

TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Mary Faith Bell - Erin Skaar - Doug Olson

BOARD MEETING

Wednesday, January 17, 2024, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

CALL TO ORDER

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items

LEGISLATIVE - ADMINISTRATIVE

5. Consideration of a Personal Services Agreement with Rede Group for a Public Health Modernization Community Assessment and Improvement Plan/Marlene Putman, Administrator, Health and Human Services
6. Consideration of a Non-Prevailing Wage Rate Construction Contract with Uretek USA, Inc. for the Blaine Road MP 10.3 Culvert Repair Project/Chris Laity, Director, Public Works
7. Consideration of an Oregon Department of Transportation Delivered Federal Project On Behalf of Tillamook County for the Sand Creek, Sand Lake Road "Atkinson" Bridge (Tillamook County) No. 11328A Project/Chris Laity, Director, Public Works

AGENDAS

COMMUNITY UPDATE – 2024-01-16 COMMUNITY UPDATE AUDIO.MP4

CALL TO ORDER – January 16, 2024 8:00 a.m.

1. 00:08 Welcome and Board of Commissioners' Roll Call
2. 00:16 Adventist Health Tillamook
3. 05:25 Coastal Caucus
4. 37:08 Tillamook County Community Health Center
5. 38:16 Nehalem Bay Health Center & Pharmacy
6. 38:55 Tillamook Family Counseling Center
7. 40:17 Sheriff's Office
8. 47:25 Emergency Management
9. 54:28 Board of Commissioners
10. Cities
 - 1:08:28 Rockaway Beach
 - 1:12:11 Bay City

ADJOURN – 9:16 a.m.

MEETING – 2024-01-17 BOCC MEETING AUDIO.MP4

CALL TO ORDER – January 17, 2024 9:01 a.m.

1. 04:17 Welcome & Request to Sign Guest List
2. 04:22 Pledge of Allegiance
3. ----- Public Comment: There were none.
4. 04:51 Non-Agenda Items:
Unscheduled Agenda Item Before Item #5/Commissioner Mary Faith Bell

LEGISLATIVE – ADMINISTRATIVE

- 05:04 **UNSCHEDULED:** Consideration of an Order in the Matter of Declaring a Local Emergency Within Tillamook County/Randy Thorpe, Director, Emergency Management

A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Board signed Order #24-004.

5. 18:49 Consideration of a Personal Services Agreement with Rede Group for a Public Health Modernization Community Assessment and Improvement Plan/Marlene Putman, Administrator, Health and Human Services

A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Board signed the agreement.

6. 27:41 Consideration of a Non-Prevailing Wage Rate Construction Contract with Uretek USA, Inc. for the Blaine Road MP 10.3 Culvert Repair Project/Chris Laity, Director, Public Works

A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Board signed the contract.

7. 36:38 Consideration of an Oregon Department of Transportation Delivered Federal Project Agreement On Behalf of Tillamook County for the Sand Creek, Sand Lake Road "Atkinson" Bridge (Tillamook County) No. 11328A Project/Chris Laity, Director, Public Works

A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Chair signed the agreement.

8. 49:11 Consideration of State of Oregon Department of Environmental Quality Overflow Sewer and Stormwater Grant Agreement #027-24 for Construction Upgrades at the Pacific City Transfer Station/Justin Weiss, Interim Program Manager, Solid Waste

A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Chair signed the agreement.

9. 1:02:10 Consideration of an Order in the Matter of the Reappointment of Members to the Tillamook County Solid Waste Advisory Committee/Justin Weiss, Interim Program Manager, Solid Waste
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Board signed Order #24-005, SWSD #24-001.
10. 1:08:04 Consideration of the Adoption of the Recommended Non-Represented Salary Schedule and Benefit Changes/Jodi Wilson, Director, Human Resources
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Board approved the adoption of the salary schedule and benefit changes.
11. 1:19:50 Consideration of the Adoption of Recommended Cost of Living Adjustments for Elected Officials/Jodi Wilson, Director, Human Resources
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Board approved the adjustments.
12. 1:31:55 Consideration of Transient Lodging Tax (TLT) Grant Agreement #2023-P3 with the Pacific City- Nestucca Valley Chamber of Commerce for Tourism Related Projects/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Board signed the agreement.
13. 1:41:26 Consideration of Secure Rural Schools and Community Self-Determination Act of 2000 Certification of Title III Expenditures by Participating County/Rachel Hagerty, Chief of Staff
- A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Chair signed the certification.
- 10:00 a.m.**
14. 1:46:50 **Public Hearing:** Concerning Dissolving the Beaver Water District, Tillamook County/Rachel Hagerty, Chief of Staff
- 1:46:57 Staff Report/Rachel Hagerty, Chief of Staff
- 1:49:55 Opened Public Hearing
- 1:49:58 Water District Report/Heidi Reid, Beaver Water District
- 1:52:10 Timeline/CPA Shortage/Commissioner Doug Olson
- 1:54:51 Thank You to Heidi Reid/Commissioner Erin Skaar
- 1:55:47 Closed Public Hearing

1:56:01 Staff Recommendation/Rachel Hagerty, Chief of Staff

157:01 County Counsel Recommendation/William K. Sargent, County Counsel

15. 1:58:27 Consideration of Continuation or Termination of the Beaver Water District/Rachel Hagerty, Chief of Staff

A motion was made by Commissioner Skaar and seconded by Vice-Chair Olson. The motion passed with three aye votes. The Board approved the continuation of the public hearing to April 3, 2024 at 10:00 a.m.

16. 1:59:20 Board Concerns: There were none.

17. 1:59:30 Board Announcements

ADJOURN – 10:58 a.m.

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10:00 a.m.

15. **Public Hearing:** Concerning Dissolving the Beaver Water District, Tillamook County/Rachel Hagerty, Chief of Staff
16. Consideration of Continuation or Termination of the Beaver Water District/Rachel Hagerty, Chief of Staff

OTHER MEETINGS AND ANNOUNCEMENTS

Martin Luther King, Jr. Day is an observed holiday for the County and the Oregon State Circuit Court. All County offices in the Tillamook County Courthouse and the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Department of Community Development, Surveyor's Office, and the Health and Human Services Department and clinics, and the State Circuit Court, will be **CLOSED** on **Monday, January 15, 2024**.

The Commissioners will attend a work session with the Committee on Vision, Mission and Values on **Tuesday, January 16, 2024** from **9:30 a.m. to 11:30 a.m.** The work session will be held in the Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 519 614 959#.

The Commissioners will conduct candidate interviews for the Tillamook County Budget Committee on **Wednesday, January 17, 2024** from **8:00-9:00 a.m.** The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

The Commissioners will hold a Board Briefing on **Wednesday, January 17, 2024** from **2:00–3:30 p.m.** to conduct candidate interviews for the Tillamook County Budget Committee and from **3:30–4:00 p.m.** to discuss Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook, Oregon. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

ADJOURN

A blue line graph on a white background. The line starts at the bottom left and trends upwards to the top right, showing a positive linear relationship. The line is slightly curved, becoming steeper as it moves to the right.

Wednesday, January 17, 2024

	Present	Absent		Present	Absent
Mary Faith Bell	☒	☐	Rachel Hagerty	☒	☐
Doug Olson	☒	☐	Bill Sargent	☒	☐
Erin Skaar	☒	☐		☐	☐

PLEASE PRINT

<u>Name</u>	<u>Email or Address</u>	<u>Item of Interest</u>
Will Chappell	Head Of Jet Herald	

Also present:
Justin Weiss, Interim Manager, Solid Waste Program

(Please use reverse if necessary)

WEDNESDAY, JANUARY 17, 2024

PLEASE PRINT

[illegible]

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

In the Matter of Declaring a Local)
State of Emergency within Tillamook)
County)

ORDER
#24- 064

This matter came before the Tillamook County Board of Commissioners on January 17, 2024 at the request of Randy Thorpe, Emergency Management Director. The Board of Commissioners, being fully apprised, finds as follows:

1. Tillamook County experienced a severe winter storm January 13, 2024 through January 16, 2024. Very cold temperatures for an extended period of time and up to an inch of accumulated ice impacted the health, safety, and welfare of Tillamook County residents.
2. During the storm the county suffered widespread damage, potential injuries, and loss of property resulting from the extreme weather conditions. Impacts included widespread power outages, road closures, and extensive damage to infrastructure. Warming shelters were opened within the county but experienced staff shortfalls.
3. Such conditions presented a clear and present danger to the health and safety of the citizens and property of Tillamook County.
4. ORS 279B.080(1) allows for the county to make emergency procurements of goods or services in an emergency.

NOW, THEREFORE, IT IS HEREBY ORDERED THAT effective immediately:

5. The Board of Commissioners under the emergency powers granted by ORS 401.309 declare a State of Emergency exists within Tillamook County and by this order directs the Office of Emergency Management for Tillamook County to take all necessary steps authorized by law to secure the persons and property of citizens of Tillamook County until 12:00 p.m., Wednesday, January 17, 2024, unless extended by order of this board.
6. The Board of Commissioners requests the Oregon State Office of Emergency Management to provide additional state and federal resources for any applicable disaster recovery program.
7. The Board further requests the Governor to exercise her emergency powers by setting aside any regulations or laws that are contrary to saving life and property during this emergency, by invoking ORS 401.168, (1), (2), (3) inclusive. This law shall go into effect if the Governor declares a State of Emergency for Tillamook County.

8. Pursuant to ORS 279B.080(2), department heads issuing emergency contracts shall ensure competition for such contracts in a manner that is reasonable and appropriate under the emergency circumstances.

DATED THIS 11th day of January, 2024.

THE BOARD OF COMMISSIONERS
FOR TILLAMOOK COUNTY, OREGON

M. Faith Bell
Mary Faith Bell, Chair

Doug Olson
Doug Olson, Vice-Chair

Erin D. Skaar
Erin D. Skaar, Commissioner

Aye Nay Abstain/Absent

X — —

X — —

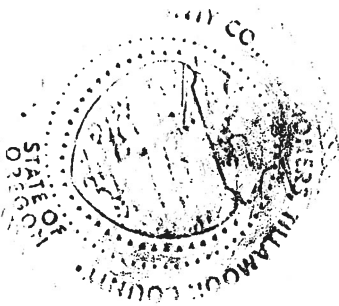
✓ — —

ATTEST: Christy Biggs,
County Clerk

By: Christy Biggs
Special Deputy

APPROVED AS TO FORM:

William K. Sargent
William K. Sargent,
County Counsel





Land of Cheese, Trees and Ocean Breeze

**TILLAMOOK COUNTY
HUMAN RESOURCES**
201 Laurel Avenue
Tillamook, Oregon 97141
(503) 842-3418
TTY/TDD 1(800) 833-3232

January 17, 2024

To: Board of County Commissioners; Mary Faith Bell, Erin Skaar, and Doug Olson

Staff Report:

Objective: Recommendation and consideration for Board of County Commissioners approval of a 2% COLA for non-represented staff on January 1, 2024, and a 3% COLA for July 1, 2024, to align with the recently ratified AFSCME contract COLA.

Background: On January 10, 2024, the Board of County Commissioners ratified a new collective bargaining agreement with Oregon AFSCME Local 2734. The contract encompasses various aspects, including wages, benefits, working conditions, and other terms of employment. When the budget permits, it has been a past practice for non-represented staff to receive COLAs similar to those received under the AFSCME contract.

Non-represented employees within Sheriff's office or Justice Facility have traditionally followed the Teamsters collective bargaining agreement. The non-represented employees within the Justice Facility received a 3% COLA on July 1, 2023, and a .5% COLA on January 1, 2024. They also received an increase in their DPSST advanced and intermediate certification pay July 1, 2023. COLA considerations with this group of employees will be determined after successful bargaining with Teamsters.

Key Changes:

Salary: 66 non-represented classifications were determined to be at or above the market based on the County's current compensation philosophy. 5 classifications (one vacant) were identified as being 5% or greater behind market and a market adjustment was made to the nearest step to being position within market effective July 1, 2023.

Market Adjustments:

Environmental Health Program Manager 5%
Engineering Project Manager (vacant) 10%
Assistant Chief Deputy DA 5%
County Surveyor 5%
Human Resources & Risk Management Director 5%

Non-represented COLA:

2% COLA effective 1/1/2024
3% COLA effective 7/1/2024

Retirement: New hires on or after July 1, 2024, will be enrolled in the PERS retirement plan. The current Tillamook County Retirement plan will remain the same but be closed to new employees as of June 30, 2024. The non-represented salary table for new hires on or after 7/1/2024 will be increased by 6% to account for the required employee PERS pick up. Current non-represented employees will remain on the current salary table as they will be grandfathered under the current County retirement plan.

Health Plan Changes: Effective July 1, 2025, employees will receive a **\$500** one-time payment in their HRA/VEBA to offset the County moving to a \$1,000 deductible within the CIS effective for the same period. Benefit changes and rates will be available to review during next years open enrollment period.

Vacation: Vacation leave will be available for new hires to use as of their 91st day of employment to align with sick leave use.

Sick Leave: Due to Paid Leave Oregon being available, sick leave will no longer be eligible for Leave donation. The Leave donation program will continue to be offered and employees may still donate vacation to those in need.

Holiday Pay: Departments that are required to work an alternate shift such as a 4-10's will receive holiday pay equivalent to their scheduled hours. Employees that work a 4-10 at the employees' preference will be allowed to work a 5-8 schedule that week or receive 8 hours of paid holiday.

Recommendation: I recommend the Board consider the approval of a 2% COLA for non-represented staff on January 1, 2024, and a 3% COLA for July 1, 2024, to align with the AFSCME COLA. Additionally, I recommend adopting the retirement and benefit changes outlined in this staff report to align with AFSCME staff.

Next Steps: Upon Board approval, Human Resources will update the County pay plan and retirement plan document to adopt recommendations. The Human Resources department will initiate the Countywide communication regarding salary and benefit changes on behalf of the BOCC.

Documentation: *Attachments include copies of a summary of key AFSCME changes.*

Sincerely,

Jodi Wilson

Jodi Wilson
Human Resources Director

Cc: Erin Skaar, County Commissioner/ Human Resources Commissioner Liaison
Joel Stevens, County Counsel

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ADJOURN