



TILLAMOOK COUNTY BOARD OF COMMISSIONERS

Mary Faith Bell - Doug Olson - Erin Skaar

BOARD MEETING

Wednesday, July 31, 2024, 9:00 AM

Join In Person:

County Courthouse, Board of Commissioners' Meeting Room 106, 201 Laurel Avenue, Tillamook

Join Virtually:

tillamookcounty.gov/bocc/page/meetings-agendas-minutes or 1-971-254-3149, ID: 866 914 607#

Additional viewing options are available at tctvonline.com. Closed captioning and translation options are available for recorded videos at www.youtube.com/@tillamookcounty1434.

More detailed *meeting instructions* are available at tillamookcounty.gov/bocc/page/meetings-agendas-minutes. Call 503-842-1814 or send an email to helpdesk@tillamookcounty.gov regarding any meeting technical issues.

MEETING - 2024-07-31 BOCC MEETING AUDIO.MP4

(Commissioner Skaar Absent - Out of Office)

CALL TO ORDER – Wednesday, July 31, 2024 9:00 a.m.

1. Welcome & Request to Sign Guest List
02:42
2. Pledge of Allegiance
02:47
3. Public Comment: There were none.
03:08
4. Non-Agenda Items: agenda items #9, #10 and #15 postponed; agenda item #19 taken out of order; two unscheduled agenda items.

UNSCHEDULED: Consideration of a Letter of Support to Future Ready Oregon for the Establishment of an Oregon Coastal Apprenticeship Hub and Training Center/Jeremy Strober, Heartfelt Hospitality Management, LLC

14:22

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Board signed the letter

UNSCHEDULED: Consideration of a Letter of Support to the Foundation Grant Review Committee and Trustees for the Sitka Center for Art and Ecology Sitka Youth Program/Nicola Harrison, Assistant Director, Sitka Center for Art and Ecology

20:20

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Board signed the letter.

PRESENTATIONS AND REPORTS

5. Annual Tourism Report FY 2023-2024/Nan Devlin, Director, Tillamook Coast Visitors Association
26:22

LEGISLATIVE - ADMINISTRATIVE

6. Consideration of a Professional Services Agreement with Paul E. Betlinski, M.D. for Medical Examiner Services/Aubrey Olson, District Attorney
1:01:15

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Board signed the agreement.

7. Consideration of a Professional Services Agreement with Waud's Funeral Home and Tillamook Crematory for Removal and Transport of Deceased Subjects to Chief Examiner Services/Aubrey Olson, District Attorney
01:07:25

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Board signed the agreement.

8. Consideration of Amendment #1 to Intergovernmental Agreement #6547 with the State of Oregon Department of Corrections for the Implementation and Operation of County Correctional Programs/Lieutenant Ahnie Seaholm, Sheriff's Office
01:09:19

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Chair signed the agreement.

9. **POSTPONED:** Consideration of Modification #2 to Personal Services Agreement #6501 with Rede Group for the Public Health Modernization Community Assessment and Improvement Plan Project/Marlene Putman, Administrator, Health and Human Services

10. **POSTPONED** - Consideration of an Interagency Agreement with Community Action Team Child and Family Development Programs for the Provision of Medical and Dental Health Services/Marlene Putman, Administrator, Health and Human Services

11. Consideration of a Professional Services Agreement with DOWL for the Big Trout Emergency Temporary Bridge Project/Chris Laity, Director, Public Works
01:11:42

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Board signed the agreement.

12. Consideration of a Prevailing Wage Rate Contract for Construction with Farline Bridge, Inc. for the Yellow Fir Temporary Bridge Project/Chris Laity, Director, Public Works
01:14:27

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Board signed the contract.

13. Consideration of a Professional Services Agreement with Parametrix Inc., for Monitoring and Engineering at the Closed Landfill and Operating Transfer Station/Justin Weiss, Program Manager, Solid Waste

01:20:24

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Board signed the agreement.

14. Consideration of a Personal Services Agreement with Trupp for a Job Classification Study/Jodi Wilson, Director, Human Resources

01:26:34

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Board signed the agreement.

15. **POSTPONED** - Consideration of a Prevailing Wage Rate Contract for Construction with Weatherproofing Technologies Inc. for the Tillamook County Main Library Roof Replacement/Don Allgeier, Library Director

16. Consideration of an Out-of-State Travel Request for Sarah Absher to Attend the 2024 Northwest Regional Floodplain Management Association Conference in Pasco, Washington on 9/17 - 9/20/2024/Sarah Absher, Director, Department of Community Development

01:28:43

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Chair signed the travel request.

17. Consideration of an Out-of-State Travel Request for Melissa Jenck to Attend the 2024 Northwest Regional Floodplain Management Association Conference in Pasco, Washington on 9/17 - 9/20/2024/Sarah Absher, Director, Department of Community Development

01:32:32

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Chair signed the travel request.

18. Consideration of a Participation Agreement with Sourcewell for Cooperative Purchasing Program Registration/Isabel Gilda, Executive Assistant

01:33:40

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Chair signed the agreement.

19. Consideration of an Order in the Matter of Calling a Measure Election to Submit to the Electors of the County the Question of Authorizing up to \$24,400,000 of General Obligation Bonds; and Related Matters/Rachel Hagerty, Chief of Staff

03:31

A motion was made by Vice-Chair Olson and seconded by Chair Bell. The motion passed with two aye votes. The Board signed Order #24-049.

AGENDA ITEM TAKEN OUT OF ORDER

20. Board Concerns

01:36:53

County Fair, Budget Roundtable Meeting/Vice-Chair Olson

OTHER MEETINGS AND ANNOUNCEMENTS

01:37:26

The Commissioners will hold an executive session pursuant to ORS 192.660(2)(i) on **Monday, July 29, 2024** at **10:00 a.m.** to conduct a performance evaluation. The executive session will be held in the Board of Commissioners' Meeting Room 106 at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The executive session is not open to the public.

The Commissioners will hold a Board Briefing on **Wednesday, July 31, 2024** at **2:00 p.m.** to discuss weekly Commissioner updates. The meeting will be held in the Board of Commissioners' Meeting Room 106 at the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

The Commissioners will attend a Budget Committee Roundtable meeting on **Monday, August 5, 2024** at **1:00 p.m.** to discuss upcoming budget planning. The meeting will be held in the Board of Commissioners' Meeting Room 106 in the Tillamook County Courthouse, 201 Laurel Avenue, Tillamook. The teleconference number is 1-971-254-3149, Conference ID: 866 914 607#.

There is **NO** Board meeting or Board Briefing scheduled on **Wednesday, August 7, 2024**. The Commissioners will be attending and participating in events at the Tillamook County Fair.

ADJOURN – 10: 41 a.m.

Wednesday, July 31, 2024

PLEASE PRINT

(Please use reverse if necessary)



Tillamook County Board of Commissioners

201 Laurel Avenue, Tillamook, OR 97141

Phone: 503-842-3403

Mary Faith Bell, Chair
Doug Olson, Vice-Chair
Erin D. Skaar, Commissioner

July 31, 2024

Higher Education Coordinating Commission
Future Ready Oregon
3225 25th Street SE
Salem, Oregon

RE: Oregon Coastal Apprenticeship Hub and Training Center

Dear Future Ready Oregon:

The Tillamook Board of County Commissioners enthusiastically supports the grant proposal for the establishment of the Oregon Coastal Apprenticeship Hub and Training Center.

We are honored to support Nestucca Valley School District and partners on this transformative initiative aimed at addressing critical workforce development needs along the Oregon Coast.

Tillamook County is deeply committed to advancing workforce development and economic growth in our community, and we recognize the significant impact that the Oregon Coastal Apprenticeship Hub and Training Center will have on our region.

We believe that the strong partnership between Nestucca Valley School District in collaboration with Neah-Kah-Nie School District, Tillamook School District, and Tillamook Bay Community College will set our students up for success, and by extension benefit local businesses, industries, and the local economy.

Thank you for your consideration and investment in the economic resilience of Tillamook County.

Sincerely,

BOARD OF COMMISSIONERS FOR TILLAMOOK COUNTY, OREGON

A handwritten signature in blue ink, appearing to read "MF Bell", written over a horizontal line.

Mary Faith Bell, Chair

A handwritten signature in blue ink, appearing to read "Doug Olson", written over a horizontal line.

Doug Olson, Vice-Chair

Absent

Erin D. Skaar, Commissioner



Tillamook County Board of Commissioners

201 Laurel Avenue, Tillamook, OR 97141

Phone: 503-842-3403

Mary Faith Bell, Chair
Doug Olson, Vice-Chair
Erin D. Skaar, Commissioner

July 31, 2024

RE: Letter of Support for the Sitka Youth Program

Dear Foundation Grant Review Committee and Trustees,

The Tillamook Board of County Commissioners strongly supports the Sitka Center for Art and Ecology's request for Youth Program grant funding.

As Tillamook County Commissioners we collaborate with community members and local organizations throughout our rural, economically distressed region to create a vibrant county that supports civic and cultural engagement. Within this work we focus on eliminating barriers and inequities present for underserved and marginalized community members.

Generational poverty, homelessness, alcohol and drug dependency and mental health issues are all areas in need of increased community and government support. As community leaders, we advocate for access to services and partnerships that facilitate collaborative and equitable solutions to these challenges in our community. The Sitka Youth Program is one of the key community partners working in support of efforts to reduce disparities in educational success, reducing youth disconnection from schools and engaging intentional prosocial approaches to education through high-quality art and STEAM-inspired curriculum and instructional delivery.

Recently, Commissioner Bell had the pleasure of sitting in on one of Sitka Center's art and ecology youth workshops. Through this free program, professional artists and scientists who come to work in residence at Sitka Center share their talents with over 5,000 kids throughout Tillamook, Clatsop and Lincoln Counties in PreK-8 grade classrooms. The diversity of backgrounds and practices represented and shared by Sitka's artists-in-residence is transformative for the rural kids these schools serve, igniting their creativity and opening their eyes and imaginations to the broader world.

Sitka Center is an exemplary nonprofit and an art and ecology education leader for learners of all ages throughout our coastal communities and beyond. On behalf of Tillamook County, we request that you fully fund Sitka's request for Youth Program grant support so that they can continue to bridge K-8 arts education gaps across the north-central Oregon coast.

Sincerely,

BOARD OF COMMISSIONERS FOR TILLAMOOK COUNTY, OREGON

A handwritten signature in blue ink that reads "MF Bell".

Mary Faith Bell, Chair

A handwritten signature in blue ink that reads "Doug Olson".

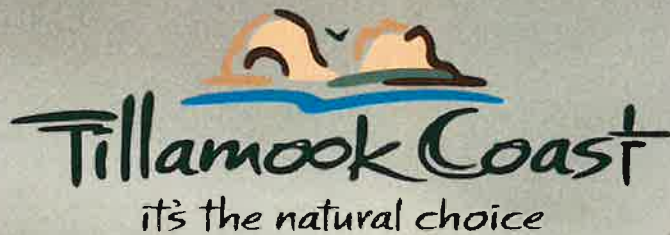
Doug Olson, Vice-Chair

Absent

Erin D. Skaar, Commissioner

ANNUAL TOURISM REPORT FY 2023-2024

PRESENTED TO THE
TILLAMOOK COUNTY BOARD OF DIRECTORS
BY
TILLAMOOK COAST
VISITORS ASSOCIATION



WWW.TILLAMOOKCOAST.COM

VISION

Tillamook County enjoys year-round economic vitality with respect to community, culture, and environment.

MISSION

Through community-centered destination management, based on sustainable tourism principles, we strive to do work that benefits residents, supports our industry and its workforce, and creates visitor respect for our environment and community.

EQUITY STATEMENT

Tillamook Coast Visitors Association is committed to work that helps us become a more equitable destination. We want all who travel to the Tillamook Coast to be able to enjoy their journey and feel welcome. **We define equity as: when all people have access to resources to potentially reach the same outcomes.** Our projects focus on providing safe, accessible, and FUN experiences for all travelers.

TCVA IN 2023-2024 FISCAL YEAR



▼ Staff



Nan Devlin, MTA
Executive Director



Dan Haag, MFA
Trails, Outdoor
Recreation &
Accessibility Director



Nicole Steen
Strategic
Communications and
Marketing Director



Marni Johnston
Finance & Grants
Administration
Manager (now
consultant)

▼ Board of Directors

VALERIE FOLKEMA

BOARD CHAIR

GARIBALDI MARINA
PORT OF GARIBALDI

JUSTIN AUFDERMAUER

BOARD VICE-CHAIR

TILLAMOOK
CHAMBER OF COMMERCE

MIKE BEVER

BOARD TREASURER

TILLAMOOK COUNTY
CREAMERY ASSOCIATION

CLAUDINE REHN

SECRETARY

TILLAMOOK ESTUARIES
PARTNERSHIP

JEREMY STROBER

PCNV CHAMBER OF COMMERCE

NICOLE TWIGG

KIWANDA COASTAL
PROPERTIES

AMANDA CAVITT

GARIBALDI PORTSIDE BISTRO
BARVIEW JETTY MAKRET

RITA WELCH

TILLAMOOK AIR MUSEUM

MARY JOHNSON

CITY OF ROCKAWAY BEACH

DANIELLE JOHNSON

MANZANITA BEACH GETAWAYS
NORTH LODGING

MARY FAITH BELL

COUNTY LIAISON
TILLAMOOK COUNTY
COMMISSIONER

JEFF WONG

COMMUNITY SUPPORTED FISHERIES

▼ Vendor Partners

SEA LEGS MEDIA

Videography

TRENT OLSON

Social Media Reels

GREG KOZAWA

Photographer

CARDWELL CREATIVE

Website Management
& Graphic Design

RAMSAY SIGNS

Wayfinding fabricators
and installers

TILLAMOOK CHAMBER

Guide Distribution

ADAM SAWYER

Outdoor stewardship writer

PARTNERS IN DESIGN

Signage designers

DESTINATION MANAGEMENT



DESTINATION MANAGEMENT IS AN APPROACH TO TOURISM THAT REQUIRES **COMMUNITY INPUT, SHARED GOALS** AND A **PLAN FOR ACHIEVING THOSE GOALS**, ALL UNDER THE UMBRELLA OF **SUSTAINABLE TOURISM PRINCIPLES OF PEOPLE, PLACE AND PROFIT**

INVOLVES COORDINATING EFFORTS OF MANY STAKEHOLDERS

ENCOURAGES SHARED RESPONSIBILITY, WITH TOURISM PLAYING A CENTRAL ROLE

INVOLVES BALANCING EXPECTATIONS OF VISITORS WITH THE NEEDS OF INDUSTRY, COMMUNITY AND ENVIRONMENT

"TCVA is the bellwether organization for doing tourism the right way."

South Wasco County Alliance



BENCHMARKS

**WE MEASURE OUR
WORK BASED ON
SUSTAINABLE TOURISM**

PRINCIPLES:

PEOPLE (RELATIONSHIP)
PLACE (RESPONSIBILITY)
PROFIT (REINVESTMENT)

=

COMMUNITY-BASED
TOURISM

RETURN

ON



RELATIONSHIP



RESPONSIBILITY



REINVESTMENT

▼ Benchmarks - The Three R's

Return on Relationships - We work with the community, citizens, businesses, nonprofits, and workforce who benefit from our activities and programs.

Key Initiatives

- Community Programs
- Culinary & Agritourism
- Cultural Heritage & The Arts
- Industry Support
- Tourism Advisors

Return on Responsibility - We care about educating and attracting visitors who will care for our environment while they're 'temporary locals.' Through long-term planning and development, we strive to maximize the benefits of tourism and mitigate the negatives.

Key Initiatives

- Destination Development and Planning
- Public Safety Support & Messaging
- Stewardship of Natural Environment
- Trails & Outdoor Recreation
- Accessibility

Return on Reinvestment - Our messaging and communication activities benefit local businesses and the economic vitality of the Tillamook Coast. We strategically invest funds toward attracting the right visitor to our area. We measure our efforts by transient lodging tax revenues and grant income. We strive for effective and efficient operations with the right tools for the job.

Key Initiatives

- Strategic Messaging & Communications
- Grants & Sponsorships
- Operations

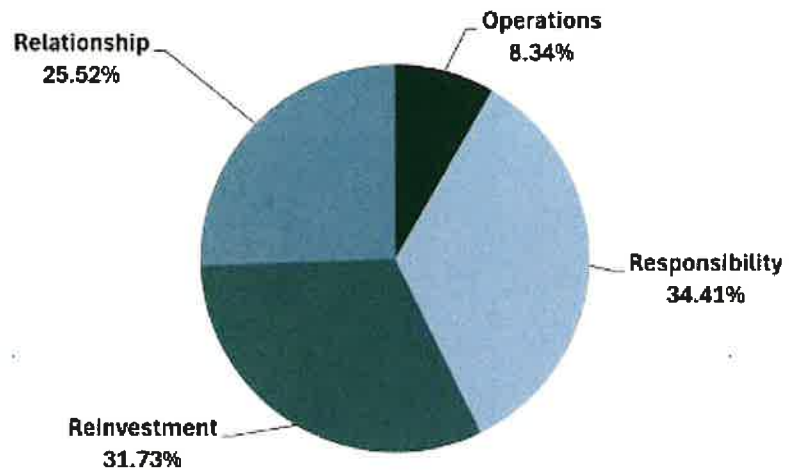


TLT INVESTMENTS



2023-2024 Transient Lodging Tax Destination Management Investment

\$1,274,266.25



Each category includes personnel time/costs



TLT Investments by Fiscal Quarter

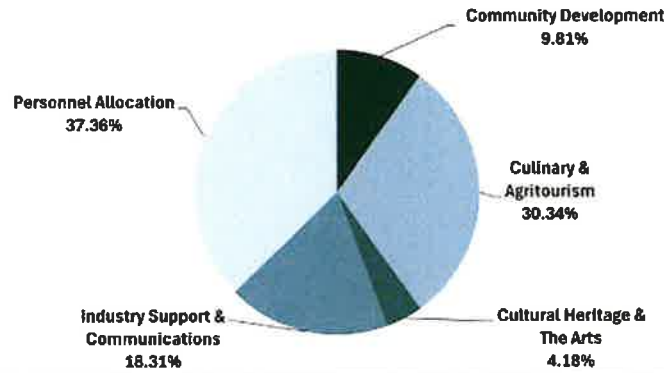


THREE R'S INVESTMENTS



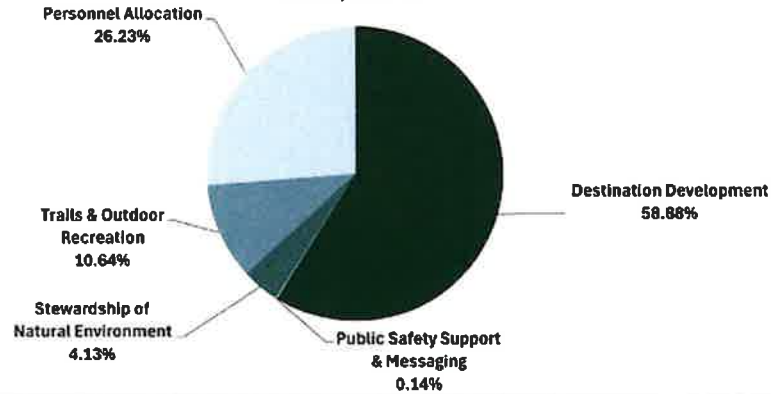
Relationship 2023-2024

\$325,206.28



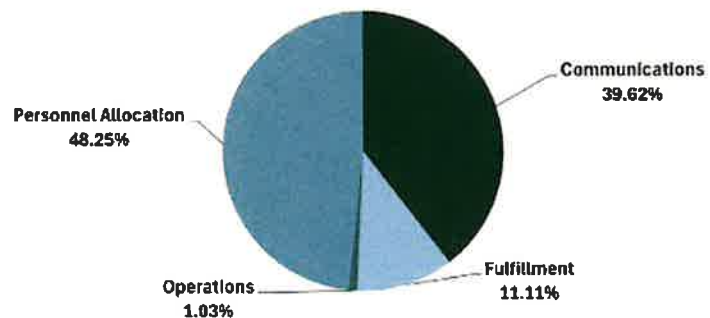
Responsibility 2023-2024

\$438,438.48



Reinvestment 2023-2024

\$404,364.45



RETURN ON RELATIONSHIPS



Culinary & Agritourism

1) **North Coast Food Trail** wrapping up its 7th year with 83 members from Clatskanie and Astoria to Neskowin. With a grant from **Travel Oregon's Wine Country License Plate fund**, we created a video series, *"Cooking with the Chefs of the North Coast Food Trail."* Go to: [YouTube.com/tillamookcoast](https://www.youtube.com/tillamookcoast)



2) Started a new **guidebook on culinary experiences** on the Tillamook Coast, working with Chef Donna Riani.

3) In process of registering **Partners for Rural Food Systems** as a 501c3, established board of directors: Michele Bradley, Mike Saindon, Ken Henson, Sarah Masoni and Nan Devlin. **Architectural drawings are complete** for an agriculture food center at Port of Tillamook Bay. Working with **Rural Prosperity Partners** on state and federal grant submissions for rural food systems. ruralfoodsystems.org



Partners for Rural Food Systems

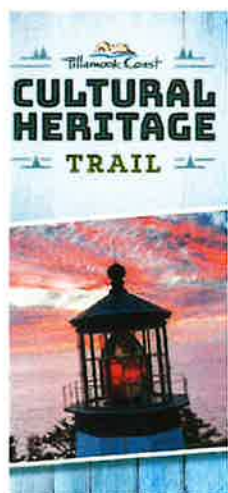
Cultural, Heritage & The Arts

1) Nan presented to the Oregon Heritage Cemetery Commission on cemetery tourism and Oregon Heritage Commission on **Tillamook Coast History Alliance**.

2) Updated **Tillamook County Quilt Trail brochure** with a more modern look and updated map.

3) Managed ceremony of the Oregon Heritage Commission's presentation to **Mark Beach** of the **2024 Oregon Heritage Excellence Award** at NCRD.

4) Working with **Tillamook County Historical Society** on a new guidebook about historical markers in the county..



"TCVA is the only tourism organization in the state doing collaborative marketing with its cultural organizations."

Oregon Heritage Commission



RETURN ON RELATIONSHIPS



RELATIONSHIP

Grants & Sponsorships

- 1) Managed **tourism marketing grant, tourism facilities grant, tourism signage grant, Rockaway Beach facade improvement and marketing grants, and Manzanita's off-season marketing grant.**
- 2) Sponsored the **de Garde Brewing 11th Anniversary event, Port of Garibaldi's Seafood & Spirits Event, and Riverbend Players 2023-24 fall/winter theater season.**



"I've been searching for a DMO that is committed to community-based tourism. I finally found it in Tillamook Coast Visitors Association."

Cevat Tosun, PhD

Director of Graduate Program in Tourism, Hospitality
Eisenhower Chair and Professor of Tourism Studies and
Management, The George Washington University

Industry Support

- 1) **Nicole Steen** participating in **Oregon Tourism Leadership Academy,**



- 2) **Marni Johnston** earned a graduate certificate in Destination Management and Sustainable Tourism from **The George Washington University.**

- 3) Manage **Manzanita Visitors Center** and social media; assisted in getting materials to the new **Pacific City/Kiwanda Visitor Center;** manage city of **Rockaway Beach** tourism programs and social media.



- 4) Sponsored **two \$2,500 scholarships to TBCC** students involved in outdoor/recreation degree program.

- 5) **Dan** presented at **Oregon Destination Association (ODA)** on **accessibility** and at **Travel Oregon (TO)** Governor's Conference on Volunteer Adventures. Dan also presented at **OCVA Summit** and **Oregon Outdoor Recreation Summit.** **Nan** presented on grants at **ODA,** on food business development at **TO,** and on grants at the **TO Destination Boot Camp.**



- 6) **Nan** helping 3 tourism organizations in the state on developing grant programs and 2 organizations on food trail development.

RETURN ON RESPONSIBILITY



Destination Development

1) Conducted **community and destination management planning** with **Cape Meares, Oceanside, Rockaway Beach and Netarts**. (Previously completed plans with **Garibaldi, Bay City and Manzanita**). *Six of the seven towns have completed or are near completion of priority projects.*

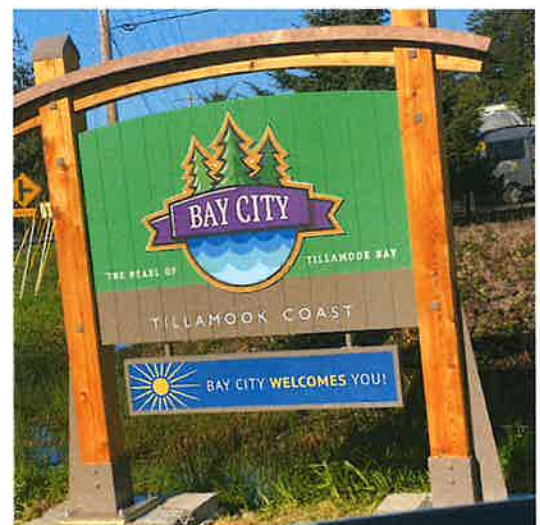
2) Remainder of **Rockaway Beach** and new **Bay City** signage installed. **Cloverdale** added to their historic photo murals, and **Wheeler, Cape Meares and Oceanside** gateway signs are underway. **Manzanita** new logo and wayfinding planning underway.

3) Dan presented the **complete and prioritized facilities reports** to the BOCC.

4) Invested \$15,000 to **co-sponsor free parking lot** on Kiwanda Drive during construction at county parking lot.

"TCVA is the EU of the county."

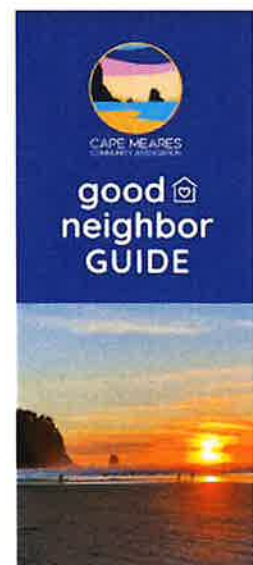
City Mayor



Public Safety Support & Messaging

1) Created an **Emergency Resources window cling** and **Good Neighbors** brochure for **City of Manzanita** to assist in STR management. Working with new city **STR code officer**, **gathering data on STR issues and solutions.**

2) **Cape Meares** also completed a **Good Neighbors brochure**, and created safety content for new signage.



RETURN ON RESPONSIBILITY



Stewardship of Natural Environment

1) Sponsored a **Wilderness First Aid Class for 16 North County emergency volunteers and professionals**. Held at Nehalem Bay Fire & Rescue Station; instruction provided by Pacific Wilds and National Outdoor Leadership School (NOLS) Wilderness Medicine. Three more classes booked for 2024.



Watch Cape Meares Loop Road video at [YouTube.com/tillamookcoast](https://www.youtube.com/tillamookcoast)



"...Six of us were able to use your two beach wheelchairs for an afternoon outing along the Manzanita beach. What a treat. We also appreciated your nearby ADA parking and restrooms. You are wonderful ambassadors for the Oregon Coast."



2) Developed Tillamook Coast **Volunteer Adventures**, with organizations taking part in stewardship programs and education. Summer 2024 has 6 adventures already booked.

3) Created "**Building Roads, Connecting Communities**" video on the rebuilding of the **Cape Meares Loop Road**. Thanks to Chris Laity, Liane Welch, Ron Newtom and Tim Carpenter.

4) Created **Coffee for Trash** program with Stimulus in Pacific City

5) Created a **collaborative stewardship messaging group** with #Stewardship Saturday social media posts.

Accessibility

1) Now have **9 beach wheelchairs** in the county: Manzanita (2), Nehalem Bay State Park, Rockaway Beach, Barview Jetty, Port of Garibaldi, Cape Lookout State Park, and Pacific City (2).

2) **Three David's Chairs** (all-terrain track chair) placed with much help from **City of Manzanita and the visitor center, Bruce and Teresa Lovelin of Happy Camp, and Bob Papke in Pacific City. Rockaway Beach** will soon have an track chair.

3) **Installed hearing loop technology** at Tillamook Creamery Visitor Center and Tillamook Air Museum. Now researching more venues.

4) Received a **\$65,000 grant from Travel Oregon to work with Wheel the World**. Tillamook County will now be on the national map at [wheeltheworld.com](https://www.wheeltheworld.com) as a recommended accessible destination. **Wheel the World** also developed a **video about accessible travel**: watch at [YouTube.com/tillamookcoast](https://www.youtube.com/tillamookcoast)

5) Completed an **accessibility survey of three county parks (Barview Jetty, Kilchis and Trask)** with **Empowering Access**, and facilitated a community workshop on key points of accessibility.

6) Dan attended **TravelAbility** as part of an Oregon cohort.

RETURN ON RESPONSIBILITY



Trails and Outdoor Recreation

1) Created and launched the **Tillamook Bay Trails Coalition**, designed for collaboration on planning, and funding for improvements and amenities on the coastal section of the Salmonberry Trail.

2) Co-hosted series of **introductory educational hikes** with the Salmonberry Trail Foundation..

3) **Dan was first of the state tourism organizations** to speak up and encourage legislators to reinstate the recreational immunity clause. Attended **Trails Day at the state capital and gave testimony**. A short-term fix was enacted through January 2026.

"When Dan talks, we listen."
Seaside tourism staff

4) Facilitated **partnership with Trailkeepers of Oregon** for contracted work in Tillamook County. TKO will also work with our Volunteer Adventures programs on trail upkeep.

5) Facilitated partnership with **de Garde Brewing and Trailkeepers of Oregon** to brew a special beer, called The Trailkeeper, with proceeds benefiting TKO. **Raised \$2500+**

6) Dan **presented to several community groups** on trails and recreation.

7) **Gave testimony** in support of the Salmonberry Trail at regional ODOT meeting.

8) Write and distribute **monthly newsletter** on Trails and Outdoor Recreation news.

9) Dan will present at the **state trails conference** late this fall.



RETURN ON REINVESTMENT



REINVESTMENT

Messaging & Communications

1) Sponsored **KOIN-TV Oregon Harvest documentary**, featuring Wilsonview Farm, Tillamook Bay Seafoods, and Tillamook Beekeepers Association.

2) Sharing message of outdoor recreation, GIS map and Volunteer Adventures program on **Oregon Field Guide, Northwestern Sports Radio, and Explore Oregon podcast**. Explore Oregon also reached groups that took part in the Volunteer Adventures program.

3) Sponsor as North Coast Food Trail the OPB Emmy-winning online Northwest food program "**SuperAbundant**," plus radio spots and e-newsletter.

4) Sponsor **beachconnection.net** for series of environmental and cultural stories, and **Trent Olson** for scenic outdoor reels for social media.

5) Nicole managed a **successful two-month online campaign on Tillamook Coast stewardship** through four videos. Even though the videos were longer ones, as many as 15 minutes, 42% of viewers watched the entire videos.

6) Nicole **researched and sourced podcast systems and training** for launching our new podcast series starting this fall: **Tillamook Coast Conversations**.

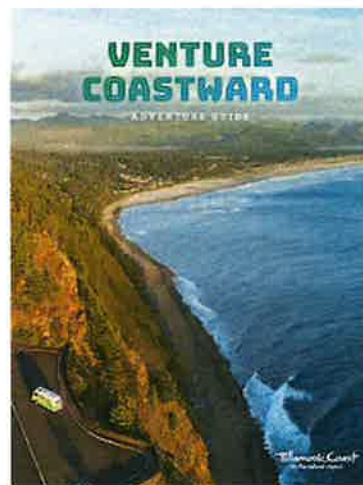
7) **Nicole developed strategic communications plans** for TCVA (industry facing), Visit Tillamook Coast (visitor facing), Accessibility, Stewardship, Food Systems and Workforce Training, **and managed the development of a revised brand strategy** for Visit Tillamook Coast (visitor-facing) and TCVA (Industry-facing).

8) **Distributed press releases on several topics:** grants, TBCC scholarships, Volunteer Adventures, Wilderness Medicine training, Wheel the World, Empowering Access, Cape Meares Loop Road, and much more. Open rates higher than they have been in the past.

9) Nan was interviewed by a **national podcast, Grant Talk**, and **Travel Oregon** about community investments.



Watch 2023 KOIN Oregon Harvest Documentary on
[YouTube.com/tillamookcoast](https://www.youtube.com/tillamookcoast)



Printed
50,000 copies
of the visitor
guide,
distributed
and mailed by
Tillamook
Chamber.

Tillamook Working Lands and Waters
Cooperative video. Watch on
[YouTube.com/tillamookcoast](https://www.youtube.com/tillamookcoast):
"Collaborative Stewardship"



RETURN ON REINVESTMENT



Operations

1) Two positions filled: Financial and Grant Administration Manager, and Strategic Communications Manager. Marni Johnston is now with the City of Rockaway Beach; she trained a new accounting services contractor, and will continue as advisor to TCVA. We recently hired an Industry and Community Programs Coordinator who will start in August 2024, and will assist on several programs. We will also be hiring an operations administrator this fall.

2) Marni Johnston reviewed all financials for past years, set up a more complete reporting system for greater transparency, file management, and consistency. Working now with **Accuity** fiscal year auditors, on 2023-24 financials..

3) Adopted new software to manage grants: Foundant Grant Management systems align with industry needs, greater efficiency, transparency, and tech support. It will be much easier for applicants than the previous system. Nan and Marni went through extensive training; current active grants are now being migrated to the new system, and will be ready prior to the next grant funding round. Our accounting contractor will manage grant reimbursement payments.

4) Revamped HR practices for compliance with and clear communication about state and federal laws. Updated Employee Handbook to reflect changes and Paid Leave Oregon. Now seeking a HR advisor to help if issues arise.

5) Using Cision media database for more efficient news release distribution and tracking. Cision provides access to industry contacts, both national and regional.

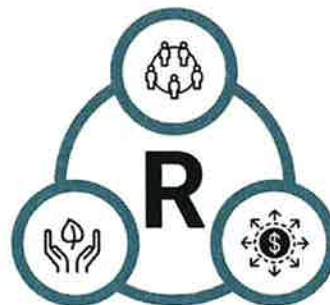
6) Using Metricool, a social media management system to track, monitor and analyze digital content, and a **website dashboard** to track geolocations, number of website visitors, topics researched, and visitor guides requested online..

7) Established detailed reporting system dashboard for tillamookcoast.com, pacificcity.com, and northcoastfoodtrail.com for tracking on trends, geolocations, engagement interests, and other key stats.

"We watch what TCVA and Tillamook County does with their grant programs. You've set a standard for tourism grant investments in the community."

Michelle Woodard

Director of Stewardship Investments
Travel Oregon



TEAM TCVA



Executive Director
Nan Devlin, MTA



Director, Trails, Outdoor Recreation & Accessibility
Dan Haag, MFA



Manager, Strategic Communications
Nicole Steen



Manager, Finance and Grants Administration
Marni Johnston

TCVA is fortunate to build a strong, skilled and experienced team, ready for the future.

Nan Devlin will continue work on wayfinding, grant management, food trail, workforce training, rural food systems, and community planning workshops. Nan is also covering human resources tasks, banking, and working with the auditor. She will be training two new staff members. Nan is a board member of the Oregon Destination Association, Tillamook County Library, and Nehalem Valley Historical Society, and will continue as a Pro-Start state judge in Restaurant Management. **Three R's focus: Relationships, Responsibility, Reinvestment and Operations.**

Dan Haag will continue to develop and build programs focused on stewardship, wilderness medical training, accessibility and trail development, and seek grants to help fund those programs. He will work closely with Trailkeepers of Oregon, and launch Leave No Trace in Tillamook County. He will continue to take an active part in community planning processes, and will help train new staff members. Dan is a board member of Heart of Cartm, Sammy's Place and Oregon Coast Trail Foundation, and volunteers with the Children's Clean Water Festival. **Three R's focus: Relationships, Responsibility and Reinvestment.**

Nicole Steen will continue implementing strategic messaging across communication platforms, and launch the new TCVA podcast, "Tillamook Coast Conversations." She will also be managing our marketing and messaging efforts, including sponsored stories, online campaigns for the food trail. Nicole is a member of the Public Relations Society of America, board member of Public Relations Society of American, former board chair for the PRSA Oregon Capital Chapter, and a leadership council member of the Oregon Community Foundation Northern Willamette Valley region. **Three R's focus: Reinvestment and Relationships.**

Marni Johnston, now finance and budget consultant, brought 15-plus years experience as a city financial manager plus 10 years in hospitality management. She upgraded our finance systems, prepared us for an audit, and recommended the new grant management system.

TCVA board of directors has encouraged the team to create engaging stories about the TCVA brand and the work we are doing in the county and north Oregon coast. The entire team will be involved in this process, and with more recognition, we hope more program funding opportunities will come our way. The board has also discussed ways to help fulfill needs of the facilities plan developed for the county by Dan Haag.

We look forward to continuing to work with the county and communities on destination management projects.

RETURN

ON



RELATIONSHIP



RESPONSIBILITY



REINVESTMENT

THANK YOU



Tillamook Coast Visitors Association is pleased to work and partner with the Tillamook County Board of Commissioners, Community Development, Public Works, Health Department, and County Parks.

We are grateful for the services provided by law enforcement, emergency management, fire districts, U.S. Coast Guard, Adventist Hospital, social services, CARE, and other organizations that provide for the safety and well being of both residents and visitors.

We rely on the ports, farmers, fishers, stewardship groups and other nonprofits that care for our environment and economic vitality.

Thanks to our cities and small towns that work to bring balance between tourism and livability, while enjoying the benefits the tourism industry brings to a community.

And if not for the lodging properties, restaurants, visitor centers, Tillamook Creamery, brewing companies, retailers, museums and others who create experiences we all enjoy, we would be culturally diminished as a community.



Visit Tillamook Coast



Land of Cheese, Trees and Ocean Breeze

**TILLAMOOK COUNTY
HUMAN RESOURCES**

201 Laurel Avenue
Tillamook, Oregon 97141
(503) 842-3418
TTY/TDD 1(800) 833-3232

July 17, 2024

To: Board of County Commissioners
From: Jodi Wilson, Human Resources Director

Subject: Countywide Classification Study Proposal

Introduction: The purpose of this proposal is to conduct a comprehensive countywide Classification Study for Tillamook County. This study aims to evaluate current classifications to ensure they are aligned with industry standards, accurately reflect the work being performed by employees including minimum job requirements.

Background: In 2022 the Board of County Commissioners developed a Countywide compensation philosophy and approved the completion of a market study. The market study, using current classifications, was complete in 2023. Market study findings for AFSCME and non-represented employees were implemented January 1, 2024. It was recommended to complete market studies every 2-3 years and utilize a cost-of-living increase in off years to try to maintain market competitiveness. Based on the changing County landscape, it was further recommended to have updated classifications before completing the next cycle of market studies.

This is Phase 1 of a Countywide classification and compensation project, and it is budgeted for the 24/25 fiscal year. Phase 2 will include an updated market study, which is currently non budgeted and will be conducted by HR staff. Trupp did provide an additional proposal for just under \$50,000 to complete the Phase 2 Market Study but it was determined by the BOCC they would like to see this work stay in house due to budget limitations.

Objectives of Proposal

1. **Evaluate Current Classification Structure:**
 - Assess the existing job classifications and their alignment with organizational goals.
 - Identify any discrepancies or inefficiencies within the current structure.
 - Identify future workforce needs of the department such as job families or reorganization needs.
2. **Job Analysis and Descriptions:**
 - Conduct a detailed analysis of job roles and responsibilities though a
 - Update or create accurate job descriptions that reflect current duties and requirements.
 - Update template for job descriptions to meet current legal standards and add Tillamook County values
3. **Recommendations for Improvement:**
 - Provide recommendations for reclassification, consolidation, or creation of new job titles.

TILLAMOOK COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

Scope of Work

1. **Data Collection and Analysis:**
 - Gather data on current job classifications and descriptions.
 - Conduct interviews with Leadership to understand department needs and requirements.
 - Address pain points or needs in department classification structure.
2. **Job Analysis:**
 - Perform job analysis to understand the duties, responsibilities, and qualifications required for each position.
 - Update job descriptions accordingly.
3. **Development of Classification Plan:**
 - Develop a classification plan that addresses identified gaps and inefficiencies.
 - Ensure the plan is aligned with organizational goals.
4. **Implementation Plan:**
 - Propose new classifications and classification structure
 - Bargain impact of changes, if required
 - Develop a communication plan to inform employees of changes
 - Update pay plans, web sites, and NeoGov with new classifications

Estimated Timeline

1. **Initial Assessment and Planning (Weeks 1-3)**
 - Project kick off
 - Meet with leadership team members regarding department needs and introduce project plan
 - Collect and review existing data
2. **Data Collection and Job Analysis (Weeks 4-7)**
 - Countywide Communication of project and what to expect
 - Provide employee listening sessions via Teams or department meetings to ask questions about the process
 - Conduct interviews via job analysis tool or paper depending on departments access to computers
3. **Data Analysis and Classification Plan Development (Weeks 8-10)**
 - Analyze collected data.
 - Review preliminary findings with department directors for accuracy
 - Review preliminary findings with Board of Commissioners
 - Develop new classification structure and job descriptions.
4. **Review and Finalization (Weeks 11-12)**
 - Present findings and recommendations to the Board of Commissioners
 - Finalize classifications and proposed pay plan based on Board approval
5. **Implementation (Weeks 13-16)**
 - Proposal new classification structure to union as required by CBA's.
 - Bargain any potential impacts of CBA's
 - Prepare pay plans and present to BOCC for adoption
 - Communicate any classification changes / title changes to employees.

Budget

TRUPP PROPOSAL	Estimated Units	Unit Rate	Total Estimated Cost ¹
Project Launch + Management	20 hours	\$205.00 per hour	\$ 4,100
Classification Updates	180 hours	\$205.00 per hour	\$36,900
Final Report	20 hours	\$205.00 per hour	\$ 4,100
		Total	\$45,100

Pricing is based on approximately 280 employees and 140 unique jobs. Trupp completed the work of comparable character analysis (pay equity) during our last study and already has the TC data. This project is designed for Trupp to provide a large volume of classification work with a HR staff member coordinating. Additional project savings may be obtained by archiving inactive job classifications, consolidating job analysis for single classifications filled by multiple incumbents, and consolidating similar jobs.

This proposal does not include

- Internal personnel costs
- Legal advice, if required
- Miscellaneous expenses (travel, printing, etc.)

Human Resources did obtain 2 alternate proposals for due diligence.

Mercer

Proposal \$50,000-\$68,000 with approximately a 5-month timeline. Vendor uses different compensation methods and different factoring methods than were used in the last study. No hourly consulting rates were provided.

Public Sector Personnel Consulting

RFI Only- Vendor did not submit full proposal and could not start project until November 2024. Provided ballpark RFI of \$50,000 based on County specifications provided with a timeline undetermined. Unable to quantify methods to be used by vendor. Consulting rate is \$150 per hour.

Conclusion

A comprehensive Classification Study will provide Tillamook County with a comprehensive review of our current job classifications and archive those no longer in use. This will enhance our ability to attract and retain top talent, align current job duties with future market studies, set clear expectations regarding work assignments, and align our workforce with organizational goals. Trupp previously provided the prior pay equity analysis and is familiar with our classifications and pay plans. While the proposal is not significantly less than the RFI vendors, to start over with another vendor and change processes would not be cost effective or efficient for the County given time constraints of next bargaining cycle in Spring of 2025. Trupp is a women owned business and also provides the County's FMLA/OFLA administration.

We appreciate your consideration of this proposal and look forward to the opportunity to conduct this important study.

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Appendices

- **Appendix A: Trupp Proposal**

This proposal focuses solely on the evaluation of the current classification structure, job analysis, and the development and implementation of a classification plan. A future market analysis is proposed to be conducted with HR internal staff as the classifications are finalized.

PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

TILLAMOOK COUNTY TRAVEL AUTHORIZATION

01/01/2024-12/31/2024

Please complete this form and obtain required signatures **before** traveling.

1. Name of Employee/Traveler: ABSHER, SARAH		2. Date: 06/20/2024																					
3. Training Related/Conference (if yes, attach Agenda): ☒ Yes ☐ No		4. Airfare/Railfare: Confirmation Number:																					
5. Name of Conference or Training: NORFMA		6. Conference/Training Cost: \$ 445.00																					
7. Itinerary: Destination (City, State): PASCO, WA Est. Departure Date: 09/17/2024 Time: 7:30 AM Est. Return Date: 09/20/2024 Time: 2:00 PM		8. Lodging Reservation Information: Hotel Name: RED LION PASCO AIRPORT & CONF CTR Address: 2525 N 20TH AVE PASCO, WA 99301 Phone number: 509-547-0701 Confirmation Number: 37024SE133191																					
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a. _____ c. _____ b. _____ d. _____		10. Lodging Rate: Amount per Night: \$ 118.00 Tax per Night: \$ 18.81 Total per Night: \$ 136.81																					
11. Meals: (Please CHECK which rate you are using in ONE box below) Daily Meal Rate without receipts (See policy): ☐ CONUS Rate with detailed receipts and accounting: ☐ *Daily Rate: \$ 59.00 *(Standard rate or City Conus Rate) <table border="1"> <thead> <tr> <th></th> <th># of Meals</th> <th>x Rate</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Breakfast:</td> <td>2</td> <td>\$ 11.80</td> <td>\$ 23.60</td> </tr> <tr> <td>Lunch:</td> <td>2</td> <td>\$ 17.70</td> <td>\$ 35.40</td> </tr> <tr> <td>Dinner:</td> <td>2</td> <td>\$ 29.50</td> <td>\$ 59.00</td> </tr> <tr> <td colspan="2">Total Meals:</td> <td></td> <td>\$ \$ 118.00</td> </tr> </tbody> </table>			# of Meals	x Rate	Total	Breakfast:	2	\$ 11.80	\$ 23.60	Lunch:	2	\$ 17.70	\$ 35.40	Dinner:	2	\$ 29.50	\$ 59.00	Total Meals:			\$ \$ 118.00	Number of Nights: x 3 Total Lodging: \$ 410.43 12. Cost of Trip: Airfare/Railfare: \$ 0.00 Lodging: \$ 410.43 Meal Per Diem: \$ 118.00 Personal Car Miles: \$ 382.17 Training/Conference Cost: \$ 445.00 Miscellaneous: \$ 0.00 Total Not To Exceed: \$ 1,355.60	
	# of Meals	x Rate	Total																				
Breakfast:	2	\$ 11.80	\$ 23.60																				
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Dinner:	2	\$ 29.50	\$ 59.00																				
Total Meals:			\$ \$ 118.00																				
13. Personal Car Miles Total miles round trip: 570.40 x 0.67 \$ \$ 382.17																							
14. Purpose of Trip (Be Specific): NORFMA CONFERENCE - SARAH WILL DRIVE HER OWN CAR - HOTEL HELD W/DCD CC																							
15. Approved for Payment: <table border="0"> <tr> <td>Meal Per Diem:</td> <td>\$ 118.00</td> <td>Transportation:</td> <td>\$ 0.00</td> </tr> <tr> <td>Personal Car Miles:</td> <td>\$ 382.17</td> <td>Training/Conference:</td> <td>\$ 445.00</td> </tr> <tr> <td>Misc:</td> <td>\$ 0.00</td> <td>Total</td> <td>\$ 1,355.60</td> </tr> <tr> <td>Lodging:</td> <td>\$ 410.43</td> <td></td> <td></td> </tr> </table>				Meal Per Diem:	\$ 118.00	Transportation:	\$ 0.00	Personal Car Miles:	\$ 382.17	Training/Conference:	\$ 445.00	Misc:	\$ 0.00	Total	\$ 1,355.60	Lodging:	\$ 410.43						
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Personal Car Miles:	\$ 382.17	Training/Conference:	\$ 445.00																				
Misc:	\$ 0.00	Total	\$ 1,355.60																				
Lodging:	\$ 410.43																						
16. Employee/Traveler Signature:		Date:																					
17. Department Head/Designee Signature: 		Date: July 8, 2024																					
18. Board of Commissioner's Signature (Required for Out-Of-State) 		Date: July 31, 2024 12/14/23																					

APPENDIX D

TILLAMOOK COUNTY

REQUEST APPROVAL FORM TO UTILIZE EMPLOYEE/AGENT
PRIVATE VEHICLE FOR COUNTY BUSINESS
APPROVAL REQUIRED PRIOR TO USAGE OF PRIVATE VEHICLE

Destinations:

TO: PASCO, WA FROM: TILLAMOOK, OR

I request approval to use my private vehicle on 09/17/24 to 09/20/24
for Tillamook County business purpose of:
2024 NORFMA CONFERENCE

Reason for using private vs. County owned vehicle is:
PERSONAL PREFERENCE

I am (X) ~~am not~~ requesting mileage reimbursement. Insurance terms remain the same
whether or not mileage payment is requested. This form must accompany the
reimbursement request.

Personal or Private Vehicle Liability. If you authorize your employees/agents to use a personal
or private vehicle on County business, he/she is responsible to carry the minimum liability insurance
required by law (must provide proof before department head/designee approval). If employees operate a
personal or private vehicle on County business, their personal liability insurance policy is primary and
County coverage is excess. If the amount of liability to third parties exceeds their private policy limits, the
County will provide excess liability coverage.

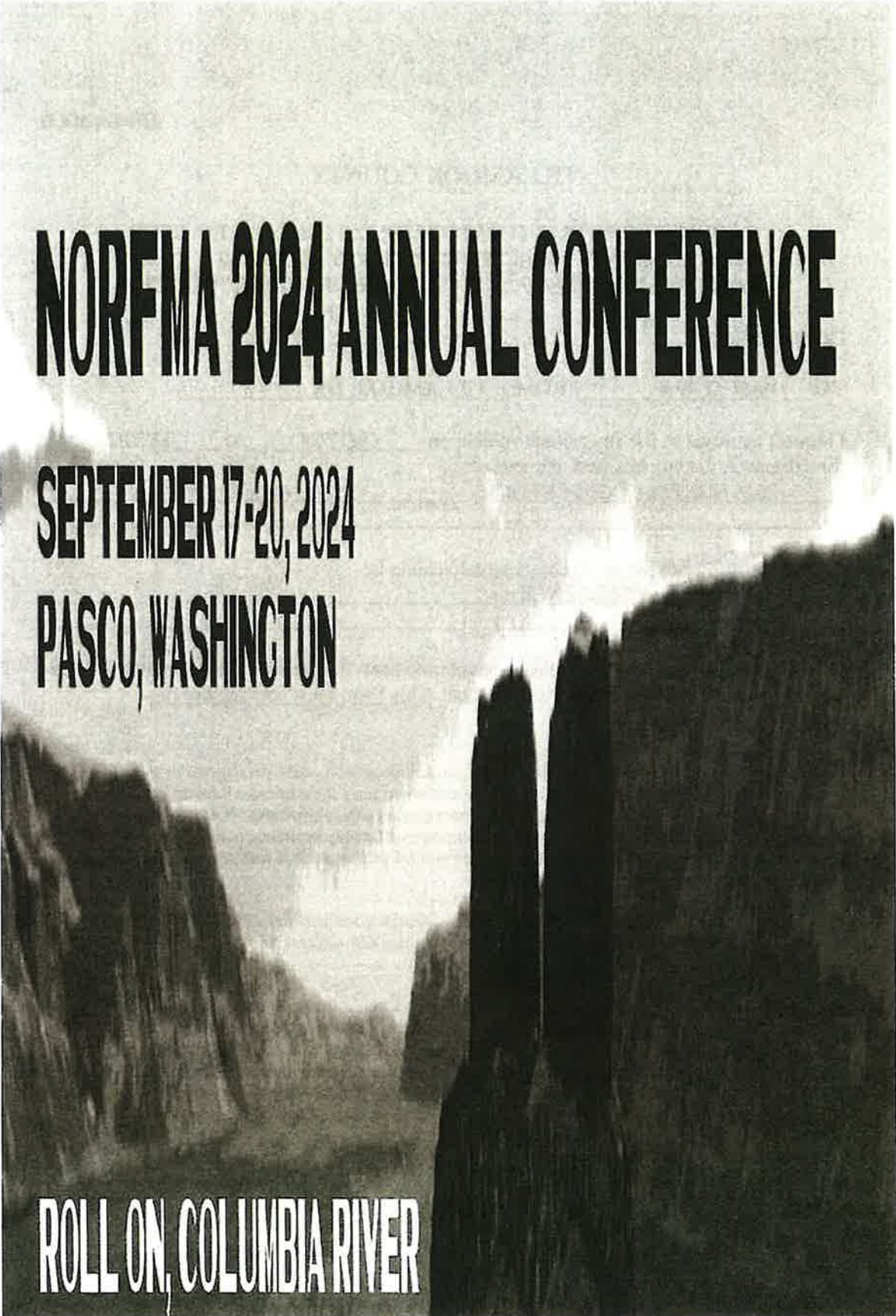
The County does not cover collision or comprehensive insurance for personal vehicles. When utilizing a
personal vehicle for County purposes, the employee/agent is 100% responsible for collision or
comprehensive damage incurred to the vehicle.

The rationale of having County employees/agents complete a vehicle usage form is for their own
knowledge pertaining to County vehicle coverage, and liability protection from the County. Plus, the
signed form may give their department head/designee a heads up as to who will be using their own vehicle
on County business and committing department funds when claiming reimbursement for personal vehicle
mileage. The signing of the personal vehicle usage document will inform the County employee/agent that
their insurance is the first to be used in the event of a vehicle accident. Each department should keep a
copy of the signed form on file.

If involved in an accident while on official County business, I will advise the Human Resources
Department within twenty-four (24) hours by calling 503-842-3418.

Employee: SARAH ABSHER Date: _____

Department Head/Designee Sarah Absher Date: July 8, 2024



NORFMA 2024 ANNUAL CONFERENCE

SEPTEMBER 17-20, 2024

PASCO, WASHINGTON

ROLL ON, COLUMBIA RIVER

CONFERENCE REGISTRATION DETAILS:

We are returning to the banks of the Columbia River, this time in **Pasco, WA**. We're excited to reunite with our colleagues, make new connections, share our work and learn from each other.

Full conference registration includes Tuesday Welcome Social, Wednesday Networking Event, and Wednesday and Thursday breakfast and lunches.

A one-day registration includes meals and events on those dates only.

Guest tickets are available for the Wednesday networking event for an extra fee.

Go on Friday's field tour to learn more about the Ice Age Floods! See its unique geology and learn how flooding can affect and create landscapes. This year's field tour costs \$40 and includes lunch and transportation.

Buy a **sponsorship**

(https://norfma.org/images/downloads/sponsorship_exhibitor_opportunities_norfma2024.pdf) instead! Most sponsorships include conference registration. **Click here to purchase** (<https://norfma.org/catalog.php?cat=2>).

CFM Continuing Education Credits (CECs) will be available for participants. Registration this year also includes your 2025 membership to NORFMA.

CONFERENCE AGENDA:

Conference agenda is still in process. New this year is a conference app! We will provide more information prior to the conference.

Tuesday: Afternoon trainings on topics related to no-rise analyses and Letters of Map Revision, evening Welcome Social at hotel

Wednesday: Full day of conference, lunch keynote speaker, evening Networking Event at the Reach Museum

Thursday: Full day of conference

Friday: Field tour

2024 CONFERENCE PAGE (<https://norfma.org/2024Conference>)

Register Now (<https://norfma.org/meet-reg1.php?id=141>)

Tickets

\$250.00 Member Registration - Single Day

\$275.00 after 05:01 pm August 15

\$275.00 Non-Member Single Day

\$300.00 after 05:01 pm August 15

\$445.00 Member Registration - Full Conference

\$520.00 after 05:01 pm August 15

\$410.00 Earlybird rate before June 15

\$495.00 Non-Member Registration - Full Conference

\$570.00 after 05:01 pm August 15

\$460.00 Earlybird rate before June 15

\$205.00 Student Ticket: Full Conference

\$250.00 after 05:01 pm August 30

\$48.00 GUEST to Wednesday Networking Event (not available after 8/10/24)

\$40.00 Friday Field Tour (Rivers, Geology, and Vineyards)



Red Lion Pasco Airport & Conference Center
Pasco, Washington

REGISTRATION IS OPEN!
(<https://norfma.org/meetinginfo.php?id=141&ts=1715151774>)

Call for abstracts now open!

We are seeking presentations on the following topics in addition to other relevant and emerging issues:

Stories from the field - lessons learned
Oregon and Puget Sound Biological Opinions
Climate science
Project showcases
Floodway analysis, permitting, and map changes
Restoration and fish passage projects
Environmental justice in floodplain management
Best practices throughout the project lifecycle
NFIP policy

Submit abstract (https://norfma.org/form.php?form_id=26&c=1)

Abstracts due June 14th

SPONSORSHIP AND EXHIBITOR DETAILS:

New sponsorship opportunities and sponsor categories in 2024!
Support NORFMA by purchasing a sponsorship. Most sponsorships include conference registration.

Click here
(https://norfma.org/images/downloads/sponsorship_exhibitor_opportunities_norfma2024.pdf)
to learn more about sponsorship and exhibitor opportunities.

PURCHASE SPONSORSHIPS AND EXHIBITOR BOOTHS here
(<https://norfma.org/catalog.php?cat=2>)

HOTEL DETAILS:

Red Lion Pasco Airport & Conference Center (<https://redlionpasco.com/>)

Book your hotel room **before August 15, 2024** to receive the best rates.

BOOK ONLINE ([https://be.synxis.com/?](https://be.synxis.com/?Hotel=37024&Chain=13325&Dest=RLH_WA_PSC&arrive=2024-09-16&depart=2024-09-20&adult=1&child=0&group=NORT0924)

[Hotel=37024&Chain=13325&Dest=RLH_WA_PSC&arrive=2024-09-16&depart=2024-09-20&adult=1&child=0&group=NORT0924](https://be.synxis.com/?Hotel=37024&Chain=13325&Dest=RLH_WA_PSC&arrive=2024-09-16&depart=2024-09-20&adult=1&child=0&group=NORT0924))

Promo Code: NORT0924

or call 509-547-0701 and tell them you are with the
September 16-20, 2024 Northwest Regional Floodplain Management Association.
Group block code: NORT0924

The 2024 Conference will feature keynote speaker **Nick Zentner**
(<https://www.nickzentner.com/about>)!

Nick is an award-winning educator in the earth sciences and is a geology professor at Central Washington University and host of the PBS TV show "Nick on the Rocks." His keynote presentation will focus on the ultimate ice age floods that shaped the northwest as we know it today.

Conference program and Agenda

TBD (<https://www.norfma.org>)

Conference Outline:

Tuesday

Special Training Sessions: included in Registration, please RSVP.

Afternoon Sessions focused on no-rise analyses, CLOMRs, and LOMRs

- 1:00 - 5:00

Tuesday - Evening Welcome Social

- 5 pm – 6 pm: Welcome to our new members! Meet and greet with the NORFMA Board, new, and seasoned NORFMA members.
- 6 pm – 9 pm: Welcome Social
(Included with Full Conference ticket, but must RSVP)

Wednesday

- First Full Day of Conference, Concurrent Sessions
- Keynote Speaker: Nick Zentner
- Networking Event at the REACH Museum
(Included with Full Conference ticket, but must pre-register)
(Any Guests MUST purchase ticket separately on Registration page; limited availability)

Thursday

- Last Full Day of Conference, Concurrent Sessions

- Guided tour of ice age floods features, including the Wallula Gap and a mammoth excavation site where mammoth remains were discovered in ice age flood deposits
- Lunch and transportation included

CFM Continuing Education Credits (CECs) will be available for participants.

Thank you to our Conference Sponsors!

DIAMOND SPONSOR:

Gold Sponsors: [\(https://wolfwaterresources.com/\)](https://wolfwaterresources.com/)

Additional Sponsors:

Joni Sauer-Folger

From: Christina Wollman <christina.wollman@perteet.com>
Sent: Friday, June 28, 2024 10:09 AM
To: Joni Sauer-Folger; Sarah Absher
Subject: EXTERNAL: Re: Member Login and Password

[**NOTICE:** This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

We refunded the \$50. You may receive an invoice that says you still owe \$50 - you can disregard.

Get Outlook for iOS

From: Joni Sauer-Folger <Joni.Sauer-Folger@tillamookcounty.gov>
Sent: Friday, June 28, 2024 9:23:13 AM
To: Sarah Absher <Sarah.Absher@tillamookcounty.gov>; Christina Wollman <christina.wollman@perteet.com>
Subject: RE: Member Login and Password

Good morning, Christina...

Refunding just the \$50 is fine...

Thanks for your help...



Joni Sauer-Folger | Accounting Tech
TILLAMOOK COUNTY | Dept of Community Development
1510-B Third St
Tillamook, OR 97141
Phone (503) 842-3408 Ext 3122
joni.sauer-folger@tillamookcounty.gov

From: Sarah Absher <sabsher@co.tillamook.or.us>
Sent: Friday, June 28, 2024 7:55 AM
To: Christina Wollman <christina.wollman@perteet.com>
Cc: Joni Sauer-Folger <Joni.Sauer-Folger@tillamookcounty.gov>
Subject: RE: Member Login and Password

Good Morning Christina,

Thank you for the follow up. I have no preference. Copying accounting staff for input.

Sincerely,



Sarah Absher, CBO, CFM, Director
TILLAMOOK COUNTY | Community Development
1510-B Third Street
Tillamook, OR 97141
Phone (503) 842-3408 x3412
Sarah.Absher@tillamookcounty.gov

From: Christina Wollman <christina.wollman@perteet.com>
Sent: Friday, June 28, 2024 7:22 AM
To: Sarah Absher <sabsher@co.tillamook.or.us>
Subject: EXTERNAL: RE: Member Login and Password

[**NOTICE:** This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

I moved you into the member list. I can refund your entire transaction or just \$50.

Christina Wollman, AICP, CFM
Senior Planner
800.615.9900 | DIR 509.619.7031 | CELL 509.988.0651
PERTEET.COM

► Join the community planning team at Perteet - I am [hiring](#)!

From: Sarah Absher <sabsher@co.tillamook.or.us>
Sent: Thursday, June 27, 2024 5:07 PM
To: Christina Wollman <christina.wollman@perteet.com>
Subject: RE: Member Login and Password

Hello Christina,

I went ahead and registered. Attached is the receipt from last year. My membership number is on the receipt. Does this change anything? I paid the full \$495 this year.

Sincerely,



Sarah Absher, CBO, CFM, Director
TILLAMOOK COUNTY | Community Development
1510-B Third Street
Tillamook, OR 97141
Phone (503) 842-3408 x3412
Sarah.Absher@tillamookcounty.gov

From: Christina Wollman <christina.wollman@perteet.com>
Sent: Thursday, June 27, 2024 2:18 PM
To: Sarah Absher <sabsher@co.tillamook.or.us>
Subject: EXTERNAL: RE: Member Login and Password

[**NOTICE:** This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]

Hi Sarah, you are not a current member, which is why you can't reset your password. You'd need to pay dues for this year. You can either register as a non-member (which includes your dues for next year), or you can purchase a membership and then register as a member, which saves \$10.

Let me know if you need more assistance.

Christina Wollman, AICP, CFM
Senior Planner
800.615.9900 | DIR 509.619.7031 | CELL 509.988.0651
PERTEET.COM

► Join the community planning team at Perteet - I am [hiring](#)!

From: Sarah Absher <sabsher@co.tillamook.or.us>
Sent: Wednesday, June 26, 2024 10:37 AM
To: norfma@norfma.org
Subject: Member Login and Password

Good Morning!

I am trying to log in to register for NORFMA and I am unable to reset my password as a member. Is this something you can assist with?

Thank You,



Sarah Absher, CBO, CFM, Director
TILLAMOOK COUNTY | Community Development
1510-B Third Street
Tillamook, OR 97141
Phone (503) 842-3408 x3412
Sarah.Absher@tillamookcounty.gov

Register for 2024 Annual Conference on September 17, 2024 to September 20, 2024

Registration Information



Northwest Regional Floodplain Management Association
Meeting Date: Tue, Sep 17, 2024 8:00 am PDT -
Fri, Sep 20, 2024 5:00 pm PDT
Meeting Title: 2024 Annual Conference
Venue: Red Lion Hotel Pasco Airport & Conference Center
Location: 2525 N. 20th Ave
Pasco, WA 99301

Sarah Absher
Tillamook County

Tillamook, OR

Item	QTY	Price	Total
Non-Member Registration - Full Conference			

Guest: Sarah Absher
Tillamook County
Sarah.Absher@tillamookcounty.gov

Dietary Restrictions?	1	\$495.00	\$495.00
------------------------------	---	----------	----------

***I will attend the TUESDAY Welcome event (the night before Day 1 of the conference sessions)** Yes - just me (No +1s available at the Tuesday welcome)

***I will attend the WEDNESDAY Evening Networking Event** Yes, just me (To bring a guest, you MUST purchase a separate guest ticket in your order.)

Subtotal: \$495.00

Reservation Updated!

Sep 17, 2024 - Sep 20, 2024



Red Lion Hotel Pasco Airport & Conference Center

Reservation ID: 37024SE133191 | Confirmed

Check-in: 03:00 PM | **Check-out:** 11:00 AM

Address: 2525 N. 20th Ave Pasco, WA, US 99301

Phone: 509-547-0701

Room: Premium Two Queen Beds

[Edit Reservation](#)

[Cancel Reservation](#)

Total For Stay:

\$410.43

Guest Details

Sarah Absher

sarah.absher@tillamookcounty.gov

Connect with Sonesta



STAY

SUPPORT

COMPANY

WEBSITE



**159 Elm Ave
to 2525 N 20th Ave**

4 hr 31 min

285.2 miles

IRS reimbursement: **\$191.08**



Head toward 3rd St on Elm Ave. Go for 138 ft.

Then 0.03 miles



Turn left onto 3rd St (OR-131). Go for 51.6 mi.

Then 51.6 miles



Continue on Sunset Hwy (US-26 E). Go for 20.4 mi.

Then 20.4 miles



Continue toward I-405 S/Salem/US-26 E. Go for 0.2 mi.

Then 0.2 miles



Continue on I-405 S (Stadium Fwy). Go for 0.7 mi.

Then 0.7 miles



Keep right toward I-5 N/The Dalles/I-84 E/Seattle. Go for 0.5 mi.

Then 0.5 miles



Continue on I-5 N (Marquam Brg). Go for 0.4 mi.

Then 0.4 miles



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Continue on Highway 97 (US-97). Go for 2.1 mi.

Then 2.1 miles



Turn right onto Highway 14 (WA-14 E) toward Kennewick. Go for 79.1 mi.

Then 79.1 miles



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Then 2.0 miles



Continue on Thomas S Tom Foley Memorial Hwy (US-395 N). Go for 5.4 mi.

Then 5.4 miles



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Then 0.6 miles



Turn left onto N 20th Ave. Go for 0.2 mi.

Then 0.2 miles

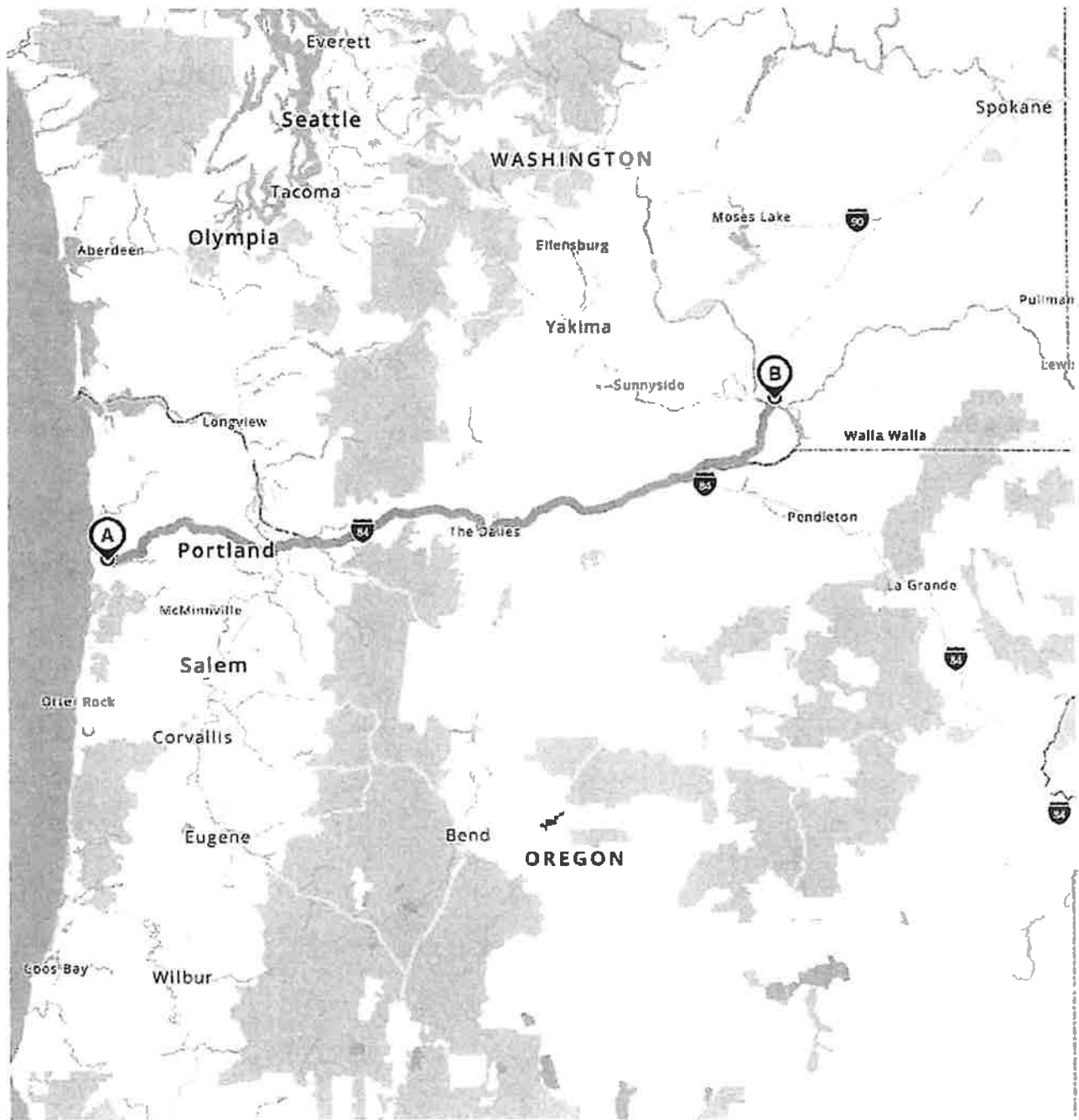


Turn right. Go for 154 ft.

Then 0.03 miles



2525 N 20th Ave
Pasco, WA 99301-3305

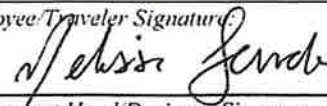


PLEASE COMPLETE ALL SECTIONS IN YELLOW. WHERE DOLLAR AMOUNT DOES NOT APPLY LEAVE AT \$0.00
THIS FORM IS FILLABLE. AMOUNTS & TOTALS WILL CALCULATE AUTOMATICALLY

TILLAMOOK COUNTY TRAVEL AUTHORIZATION

01/01/2024-12/31/2024

Please complete this form and obtain required signatures **before** traveling.

1. Name of Employee/Traveler: JENCK, MELISSA		2. Date: 06/20/2024	
3. Training Related/Conference (if yes, attach Agenda): ☒ Yes ☐ No		4. Airfare/Railfare: Confirmation Number:	
5. Name of Conference or Training: NORFMA		6. Conference/Training Cost: \$ 445.00	
7. Itinerary: Destination (City, State): PASCO, WA Est. Departure Date: 09/17/2024 Time: 7:30 AM Est. Return Date: 09/20/2024 Time: 2:00 PM		8. Lodging Reservation Information: Hotel Name: RED LION PASCO AIRPORT & CONF CTR Address: 2525 N 20TH AVE PASCO, WA 99301 Phone number: 509-547-0701 Confirmation Number: 37024SE133190	
9. Miscellaneous Expenses: (Identify Specific Expenses: Taxis, Shuttles, Etc.) a. <u> </u> c. <u> </u> b. <u> </u> d. <u> </u>		10. Lodging Rate: Amount per Night: \$ 118.00 Tax per Night: \$ 18.81 Total per Night: \$ 136.81	
11. Meals: (Please CHECK which rate you are using in ONE box below) Daily Meal Rate without receipts (See policy): ☒ XX CONUS Rate with detailed receipts and accounting: ☐ *Daily Rate: \$ 59.00 *(Standard rate or City Conus Rate) # of Meals x Rate Total Breakfast: 2 \$ 11.80 \$ 23.60 Lunch: 2 \$ 17.70 \$ 35.40 Dinner: 2 \$ 29.50 \$ 59.00 Total Meals: \$ 118.00		Number of Nights: x 3 Total Lodging: \$ 410.43 12. Cost of Trip: Airfare/Railfare: \$ 0.00 Lodging: \$ 410.43 Meal Per Diem: \$ 118.00 Personal Car Miles: \$ 382.17 Training/Conference Cost: \$ 445.00 Miscellaneous: \$ 0.00 Total Not To Exceed: \$ 1,355.60	
13. Personal Car Miles Total miles round trip: 570.4 x IRS Rate 0.67 Total \$ 382.17			
14. Purpose of Trip (Be Specific): NORFMA CONFERENCE - MELISSA WILL DRIVE HER OWN CAR - HOTEL HELD W/DCCD CC			
15. Approved for Payment: Meal Per Diem: \$ 118.00 Transportation: \$ 0.00 Personal Car Miles: \$ 382.17 Training/Conference: \$ 445.00 Misc: \$ 0.00 Total \$ 1,355.60 Lodging: \$ 410.43			
16. Employee/Traveler Signature: 		Date: 7/2/2024	
17. Department Head/Designee Signature: 		Date: 7-8-2024	
18. Board of Commissioner's Signature (Required for Out-Of-State) 		Date: 7/31/2024 Rev. 12/14/23	

CLAIMANT NAME: JENCK, MELISSA **MONTH OF:** SEPTEMBER 2024

*Mileage rate is subject to IRS updates.

DATE	DESCRIPTION	MILES		EXPENSE AMOUNT
9/17 & 9/20/24	MILEAGE RT	570.40		
09/17 & 9/20/24	BREAKFAST (2)			23.60
9/17 & 9/20/24	LUNCH (2)			35.40
09/17 & 9/19/24	DINNER (2)			59.00
	TOTAL EXPENSES			\$ 118.00
	TOTAL MILEAGE	570.40	0.67	\$ 382.17
	TOTAL THIS REIMBURSEMENT REQUEST			\$ 500.17

I certify that the above claimed expenses are authorized duty required expenses. Funds for payment of this claim are available in the approved budget for the period covered and have been allotted for expenditure.

Sarah Absheer
Authorized Signature 7-8-2024

I certify that the within bill for services rendered and expenses incurred was to be furnished Tillamook County, Oregon. That the items shown therein were not for the use or benefit of any individual person, but solely for the use and benefit of Tillamook County. That the prices charged therein are reasonable, and that the same is wholly unpaid.

Melissa Lunde
Claimant Signature

APPENDIX D

TILLAMOOK COUNTY

REQUEST APPROVAL FORM TO UTILIZE EMPLOYEE/AGENT
PRIVATE VEHICLE FOR COUNTY BUSINESS
APPROVAL REQUIRED PRIOR TO USAGE OF PRIVATE VEHICLE

Destinations:

TO: PASCO, WA FROM: TILLAMOOK, OR

I request approval to use my private vehicle on 09/17/24 to 09/20/24
for Tillamook County business purpose of:
2024 NORFMA CONFERENCE

Reason for using private vs. County owned vehicle is:
PERSONAL PREFERENCE

I am **(X)** ~~am not~~ requesting mileage reimbursement. Insurance terms remain the same
whether or not mileage payment is requested. This form must accompany the
reimbursement request.

Personal or Private Vehicle Liability. If you authorize your employees/agents to use a personal
or private vehicle on County business, he/she is responsible to carry the minimum liability insurance
required by law (must provide proof before department head/designee approval). If employees operate a
personal or private vehicle on County business, their personal liability insurance policy is primary and
County coverage is excess. If the amount of liability to third parties exceeds their private policy limits, the
County will provide excess liability coverage.

The County does not cover collision or comprehensive insurance for personal vehicles. When utilizing a
personal vehicle for County purposes, the employee/agent is 100% responsible for collision or
comprehensive damage incurred to the vehicle.

The rationale of having County employees/agents complete a vehicle usage form is for their own
knowledge pertaining to County vehicle coverage, and liability protection from the County. Plus, the
signed form may give their department head/designee a heads up as to who will be using their own vehicle
on County business and committing department funds when claiming reimbursement for personal vehicle
mileage. The signing of the personal vehicle usage document will inform the County employee/agent that
their insurance is the first to be used in the event of a vehicle accident. Each department should keep a
copy of the signed form on file.

If involved in an accident while on official County business, I will advise the Human Resources
Department within twenty-four (24) hours by calling 503-842-3418.

Employee: MELISSA JENCK *Melissa Jenck* Date: 7/2/2024

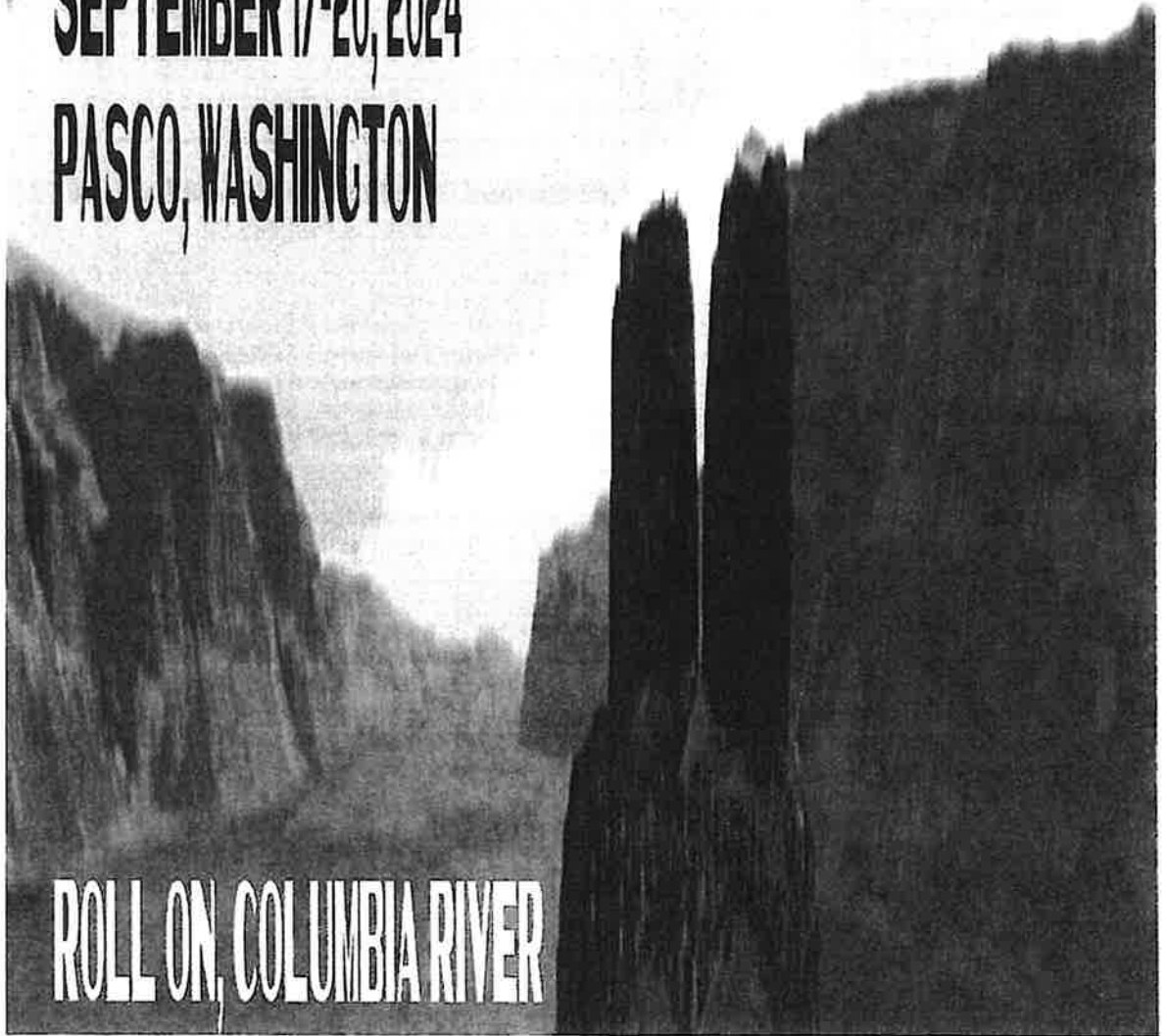
Department Head/Designee *Sarah Glesner* Date: 7-8-2024

NORFMA 2024 ANNUAL CONFERENCE

SEPTEMBER 17-20, 2024

PASCO, WASHINGTON

ROLL ON, COLUMBIA RIVER



CONFERENCE REGISTRATION DETAILS:

We are returning to the banks of the Columbia River, this time in **Pasco, WA**. We're excited to reunite with our colleagues, make new connections, share our work and learn from each other.

Full conference registration includes Tuesday Welcome Social, Wednesday Networking Event, and Wednesday and Thursday breakfast and lunches.

A one-day registration includes meals and events on those dates only.

Guest tickets are available for the Wednesday networking event for an extra fee.

Go on Friday's field tour to learn more about the Ice Age Floods! See its unique geology and learn how flooding can affect and create landscapes. This year's field tour costs \$40 and includes lunch and transportation.

Buy a **sponsorship**

(https://norfma.org/images/downloads/sponsorship_exhibitor_opportunities_norfma2024.pdf) instead! Most sponsorships include conference registration. [Click here to purchase](#) (<https://norfma.org/catalog.php?cat=2>).

CFM Continuing Education Credits (CECs) will be available for participants. Registration this year also includes your 2025 membership to NORFMA.

CONFERENCE AGENDA:

Conference agenda is still in process. New this year is a conference app! We will provide more information prior to the conference.

Tuesday: Afternoon trainings on topics related to no-rise analyses and Letters of Map Revision, evening Welcome Social at hotel

Wednesday: Full day of conference, lunch keynote speaker, evening Networking Event at the Reach Museum

Thursday: Full day of conference

Friday: Field tour

2024 CONFERENCE PAGE (<https://norfma.org/2024Conference>).

Register Now (<https://norfma.org/meet-reg1.php?id=141>)

Tickets

\$250.00 Member Registration - Single Day

\$275.00 after 05:01 pm August 15

\$275.00 Non-Member Single Day

\$300.00 after 05:01 pm August 15

\$445.00 Member Registration - Full Conference

\$520.00 after 05:01 pm August 15

\$410.00 Earlybird rate before June 15

\$495.00 Non-Member Registration - Full Conference

\$570.00 after 05:01 pm August 15

\$460.00 Earlybird rate before June 15

\$205.00 Student Ticket: Full Conference

\$250.00 after 05:01 pm August 30

\$48.00 GUEST to Wednesday Networking Event (not available after 8/10/24)

\$40.00 Friday Field Tour (Rivers, Geology, and Vineyards)

Book your hotel room **before August 15, 2024** to receive the best rates.

BOOK ONLINE ([https://be.synxis.com/?](https://be.synxis.com/?Hotel=37024&Chain=13325&Dest=RLH_WA_PSC&arrive=2024-09-16&depart=2024-09-20&adult=1&child=0&group=NORT0924)

[Hotel=37024&Chain=13325&Dest=RLH_WA_PSC&arrive=2024-09-16&depart=2024-09-20&adult=1&child=0&group=NORT0924](https://be.synxis.com/?Hotel=37024&Chain=13325&Dest=RLH_WA_PSC&arrive=2024-09-16&depart=2024-09-20&adult=1&child=0&group=NORT0924)).

Promo Code: NORT0924

or call 509-547-0701 and tell them you are with the
September 16-20, 2024 Northwest Regional Floodplain Management Association.
Group block code: NORT0924

The 2024 Conference will feature keynote speaker **Nick Zentner**
(<https://www.nickzentner.com/about>)!

Nick is an award-winning educator in the earth sciences and is a geology professor at Central Washington University and host of the PBS TV show "Nick on the Rocks." His keynote presentation will focus on the ultimate ice age floods that shaped the northwest as we know it today.

Conference program and Agenda

TBD (<https://www.norfma.org>)

Conference Outline:

Tuesday

Special Training Sessions: Included in Registration, please RSVP.

Afternoon Sessions focused on no-rise analyses, CLOMRs, and LOMRs

- 1:00 - 5:00

Tuesday - Evening Welcome Social

- 5 pm – 6 pm: Welcome to our new members! Meet and greet with the NORFMA Board, new, and seasoned NORFMA members.
- 6 pm – 9 pm: Welcome Social
(Included with Full Conference ticket, but must RSVP)

Wednesday

- First Full Day of Conference, Concurrent Sessions
- Keynote Speaker: Nick Zentner
- Networking Event at the REACH Museum
(Included with Full Conference ticket, but must pre-register)
(Any Guests MUST purchase ticket separately on Registration page; limited availability)

Thursday

- Last Full Day of Conference, Concurrent Sessions

- Guided tour of ice age floods features, including the Wailula Gap and a mammoth excavation site where mammoth remains were discovered in ice age flood deposits
- Lunch and transportation included

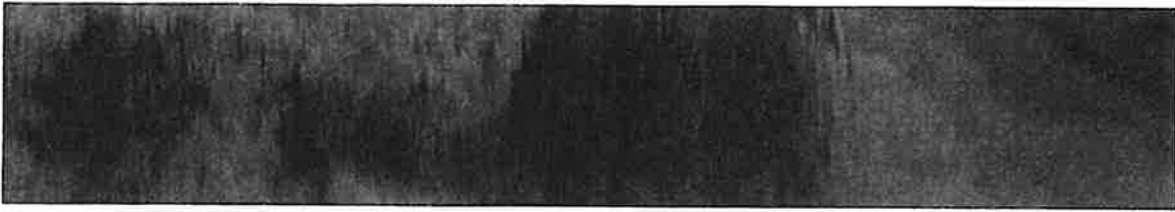
CFM Continuing Education Credits (CECs) will be available for participants.

Thank you to our Conference Sponsors!

DIAMOND SPONSOR:

Gold Sponsors: [\(https://wolfwaterresources.com/\)](https://wolfwaterresources.com/)

Additional Sponsors:



Red Lion Pasco Airport & Conference Center
Pasco, Washington

REGISTRATION IS OPEN!
(<https://norfma.org/meetinginfo.php?id=141&ts=1715151774>)

Call for abstracts now open!

We are seeking presentations on the following topics in addition to other relevant and emerging issues:

Stories from the field - lessons learned
Oregon and Puget Sound Biological Opinions
Climate science
Project showcases
Floodway analysis, permitting, and map changes
Restoration and fish passage projects
Environmental justice in floodplain management
Best practices throughout the project lifecycle
NFIP policy

Submit abstract (https://norfma.org/form.php?form_id=26&c=1)

Abstracts due June 14th

SPONSORSHIP AND EXHIBITOR DETAILS:

New sponsorship opportunities and sponsor categories in 2024!
Support NORFMA by purchasing a sponsorship. Most sponsorships include conference registration.

Click here
(https://norfma.org/images/downloads/sponsorship_exhibitor_opportunities_norfma2024.pdf)
to learn more about sponsorship and exhibitor opportunities.

PURCHASE SPONSORSHIPS AND EXHIBITOR BOOTHS here
(<https://norfma.org/catalog.php?cat=2>)

HOTEL DETAILS:

Red Lion Pasco Airport & Conference Center (<https://redlionpasco.com/>)

Billed To:

Melissa Jenck
Tillamook County
1510 B 3rd Street
Tillamook, OR 97141
Melissa.Jenck@tillamookcounty.gov

INVOICE #1551

06-20-2024

Outstanding

Item	Qty	Price	Total
------	-----	-------	-------

Member Registration - Full Conference

Seat 1 Member: Melissa Jenck

Tillamook County

Melissa.Jenck@tillamookcounty.gov

Dietary Restrictions?

***I will attend the TUESDAY Welcome event (the night before Day 1 of the conference sessions)** Yes - just me (No +1s available at the Tuesday welcome)

1	\$445.00	\$445.00
---	----------	----------

***I will attend the WEDNESDAY Evening Networking Event** Yes, just me (To bring a guest, you MUST purchase a separate guest ticket in your order.)

Subtotal: \$445.00

Total: \$445.00

Date	Payment Method	Amount
------	----------------	--------

Amount Paid: \$0.00

Amount Due:\$445.00

Melissa Jenck

From: reservations-noreply@sonesta.com
Sent: Thursday, June 20, 2024 2:43 PM
To: Melissa Jenck
Subject: EXTERNAL: Thank you for Choosing Red Lion Hotel Pasco Airport & Conference Center (MODIFICATION)

[NOTICE: This message originated outside of Tillamook County -- **DO NOT CLICK** on links or open **attachments** unless you are sure the content is safe.]



Your Upcoming Reservation at Red Lion Hotel Pasco Airport & Conference Center

Guest: Melissa Jenck

Number of adults: 1

Confirmation number:
37024SE133190

Number of children: 0

Arrival date: Tuesday, September 17, 2024
Check-in: 15:00 (3:00 PM)

Room type: Two Queen Beds View

Average daily rate: USD 118.00

Departure date: Friday, September 20, 2024
Check out: 11:00 (11:00 AM)

Total price including tax: USD 1,881.43

[view / modify reservation](#)

Number of nights: 3

Hotel Policies

Guarantee & Cancellation Policy

All reservations must be guaranteed with a credit card Cancel by 3pm - 24 hours prior to the arrival date to avoid 1-night penalty.

Checking In

Guests must be 21 years of age or older to check in.

Hotel amenities, policies and offerings

Parking rates may apply, please see hotel specific details.

[Learn More](#)

Red Lion Hotel Pasco Airport & Conference Center

2525 NORTH 20TH AVENUE

PASCO, Washington, 99301

1-509-5470701

[View Website](#)

[get directions](#)

© Sonesta – Hotels • Resorts • Suites
Sonesta International Hotels Corporation
400 Centre St
Newton, MA 02458, US | 1.800.SONESTA



[Privacy Policy](#) | [Terms of Use](#)

Success! Your room is booked.

Check melissa.jenck@tillamookcounty.gov to view your confirmation email.

Thanks, Melissa! Your itinerary number is 13325B26273228

Room 1 Confirmation #: 37024SE133190

Confirmed

Thank you for choosing our property. We look forward to your arrival.

☐ **Add to calendar**

☐ **Share**

Room Details

Red Lion Hotel Pasco Airport & Conference Center

2525 NORTH 20TH AVENUE

PASCO, Washington 99301

1-509-5470701

pascosales@redlion.com

www.sonesta.com

Confirm #37024SE133190

Two Queen Beds View

Northwest Regional Floodplain Management **3** ~~4 Nights~~ ☐

Dates

Mon, Sep 16, 2024

Fri, Sep 20, 2024 (4 Nights)

Guests

1 Adult

☐ **NORT0924 Applied**

Edit Remove

410.43
~~\$472.00~~

Guest Information

Melissa Jenck

melissa.jenck@tillamookcounty.gov

5038423408

Additional Details and Preferences

Special Request (not guaranteed)

Could not tell which was a better room - view or premium. Please advise and provide the best option. :) Microwave would be appreciated.

Payment Method

 Card ending in 3715

[Edit](#)

410.83

Taxes and Fees: \$75.24 ☐

~~Total: \$547.24~~

Policies

Check-in

After 3:00 PM

Check-out

Before 11:00 AM

ROOM 1 TWO QUEEN BEDS VIEW

Guarantee Policy

All reservations must be guaranteed with a credit card

Cancel Policy

Cancel by 3pm - 24 hours prior to the arrival date to avoid 1-night penalty.



BOOK



Meetings & Events

Offers



**159 Elm Ave
to 2525 N 20th Ave**

4 hr 31 min

285.2 miles

IRS reimbursement: **\$191.08**



Head toward 3rd St on Elm Ave. Go for 138 ft.

Then 0.03 miles



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Then 51.6 miles



Continue on Sunset Hwy (US-26 E). Go for 20.4 mi.

Then 20.4 miles



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Then 18.5 miles



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Then 2.0 miles



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Then 0.6 miles



Turn left onto N 20th Ave. Go for 0.2 mi.

Then 0.2 miles



Turn right. Go for 154 ft.

Then 0.03 miles



2525 N 20th Ave
Pasco, WA 99301-3305

