



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Mary Faith Bell - Doug Olson - Erin Skaar

BOARD MEETING

Wednesday, December 18, 2024, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed [meeting instructions](#) are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

CALL TO ORDER

1. Welcome & Request to Sign Guest List
2. Pledge of Allegiance
3. Public Comment
4. Non-Agenda Items: There are four non-agenda items that will be taken after Item #7 and Item #29

LEGISLATIVE - ADMINISTRATIVE

5. Consideration of an Order in the Matter of Amending the Retirement Plan for Certain Employees of Tillamook County, Oregon/Jeffrey Kirtner, Hershner Hunter, LLP
6. Consideration of Change Order #1 to Contract #6418 Contract for General Services with Day Wireless Systems for the Upfitting Police Vehicles Project/Matt Kelly, Undersheriff, Sheriff's Office
7. Consideration of a Contract for Goods with Tillamook Motor Company for the Sheriff's Office Vehicle Purchase/Undersheriff Matt Kelly, Sheriff's Office
 - a. **UNSCHEDULED #1:** Consideration of a Contract for Goods with Roberson Motors, Inc. for the Sheriff's Office Vehicle Purchase 2025 Ford Durango/Matt Kelly, Undersheriff, Sheriff's Office
 - b. **UNSCHEDULED #2:** Acknowledgment of Receipt of the Tillamook Bay Watershed Council's Annual Report to Tillamook County/Commissioner Mary Faith Bell

8. Consideration of an Oregon Department of Emergency Management Emergency Management Performance Grant Program Agreement/Randy Thorpe, Director, Emergency Management
9. Consideration of Oregon Department of Emergency Management Homeland Security Grant Agreement #24-231/Randy Thorpe, Director, Emergency Management
10. Consideration of Professional Services Agreement 24/25-013 with Synergy Health Consulting for Trauma Informed Wellness Trainings and Planning/Marlene Putman, Administrator, Health and Human Services
11. Consideration of Amendment #3 to the Risk Sharing Agreement with CareOregon, Columbia Pacific Coordinated Care Organization, and Tillamook County Community Health Center/Marlene Putman, Administrator, Health and Human Services
12. Consideration of Amendment #3 to Contract #6298 with Clair Company for Building Inspection Services/Sarah Absher, Director, Department of Community Development
13. Consideration of a Financial Contribution and Membership Pledge to Oregonians for Floodplain Protection/Sarah Absher, Director, Department of Community Development
14. Consideration of a Grant Agreement Under the Fiscal Year 2022 Culvert AOP Program with the Federal Highway Administration for the Mill Creek and Mill Creek Trib B Salmon SuperHWY Fish Passage Restoration Bridge Project/Chris Laity, Director, Public Works
15. Consideration of an Order in the Matter of the Reappointment and Appointment of Members to the Tillamook County Road Advisory Committee/Chris Laity, Director, Public Works
16. Consideration of a Contract for Goods with Tillamook Motor Company for the Purchase of Two (2) 2025 Ford Escape Vehicles for the Department of Community Development Building Division/Shawn Blanchard, Treasurer
17. Consideration of a Subscription License Agreement with MGT Impact Solutions, LLC for Database Tool and Platform Access/Shawn Blanchard, Treasurer
18. Consideration of an Order in the Matter of the Appointment of a Budget Officer for Tillamook County for Fiscal Year 2025-2026/Shawn Blanchard, Treasurer
19. Consideration of an Order in the Matter of the Appointment of the County Treasurer as the Solid Waste Service District Budget Officer/Shawn Blanchard, Treasurer
20. Consideration of an Order in the Matter of the Appointment of the 4-H & Extension Service District Budget Officer/Shawn Blanchard, Treasurer
21. Consideration of a Contract for Goods with ODP Business Solutions for Dell Laptop and Equipment Purchase/Jeff Underwood, Information Services Technology Manager
22. Consideration of a Non-Prevailing Wage Rate Contract for Construction with Versatile Networks & Communications for the Assessor and Clerk Offices Network Cable Installation Project/Jeff Underwood, Information Services Technology Manager

23. Consideration of an Order in the Matter of Appointing a Person to the Position of County Tax Collector/William K. Sargent, County Counsel
24. Consideration of an Order in the Matter of the Appointment of the Chair and Vice-Chair to the Tillamook County Board of Commissioners for 2025/William K. Sargent, County Counsel
25. Consideration of an Order in the Matter of Designating Liaison Responsibilities for the Tillamook County Board of Commissioners for 2025/William K. Sargent, County Counsel
26. Consideration of Professional Services Agreement with DLR Group Architecture & Engineering, Inc. for the Courthouse Space Planning Assessment Project/Rachel Hagerty, Chief Administrative Officer
27. Consideration of Modification #4 to Personal Services Agreement #5052 with Federal Engineering Inc. for the Voted Simulcast for the Tillamook County Public Safety Communication System Project/Rachel Hagerty, Chief Administrative Officer
28. Consideration of a Personal Services Agreement with Trupp, HR Inc. for the Compensation and Pay Equity Study/Rachel Hagerty, Chief Administrative Officer
29. Consideration of a Professional Services Agreement with McKinstry Essention LLC for the Technical Energy Audit & Project Development Plan/Rachel Hagerty, Chief Administrative Officer
 - a. **UNSCHEDULED #3:** Consideration of a Contract with Avenu Insights & Analytics or the Purchase of Avenu Court Management Software/Honorable Ryan Connell, Justice Court Judge
 - b. **UNSCHEDULED #4:** Consideration of Change Order #4 to Prevailing Wage Contract for Construction #6371 with The Saunders Co. Inc. for the Kiwanda Corridor Project: Cape Kiwanda Parking Lot & Restroom Project/Rachel Hagerty, Chief Administrative Officer
30. Board Concerns

OTHER MEETINGS AND ANNOUNCEMENTS

The Commissioners will hold an executive session on **Monday, December 16, 2024** at **9:00 a.m.** pursuant to ORS 109.660(2)(i), to hold a performance evaluation. The executive session will be held in the Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The Local Public Safety Coordinating Council (LPSCC) teleconference will be held on **Monday, December 16, 2024** at **12:00 p.m.** The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue. The teleconference number is 1-971-254-3149, conference ID: 155 859 952#

The Commissioners will attend a Tillamook Lightwave meeting on **Tuesday, December 17, 2024** at **9:30 a.m.** at Tillamook PUD in the Carl Rawe Meeting Room, Tillamook.

The Commissioners will attend Part III of a Local Public Safety Workshop by Portland State University on **Tuesday, December 17, 2024** at **12:30 pm.** The workshop will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook.

The Commissioners will hold a Board Briefing on **Wednesday, December 18, 2024** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

The Commissioners will hold an executive session on **Friday, December 20, 2024** at **1:00 p.m.** pursuant to ORS 109.660(2)(i), to hold a performance evaluation. The executive session will be held in the Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

Christmas Eve and **Christmas Day** are observed holidays for Tillamook County. All County offices in the courthouse will be **CLOSED** on **Tuesday, December 24, 2024** and **Wednesday, December 25, 2024**. In addition, the Tillamook County Library, administrative offices in the Jail and Justice Facility, Public Works Department, Community Development Department, Surveyor's Office, and the Health and Human Services Department and clinics will be closed. The State Circuit Court, located in the County Courthouse, will be **CLOSED** on **Wednesday, December 25, 2024**.

ADJOURN