If you have more than 4 documents, please email them to us at invoice@tillamookcoast.com.

Note: It is ok to merge several documents into one scanned item and upload it as one file.

SUSTAINABILITY IMPACT*



Explain how the project contributes to the five dimensions of sustainable tourism, as defined for Tillamook County as follows:

- 1- Integrates tourism with our communities in a way that is respectful and functional;
- 2- Helps provide visitors authentic, place-based, educational experiences;
- 3- Creates lasting financial and social benefits for locals;
- 4- Enhances public policies with organizational support and funding; and
- 5-Contributes to the health and vibrancy of our natural environment.

1. Integrates Tourism with Communities in a Respectful and Functional Way:

The Pastega Activity Center has been a beloved community gathering space, and this project honors that tradition by preserving and modernizing the facility for residents and visitors alike. By creating a welcoming, family-friendly environment, we ensure that the Activity Center continues to be a respectful addition to the community—serving as a place where locals and visitors can connect and enjoy shared recreational activities. This integration strengthens social ties and maintains the Center as a functional asset for all.

2. The new computer system will allow us to market on the monitors of the lanes. The monitors will be used to promote local outdoor activities and other to-dos in Tillamook

3. Upgrading the Activity Center generates sustainable benefits for the community by increasing tourism revenue, supporting local businesses, and creating employment opportunities within the facility itself. Additionally, as a gathering place for events and community activities, the improved facility strengthens social bonds, provides a positive space for local gatherings, and contributes to the community's overall quality of life.

4. This project demonstrates collaboration between the Activity Center and local tourism initiatives, aligning with Tillamook County's broader tourism objectives. By obtaining funding through the TLT facilities grant, we actively support county policies aimed at sustainable

DESTINATION MANAGEMENT IMPACT*



Explain how the project helps achieve the critical pivot to destination management, as defined for Tillamook County as follows:

- Does it help disperse tourism visitation impact across time and geography?
- Does it protect sensitive ecological areas?
- Does it work to avoid congestion and over-use?
- Has it taken into account moderating unintended consequences?
- Does it help the community deal with the impacts of tourism and support its overall management?

The proposed upgrades at the Pastega Activity Center play an essential role in Tillamook County's shift toward sustainable destination management. Here's how the project aligns with these critical criteria:

Disperses Tourism Visitation Impact Across Time and Geography:

The Pastega Activity Center is an indoor attraction that provides an appealing alternative to outdoor activities, especially during the rainy season or periods of inclement weather. By offering year-round recreational opportunities, we encourage more balanced tourism across all seasons, reducing the impact on popular outdoor sites during peak months. As an accessible, family-friendly destination, the upgraded Center can draw a diverse visitor base from nearby and further afield, helping to spread tourism more evenly throughout the county.

Protects Sensitive Ecological Areas:

By enhancing the Pastega Activity Center as a vibrant indoor option, the project helps shift some tourism focus away from ecologically sensitive outdoor locations. This is particularly valuable during times when these natural areas are vulnerable to overuse, such as during peak season or after adverse weather. As a result, the Activity Center provides a viable alternative that alleviates pressure on Tillamook County's ecosystems, helping to preserve their health and resilience.

Works to Avoid Congestion and Over-Use:

Upgrading and modernizing the Activity Center creates a more appealing, centralized space for visitors, reducing potential congestion in other, more crowded outdoor and seasonal venues. As an alternative destination, the improved facility helps distribute visitor activity across a broader array of spaces in the county. This intentional dispersion of visitor traffic allows outdoor areas to maintain their natural beauty while preventing overuse that can degrade visitor experiences and environmental quality.

Moderates Unintended Consequences:

Recognizing the potential impacts of increased visitor activity, this project incorporates

COLLABORATION & INCLUSION*



Explain how the project will connect and leverage resources across the County, creating shared value and building new collaborative and inclusive solutions.

This project is an extended collaboration between the YMCA and the Mario and Alma Pastega Family Foundation. The space also actively collaborates with Tillamook School District #9 to offer PE credit for students attending Junior High, incentive program for Wilson School, as well as any other school related activity at the Pastega Activity Center. We offer bowling free of charge for this partnership to make sure our community youth have access. The tourism attracted by the PAC helps offset those expenses.

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RETURN ON INVESTMENT*



Explain how the project leverages other resources, including any match or contributions through dollars, labor, donations, or technical assistance.

Explain how this project will provide an economic benefit (e.g. increase jobs, revenues, and/or services) to the applicant and other County businesses or entities. Who will manage the project and what is their project management experience? Who will operate, maintain, and fund the completed project?

(Include additional details in the Work Plan.)

For the project as a whole, not just this phase, the Pastega Family gives us annual support to use as matching funds for the renovation phases and some operating expenses. We also have \$15,000 in matching funds from the Confederated Tribes of the Siletz to go toward this phase. Kaylan Sisco will be the project manager, supported by YMCA board member and contractor Barry Boring. Kaylan has over 10 years of project management and Barry Boring has over 30 years of construction experience.

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Project Budget - Income*



List the resources which you will use to pay for your projects here. Those resources will have the same total as the expenses you will report on the following table.

Note: Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add any additional funding sources you will use.

Income/Resource Description		Cash	Total In-Kind Dollar Amount at \$25.40/hr
A	Mario & Alma Pastega Family	\$ 25,000.00	\$

A	Siletz Tribal Fund	\$ 15,000.00	\$
A	Tillamook Coast	\$ 75,000.00	\$
A	Tillamook YMCA Foundation	\$ 14,481.64	\$
A		\$	\$
	0	129481.64	

Project Budget - Expenses*



Matching amounts are NOT required, but if your project exceeds the grant limits, use this section to add additional funding sources.

The expenses on this table should equal the amount you listed in the resources table above.

Description of Expense	Cash	In-Kind (\$ Value)
A New ball return hoods and racks w labor	\$ 35,103.64	\$
A Lane computers, lane cameras, and scoring	\$ 61,581.00	\$
A Lane Monitors	\$ 4,272.00	\$
A Labor to install lifts & return railing (separate	\$ 2,304.00	\$

A	Lane Monitor install labor	\$ 768.00	\$
A	New outdoor LED sign	\$ 25,453.00	\$
A		\$	\$
A		\$	\$
A		\$	\$
A		\$ 129481.64	\$

✓ PROJECT WORK PLAN

Goal #1*

Create an efficient bowling experience

Budget to Complete Goal #1*

*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 98,988.64

Goal #1: Work Plan*

Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step

4. Evaluation method for each step

1. Install new ball returns (already purchased) with new hoods and racks March 10-25
 - Expected Outcome: Bowling balls will not get stuck or damaged
 - Evaluation Method: Length of bowling game, # of calls to staff to remove bowling balls.
2. Install new computers and scoring system March 10-25

9,710 characters left of 10,000

Goal #2*



Create a visually stimulating experience

Budget to Complete Goal #2*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 5,040.00

Goal #2 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

2. Install new lane monitors March 10-25
Expected Outcome: Create a visually appealing monitoring system on each lane
Evaluation Method: Anecdotal evidence and visible change of system

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Goal #3*



brand awareness, program promotion and Way Finding

Budget to complete Goal #3*



*Verify that 'Budget to Complete Goals' total matches 'Budget Totals'

\$ 25,453.00

Goal #3 Work Plan*



Please number your answers as below:

1. Key action steps
2. Timeline to complete each step
3. Expected outcome for each step
4. Evaluation method for each step

1. Install new LED sign April 2025

Expected Outcome: increased awareness to location, programs and services for the PAC

Evaluation Method: Profit & Loss statements and usage reports.

9,818 characters left of 10,000

✓ AUTHORIZATION & CERTIFICATION

Authorization & Certification Verification*



Confirm the following authorization and certifications that apply.

Please type your name here to confirm that you have reviewed the answers to the questions above for accuracy purposes.

Kaylan Sisco

I am an eligible applicant and submitted an eligible project.*



Refer to the grant information above for details.

Type your full name to e-sign.

Kaylan Sisco

Land Use Affirmation*



I have consulted with the local land use jurisdiction to confirm the project is consistent with applicable

land use regulations. If a grant is awarded, I understand that I will acquire a completed Land Use Compatibility Form from the

local land use jurisdiction prior to and as a condition of the execution of a grant agreement.

Type your full name to e-sign

Kaylan Sisco

Legal Title Affirmation*



I understand that legal title to the completed project must be held for at least 10 years following project completion or that some other arrangement, satisfactory to the County, will be put in place to protect the investment of public funds in this project for a 10-year period.

Type your full name to e-sign

Kaylan Sisco

My project fits within eliglbe use of tourism funds*



Applicants will be required to provide information to TCVA to support accountability for use of the funds in compliance with the application requirements for Transient Lodging Taxes as outlined in ORS 320.300.

Type your full name to e-sign

Kaylan Sisco

I agree to enter into a contract with TCVA upon grant approval*



TCVA reserves the right to include such additional special conditions or requirements in each contract, as it might deem necessary or desirable to protect the public investment of tax dollars in the project. Furthermore, I agree to provide progress and completion reports as outlined in the grant award letter and grant contract. Failure to properly prove use of funds will result in disqualification of reimbursement and subject to repayment of disbursed funds.

Type your full name to e-sign

Kaylan Sisco

I agree to provide a W-9 Request for Taxpayer Identification Number and Certification*



I will provide IRS form W-9 to certify that the Federal Employer Identification Number and business type provided in the above application is accurate and the organization is not subject to back-up withholding.

Type your full name to e-sign

Kaylan Sisco



I agree to provide project management and oversight to ensure operation and maint. of the project*

Applicant activities must be well-documented and completed according to the grant contract timelines and as outlined in the grant application. TCVA's sole responsibility will be to process draw down requests and ensure Grantee's compliance with the grant contract.

Type your full name to e-sign

Kaylan Sisco



I agree to comply with applicable fed, state, and local public contracting rules and regulations.*

Type your full name to e-sign

Kaylan Sisco



I give TCVA permission to use my project for public info, promotional, and educational purposes.*

Applicants understand that the information supplied throughout the course of the project will be used by TCVA to promote success stories and project deliverables. Information may be released to the media, social media channels, governmental legislative bodies or used in promotional materials intended for public release.

Kaylan Sisco



My company has an anti-discrimination policy*

The policy states that my company does not discriminate with respect to race, color, creed, sex, age, national origin, disability, religion or sexual orientation and comply with affirmative action programs and all applicable federal, state or local laws.

Type your full name to e-sign

Kaylan Sisco



I agree to provide necessary insurance coverage*

Applicants are required to provide insurance coverage in an amount determined by the TCVA to be sufficient.

Type your full name to e-sign

Kaylan Sisco