



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Erin Skaar - Paul Fournier - Mary Faith Bell

BOARD MEETING

Wednesday, January 8, 2025, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

MEETING - 2025-01-08 BOCC MEETING AUDIO.MP4

CALL TO ORDER – January 8, 2025 9:00 a.m.

1. [Welcome & Request to Sign Guest List](#)
02:37
2. [Pledge of Allegiance](#)
02:43
3. [Public Comment](#)
03:18
[Short Term Rentals/Eron Schultz](#)
[Farewell and Thank You/Kaylan Sisco, YMCA Executive Director](#)
4. [Non-Agenda Items](#): **One unscheduled agenda item that will be taken after Item #11**
11:25

LEGISLATIVE - ADMINISTRATIVE

5. [Consideration of an Application to the Department of Veterans Affairs to Authorize Undersheriff Matt Kelly as a Certifying Official of Veterans Administration Enrollments for Sheriff's Office Personnel/Nicholas Torres, Veterans Service Officer, Veterans Services](#)
11:30

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the application.

6. Consideration of an Order in the Matter of Adjusting Certain Fees at Tillamook County Campgrounds/Dan Keyes, Director, Parks Department

16:05

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-001.

7. Consideration of a Fourteenth Amendment to Oregon Health Authority 2023-2025 Intergovernmental Agreement #180028 for the Financing of Public Health Services/Marlene Putman, Administrator, Health and Human Services

20:59

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the amendment.

8. Consideration of Professional Services Agreement #24/25-017 with McKinstry Essention LLC for the Health and Human Services Main Clinic Expansion and Renovation Project/Marlene Putman, Administrator, Health and Human Services

24:12

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the agreement.

9. Consideration of Professional Services Agreement #24/25-012 with The Smile Studio for Federally Qualified Health Center Health (FQHC) Plan Medicaid and Non-Insured Dental Services/Marlene Putman, Administrator, Health and Human Services

31:14

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the agreement.

10. Consideration of a Hazardous Material Emergency Preparedness Grant Agreement CFDA #20.703, Grant Number #2025-HMEP-013 with the Department of the Oregon State Fire Marshal for Hazardous Materials Emergency Response Training/Randy Thorpe, Director, Emergency Management

34:14

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the grant agreement.

11. Consideration of an Emergency Management Performance Grant Program Grant Agreement #24-528 with the Oregon Department of Emergency Management/Randy Thorpe, Director, Emergency Management

39:48

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the grant agreement.

UNSCHEDULED: Consideration of a Personnel Requisition for a New, Regular Full Time Maintenance Equipment Operator 2 for the Public Works Department/Chris Laity, Director, Public Works

42:50

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Chair signed the requisition.

12. Consideration of an Order in the Matter of Repealing Board Order #23-054 and Adopting Revised Cap Limits on Short-Term Rental Licenses in 21 Geographic Subareas of Unincorporated Tillamook County/Sarah Absher, Director, Department of Community Development

55:25

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-002.

13. Consideration of an Order in the Matter of the Reappointment of Members to the Tillamook County Housing Commission/Sarah Absher, Director, Department of Community Development

1:14:16

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-003.

14. Consideration of Change Order #1 to Non-Prevailing Wage Rate Contract for Construction with Versatile Networks & Communications for the Network Cable Installation Project for the Assessor and Clerk's Office/Jeff Underwood, Information Technology Operations Manager, Information Services

1:16:28

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the change order.

15. Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Budget Committee/Shawn Blanchard, Treasurer

1:18:07

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-004.

16. Consideration of an Order in the Matter of the Reappointment of a Member to the Tillamook County Compensation Board/Shawn Blanchard, Treasurer

1:19:14

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-005.

17. Consideration of an Order in the Matter of the Board of County Commissioners, Tillamook County, Oregon, Authorizing the Sale of County General Obligation Bonds/Shawn Blanchard, Treasurer

1:20:06

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed Order #25-006.

18. Consideration of a Professional Services Agreement with Alan Rapplyea for Local Government Hearing Officer Services/William K. Sargent, County Counsel

1:22:42

A motion was made by Commissioner Bell and seconded by Vice-Chair Fournier. The motion passed with three aye votes. The Board signed the agreement.

19. Board Concerns: There were none.

1:24:53

OTHER MEETINGS AND ANNOUNCEMENTS

1:25:10

The Commissioners will hold an executive session pursuant to ORS 192.660(2)(d) on **Monday, January 6, 2025** at **2:00 p.m.** The executive session will be held in the Board of Commissioners' Meeting Room 106 at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The Commissioners will hold a Board Briefing on **Wednesday, January 8, 2025** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

Chair Skaar recessed the meeting at 10:26 a.m. to go into executive session pursuant to ORS 192.660(2)(h)

Chair Skaar reconvened the meeting at 10:59 a.m.

ADJOURN – 10:59 a.m.

Wednesday, January 8, 2025

	Present	Absent		Present	Absent
Erin Skaar		_____	Rachel Hagerty		_____
Paul Fournier		_____	Bill Sargent		_____
Mary Faith Bell		_____			

Name

Email or Address

Item of Interest

KAYLAN SISLO
Randy Thayer

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Thanks

(Please use reverse if necessary)

